



Nevada County Clerk-Recorder
Registrar of Voters

950 Maidu Avenue, Suite 210
Nevada City, CA 95959

GREGORY J. DIAZ
Clerk-Recorder/Registrar of Voters

NATALIE ADONA
Assistant Clerk-Recorder/Registrar of Voters

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: January 11, 2022

TO: Board of Supervisors

FROM: Nevada County Clerk-Recorder/Registrar of Voters

SUBJECT: Resolution Approving a Purchase of a New Card Reader for the Elections Office Directing the Auditor-Controller to Amend the Elections Department Budget (4/5 affirmative vote required).

RECOMMENDATION: Approve the Resolution.

FUNDING: General Funds for Fiscal Year 2021/2022 are requested for the Elections Office card reader, in the amount of \$11,253.03. A budget amendment is included in the resolution.

BACKGROUND:

The Office of the Nevada County Clerk-Recorder/Registrar of Voters has two doors that provide access to the department's tabulation and ballot rooms. One door is only accessible with a card reader that can be opened only with a badge issued by the County. The other door uses a lock and key and is frequently used by our staff to access the hallway.

During the September 14, 2021 California Gubernatorial Recall Elections, an unauthorized member of the public was able to access these sensitive areas of the Elections Office when a staff member, who was not issued a key, left the door temporarily unlocked to ensure access back into the Office. Because some workers are not provided with keys to the building, but all are provided with badges, an added card reader will provide the security that the Elections Office needs to monitor access to tabulation and ballots and the access our essential staff need to do their work.

The purchase and installation of the new card reader requires the Board of Supervisors to approve this capital asset. The total cost is \$11,253.03.

Item Initiated by: Natalie Adona

Approved by: Gregory J. Diaz

Submittal Date:
Revision Date: