



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: April 14, 2020

TO: Board of Supervisors

FROM: Steve Monaghan – IGS-Facilities Management

SUBJECT: Resolution approving the bid construction documents and specifications for the Penn Valley Library Tenant Improvements Project, authorizing the Board Chair to sign the documents and directing the Purchasing Agent to solicit bids (Facilities Management)

RECOMMENDATION: Adopt the Resolution

FUNDING: This project will be paid from the Capital Facilities Fiscal Year 2019-20 budget and reimbursed from the Library fund. The engineers estimate is \$450,000 and a budget amendment will be included during the contract award process. There is no further impact on the General Fund.

BACKGROUND: The Nevada County Library has operated the Penn Valley Station in the Wildwood Commercial Center since 2002. The Lessor offered the County a larger space in the same Center which is more suitable for Library use. The current Lease was amended through Resolution 18-444 extending the agreement to negotiate the terms of a new lease, subsequently amended through Resolutions 18-552 and 19-425 to allow for tenant improvements and relocation.

A Lease Agreement was authorized through Resolution 19-107 for the new location at 11252 and 11254 Pleasant Valley Road in Penn Valley. M. Arthur Gensler was contracted to gather community input and provide a conceptual design study. Wallis Design Studios, Inc., has completed the architectural and engineering specifications. Tenant Improvements will include all required ADA and design requirements that will provide the Penn Valley area with a state-of-the-art Library facility. This resolution approves the bid construction documents and specifications for the tenant improvements at the new location and directs the Purchasing Agent to solicit bids for the project.

Item Initiated by: Justin Drinkwater

Approved by: Steve Monaghan