



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY**

Building – Code Compliance Division

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Trisha Tillotson
Community Development Agency Director

Craig Griesbach
Building Director

**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: July 13, 2021

TO: Board of Supervisors

FROM: Craig Griesbach, Building Director

SUBJECT: Adopt a Resolution Approving an Increase to FY20/21 Contract to Celestial Valley Towing.

RECOMMENDATION:

Authorize the Purchasing Agent to sign all required documents and encumber the funds.

FUNDING: Funding for these services is included in the FY-20/21 budget for the Code Compliance Division. Funds are not expended until services are made against the agreement.

The total increase for FY-20/21 of the contract will be funded by the Code Compliance Division budget in the amount not to exceed \$10,000.

BACKGROUND:

The Abandoned Vehicle Abatement Program tows on average 500 abandoned vehicles annually. Many of these vehicles are abandoned in the rights-of-way, around blind corners, ditches, and other areas that put the public at immediate risk. Over the past decade, the County has relied on Celestial Valley Towing for the removal of these vehicles. The continued removal of these vehicles by Celestial Valley Towing is crucial for reducing public health and safety risks and maintaining the clean, natural appearance Nevada County is known for.

In 2019 the Purchasing Division awarded a contract in the amount of \$24,000 to Celestial Valley Towing. The agreement was renewed for FY-20/21 not to exceed \$48,000 in total. The current agreement will expire on June 30, 2021. Due to unforeseen increases in the amount abandoned vehicles and cost to remove them, the current contract amount is insufficient.

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In accordance with Administrative Code Section A-IV(G), the requested increase to FY-20/21 for the amount not to exceed \$58,000, which exceeds the Purchasing Agent's authority. Therefore, your Board's approval is required to proceed with the increase of \$10,000, for a contract total of \$58,000.

Item Initiated By: Jeff Merriman, Program Manager

Item Approved By: Craig Griesbach, Building Director

Submitted: June 17, 2021