



Trisha Tillotson  
Community Development Agency Director

David Garcia  
Director of Public Works

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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** February 17, 2026  
**TO:** Board of Supervisors  
**FROM:** David Garcia, Director of Public Works  
**SUBJECT:** Resolution authorizing continued fuel purchases for Nevada County Fleet Services from Hunt and Sons, LLC for the remaining Fiscal Year 2025/26 – All Districts

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**RECOMMENDATION:** Adopt the attached Resolution.

**FUNDING:** This fuel expense, both gas and diesel, are included in the Fiscal Year 2025/26 Fleet Services' budget. Reimbursement for the cost is collected through Fleet rates and direct charges to department owned vehicles, buses, and equipment. A budget amendment is not required and there is no impact to the General Fund.

**BACKGROUND:** On July 9, 2024, via resolution 24-396 the Nevada County Board of Supervisors authorized the purchase of fuel from Hunt and Sons LLC, for a not to exceed amount of \$1,212,000 for Fiscal Year 2024/25. The approval included a one (1) time renewal option for July 1, 2025 - March 1, 2026, which allowed for a purchase order to be established for \$1,212,000 in Fiscal Year 2025/26.

The end date of March 1, 2026, for the authorization to purchase fuel from Hunt and Sons, was necessary due to leveraging the co-operative Contract Id No. 1-23-91-02A between Hunt and Sons and the Department of General Services (DGS), which was set to expire that same date. The contract has now been amended to end March 1, 2027, and Fleet Services wants to continue purchasing fuel from Hunt and Sons leveraging this updated agreement. Fleet is also requesting one renewal option in Fiscal Year 2026/27, with an end date of March 1, 2027, to align with the amended contract between Hunt and Sons and DGS.

Hunt and Sons, LLC is a Sacramento based commercial and bulk fuel provider. In addition to operating 35 commercial cardlock fueling sites in Northern California, Hunt and Sons is part of the CFN fueling network, accepted at many popular gas stations including: Chevron, Speedway, Shell, and many more for out-of-town travel. This network gives access to over 236,000 fueling stations nationwide. On the rare instance a CFN station is not available out-of-town, staff is equipped with Voyager cards to utilize at any gas station. Locally, the CFN fuel stations are some of the largest in the County, easily maneuvered for larger trucks and equipment, a necessity for Roads, Sanitation and Transit vehicles.

While fuel prices fluctuate daily and from station to station, our account with Hunt and Sons maintains a \$0.14 margin discount, meaning we pay \$0.14 per gallon over the Oil Price Information Standard (OPIS); a global provider of energy prices, news and analysis on oil, gasoline, diesel, and other commodities. That margin can translate to as much as a nineteen (19) percent discount on retail fuel, as it did on January 22, 2026, when the fuel retail price was \$5.17, and the County price was \$4.20 per gallon.

The Nevada County Purchasing Policy Section 4.5 (B) allows for purchases made from other public agencies competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases in order to obtain volume discounts.

Purchasing Policy Section 7.1 (C) requires Board approval for all purchases of goods/ commodities with a total aggregate amount exceeding \$250,000. Due to the original contract between DGS and Hunt and Sons expiring March 1, 2026, Board approval is required to continue with the existing blanket purchase order (BPO) for the remainder of Fiscal Year 2025/2026. The existing BPO will utilize the amended contract between DGS and Hunt and Sons and there will be no change to the original amount not to exceed \$1,212,000 for Fiscal Year 2025/2026. Fiscal Year 2026/27 will be allowed to encumber fuel for a not to exceed amount of \$1,236,240, a 2% increase to accommodate fuel price fluctuations, which will expire March 1, 2027, in the event a new contract is not been secured between DGS and Hunt and Sons.

**Attachments:**

1. Resolution authorizing continued fuel purchases for Nevada County Fleet Services from Hunt and Sons, LLC
2. DGS - Hunt and Sons Contract 1-23-91-02A Details

**Item Initiated by:** Josh Hylinski, Fleet Services Manager  
**Approved by:** David Garcia, Director of Public Works