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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

**MEETING DATE:** April 22, 2025

**TO:** Board of Supervisors

**FROM:** Amy Irani, Director of Environmental Health

**SUBJECT:** Resolution Authorizing a Software as a Service and Implementation Services Contract Between the County of Nevada and Hedgerow Software, Inc for the Environmental Health Department replacing Envision Connect Software in the amount not to exceed \$156,000, approve a ten percent (10%) contingency in alignment with the Purchasing Policy if needed, and authorizing the Purchasing Agent to execute the agreement for this procurement.

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** The Hedgerow Software License for users and database implementation expenses will be paid from the Environmental Health Department's 40108 budget. Integration services in the amount of \$110,000 include project management, business analysis, configuration, Environmental Health Department staff training, data conversion from Envision Connect, citizen portal implementation and State website reporting. Total contract also includes the initial annual license fee of \$46,000. The Environmental Health Department has saved funding for this project over the past few years and had included the costs in the Fiscal Year 2024/2025 budget. A budget amendment is not required and there is no impact to the General Fund.

**BACKGROUND:** Nevada County Environmental Health Department (EHD) oversees the permitting and regulation of consumer protection, land use and hazardous material facilities in Nevada County per state regulatory requirements and provides record management and documentation for each facility.

In 2023, the EHD began discussions with Decade Software, now Accela, regarding the sunset of their database and software program Envision Connect. The sunset date is December 2025, where Envision Connect will no longer be supported by Accela and will not be available to Counties or Cities that currently rely on for daily permitting activities. The EHD visited Sacramento County and set up virtual meetings with other EH Agencies (Butte, Placer) to preview the software implemented at these locations (Accela's version of Envision Connect and Health Space). Based upon the meetings with colleagues, both systems were not efficient to the point that one agency's inspectors reverted to using paper inspection forms for ease. The EHD then requested a demonstration from Hedgerow Software Inc. Hedgerow developers were the same individuals that developed the programmatic software for Envision Connect. The platform of Hedgerow meets the needs of the EHD and the costs, annually, are in line with the Envision Connect costs.

The EH Team collaborated with the Purchasing Department to source a competitively awarded agreement issued by El Dorado County Procurement Division, SLA No. 8832 with Hedgerow Software US, Inc.

This resolution is specifically asking Board approval for leveraging a “Piggyback” agreement to the El Dorado County Hedgerow Software Inc, Hedgehog Platform Licensed Programs.

The Nevada County Purchasing Policy Section 4.5(B) allows for purchases made from other public agencies competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases to obtain volume discounts.

Purchasing Policy, section 4.5(B) allows for the County to leverage other public agencies competitively awarded contracts. Therefore, approval is required to execute this amendment per Purchasing Policy section 7.1(B) which requires all contracts with a total annual cost of more than \$50,000 must be approved by the Board of Supervisors.

Purchasing Policy Section 7.3(D) allows for change orders, alterations, or addenda to a Board of Supervisors’ approved contract that changes or amends the contract in an amount that is not more than ten percent (10%) of the Board-approved amount.

**Item Initiated and Approved by:** Amy Irani, Director of Environmental Health

Submittal Date: April 22, 2025