



# Information and General Services Department

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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
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*Purchasing  
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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** November 8, 2016

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS-Facilities Management**

**SUBJECT:** Resolution approving a Contract between the County of Nevada and LDA Partners, LLP, for architectural design services for the Nevada County Operations Center Project with a maximum contract price of \$1,044,900, authorizing the Chair of the Board of Supervisors to execute the Contract, and amending the Fiscal Year 2016-17 Capital Facilities Budget (4/5 Affirmative Vote Required).

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Funding for this project will be paid from the Capital Facilities Fiscal Year 2016-17 budget and reimbursed from general fund balances assigned for Capital Facilities Planning. A budget amendment is being requested to release fund balance from the Capital Facilities Planning assignment in the General Fund for this purpose.

**BACKGROUND:**

The County purchased property off of La Barr Meadows Road in Grass Valley for the development of the new County Operations Center. Located at the center will be the Public Works Corporation Yard, Fleet Services and Transit Services. This project has passed through the CEQA process and the use has been approved by the Nevada County Planning Commission and the Board of Supervisors.

A Request for Qualifications was issued by the Purchasing Agent and twelve (12) proposals were received. A committee reviewed all the proposals and interviewed five (5) firms. The committee selected LDA Partners, LLP as the most qualified firm. LDA Partners, LLP, submitted a cost proposal and the scope was reviewed and approved by the County. The amount of this contract is \$1,039,900 and includes all scoping, design, engineering, and estimating required to provide complete design and bid documents. An additional \$5,000 has been added for incidental services and printing costs not included in the cost estimate for a maximum contract amount of \$1,044,900.

**Item Initiated by:** Tom Coburn

**Approved by:** Steve Monaghan