



## Information and General Services Agency

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Information Systems  
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# NEVADA COUNTY BOARD OF SUPERVISORS

## Board Agenda Memo

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**MEETING DATE:** June 24, 2025

**TO:** Board of Supervisors

**FROM:** Justin Drinkwater, Director of Facilities

**SUBJECT:** Resolution approving a Lease Agreement between the County of Nevada and Nevada County Consolidated Fire District (NCCFD) Station 92 and authorizing the Director of Facilities to execute the agreement

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**RECOMMENDATION:** Approve the Resolution.

**FUNDING:** The lease agreement stipulates a nominal annual rent of \$1.00, payable by NCCFD to the County, due on July 1 of each year. No additional County funding is required for this lease. NCCFD shall be responsible for maintenance, repairs, and operational costs for the Premises, including landscaping, paving, fencing, and the helipad, as outlined in the agreement. Any site improvements, including the construction of a helipad, will be funded by NCCFD at its sole cost.

**BACKGROUND:** In support of the 2024 Board Objectives for Emergency Preparedness, the Nevada County Facilities Department has engaged in good faith discussions regarding a commercial lease agreement with the Nevada County Consolidated Fire District (NCCFD) for approximately .51 acres of County-owned property near the Nevada County Landfill at 14741 Wolf Mountain Road, Grass Valley, CA, 95945 (portion of APN 025-120-012). The lease enables NCCFD Station 92 to construct and operate a helipad to support emergency air medical transportation services. The strategic location ensures efficient access for emergency operations.

The lease term begins July 1, 2025, and ends June 30, 2030, with NCCFD having the option to extend two times for five years each, up to a total of fifteen years, upon ninety days' written notice. The Facilities Director is authorized to sign renewals, subject to mutually agreed terms. NCCFD may use the Premises solely for fire station operations, emergency medical services, and helipad activities for air ambulance services, with no fire suppression training permitted without County consent. NCCFD is responsible for all maintenance, repairs, and improvements at its own cost.

The lease includes a nominal \$1.00 annual rent, reflecting the public benefit of the fire station. NCCFD must maintain insurance, comply with laws, and any costs for related to its operations. The County or NCCFD may terminate the lease with sixty days' notice. This agreement strengthens the County's partnership with NCCFD, supporting critical public safety services and community resilience through enhanced emergency response capabilities. The Resolution authorizes the Facilities Director to execute the Lease Agreement between the Nevada County Facilities Department and the Nevada County Consolidated Fire District (NCCFD) for the lease of property near the Nevada County landfill for NCCFD Station 92, effective July 1, 2025, for an initial five-year term with two optional five-year extensions, for a total potential term of fifteen years. Further, authorize the Facilities Director, or designee, to sign renewal lease agreements, provided there are no substantive changes to the terms.

**Item Initiated by:** Daniel Amezola, IGS Administrative Analyst

**Approved by:** Justin Drinkwater, Director of Facilities