



NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo

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**MEETING DATE:** June 13, 2023

**TO:** Board of Supervisors

**FROM:** Shannan Moon, Sheriff-Coroner-Public Administrator

**SUBJECT:** Resolution authorizing execution of Amendment No. 2 to the personal services agreement with Sammie's Friends extending the term of the agreement to June 30, 2024 and increasing the maximum not to exceed contract amount from \$2,145,000 to \$3,225,000 (increase of \$1,080,000) for provision of animal shelter management services for FY 2023-24. (Res 20-252, Res 22-259)

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**RECOMMENDATION:** Adopt the resolution

**FUNDING:** The amended contract total will be \$3,225,000 for four years, including \$2,145,000 from the prior three years, and \$1,080,000 for FY 23/24 per this contract extension. This reflects an increase of \$341,000 over prior year funding. Funding is included in the FY 23/24 Animal Control budget, and no budget amendment is required. The contract amendment is contingent upon the adoption of the FY 23/24 County Budget.

**BACKGROUND:** Sammie's Friends has provided contracted services to operate the Nevada County Animal Shelter since 2010. After an RFP process was conducted to find the best value for animal shelter services in 2018, the Board of Supervisors selected Sammie's Friends to continue to provide those service from July 1, 2020 through June 30, 2023, via Resolution 20-252. In FY 22-23, the contract was amended (No. 1) to increase the contract price by \$36,000 to offset previous reductions in the contract amount due to cost savings measures during the onset of the COVID-19 pandemic.

This proposed Amendment No. 2 would extend the contract performance period by one fiscal year, through 2023-24, and increase the contract amount by \$1,080,000, bringing the maximum contract amount to \$3,225,000.

**Initiated By:** Georgette Aronow  
**Approved by:** Shannan Moon