



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING A CONTRACT BETWEEN THE COUNTY OF NEVADA AND COGNIZANT WORLDWIDE LIMITED FOR IMPLEMENTATION SERVICES RELATED TO THE WORKDAY SOFTWARE FOR A CONTRACT OF \$2,640,751 WITH A CONTINGENCY OF \$264,075 FOR A TOTAL CONTRACT NOT TO EXCEED OF \$2,904,826 AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED 10% OF THE CONTRACT TOTAL

WHEREAS, the financial management system is essential to the delivery of all services in the organization; and

WHEREAS, the County's current financial management system, now designated as an Enterprise Resource Planning (ERP) system, has reached end of life and is no longer eligible for support from the vendor; a cross section of County staff convened in 2022 to begin planning for the replacement of the current financial and human resources systems; and

WHEREAS, the Board of Supervisors received a presentation at the January 2023 Board Workshop for the timeline and cost estimate for the Enterprise Resource Planning (ERP) system replacement; and

WHEREAS, County staff drafted a Request for Proposals (RFP) to solicit both software vendors and implementation consultants. On February 15, 2024, eight proposals were received and reviewed by an internal scoring team; and

WHEREAS, Workday was selected by the Core Team as the software which best fits the needs for Nevada County now and with the capability for future growth. A concurrent resolution has been brought to the Board to approve the software as a service contract with Workday, Inc.; and

WHEREAS, an implementor of the Workday software is required to properly configure the product to meet the County's needs and the Core Team selected Cognizant Worldwide Limited to implement the Workday software.; and

WHEREAS, the proposed fixed-cost contract is for the amount of \$2,640,751 and includes major elements such as project management, planning, staff training, data conversion, implementation/configuration, documentation, and post go-live support; and

WHEREAS, ERP projects often uncover unforeseen situations that may require additional hours or services from the implementer; thus a 10% contingency is included as optional to allow the County to flexibly address these needs should they arise.

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Board of Supervisors of the County of Nevada, State of California, approves the professional services contract in substantially the form attached with Cognizant Worldwide Limited for implementation of the Workday enterprise resource planning system upon execution of both parties and terminates upon completion of the final payment for completion of the scope of work in the amount of \$2,640,751 with a contingency of \$264,075 for a total contract not to exceed of \$2,904,826, delegates authority for the Chief Information Officer to sign the contract and all related documentation, authorizes the Purchasing Agent to execute the change orders within the approved 10% contingency total, and directs the Auditor-Controller to encumber the funds for the 2024/24 fiscal year as follows:

4334-92008-538-8000	540425	\$1,980,000.00
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