



RESOLUTION No. 25-027

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AMENDMENT NO.1 FOR PROFESSIONAL SERVICES CONTRACT (BM122459) BETWEEN THE COUNTY OF NEVADA AND PROFESSIONAL CREDIT, FOR COUNTYWIDE DEBT COLLECTION SERVICES FOR VARIOUS COUNTY ACCOUNTS AND APPROVES THE OPTION TO RENEW THE CONTRACT FOR UP TO TWO (2) ADDITIONAL ONE (1) YEAR PERIODS BEGINNING JULY 1, 2025

WHEREAS, the Information and General Services Collections Department supports the countywide debt collection services contract which was approved by the Board per Resolution No. 22-459; and

WHEREAS, this contract supports a variety of collection services to collect debts from issued parking tickets, code enforcement violations, health and human services repayments, victim restitution, and a variety of other types of debt; and

WHEREAS, the accounts collected for include Code Enforcement, Health and Human Services, Library, Airport, Risk Management, Conservatorship, District Attorney- Victim Restitution, Parking Citations, Sheriff Medical Costs, and Superior Court Fines and Fees (as needed); and

WHEREAS, over the past two years, this Contract has been successfully supported by Professional Credit of Vancouver, WA with a debt recovery cost retained by the vendor up to 16% and allowing the Departments to collect 84% of the debt recovered; and

WHEREAS, over this past year, the Community Development Agency (CDA) has requested to change this fee schedule process and would like to align collections to be 100% gross monies collected and returned to the Department and the vendor will invoice the County for the debt recovery costs not to exceed 16%; and

WHEREAS, although this is a revenue contract with no cost impacts to the County, Board approval to amend this contract is a Nevada County best practice unless specifically delegated otherwise by resolution. Contract amendment authority was not delegated in the original resolution and, therefore, Board approval is required to approve this Amendment No.1; and

WHEREAS, the IGS Collections Department would like to request approval for future renewals upon expiration of the original resolution (June 30, 2025). This would allow two (2) additional one (1) year renewals and the final term ending date of June 30, 2027.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Nevada County Board of Supervisors:

1. Approves and authorizes the Chair of the Board to execute Amendment No. 1 to Professional Services Contract (BM122459) for Countywide Debt Collection Services with Professional Credit of Vancouver, WA.

2. Authorizes and approves future Contract renewals up to two (2) additional one (1) year terms beginning July 1, 2025, so long as the Contract collection fees does not exceed a 5% increase and authorizes the Purchasing Agent to execute the renewal agreements.

Funding:

0101-10205-413-1000 / 521520

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 14th day of January 2025, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Robb Tucker, Lisa Swarthout, Susan Hoek, and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN

Chief Deputy Clerk of the Board of Supervisors

By: 



Heidi Hall, Chair

**AMENDMENT No.1 TO CONTRACT BM122459
WITH PROFESSIONAL CREDIT**

THIS AMENDMENT is executed this 14th day of January, 2025 by and between Professional Credit and COUNTY OF NEVADA. Said Amendment will amend the prior agreement between the parties entitled Professional Debt collection Services for County Departments executed on August 23, 2022 by Resolution No. 22-456.

WHEREAS, the parties desire to amend their agreement to allow or provide for changes to Exhibit B (Schedule of Charges and Payments) to support changes requested for the Community Development Agency regarding debt recovery collection and cost retention amounts.

NOW, THEREFORE, the parties hereto agree as follows:

1. This amendment shall be effective as of January 14, 2025.
2. That Exhibit B shall be changed to the following:

1.2 County Department Accounts

- A. Percentage of gross monies recovered by the Contractor to be invoiced to the County by the Contractor in the not to exceed amount: Sixteen percent (16%)
 - B. Percentage of gross monies recovered by the Contractor to be remitted to the County: One hundred percent (100%)
3. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA

CONTRACTOR:

By: *Mark Hall*
Mark Hall (Feb 4, 2025 11:32 PST)
Chair, of the Board of Supervisor

By: *Luke Mayer*
Luke Mayer (Jan 31, 2025 14:48 PST)

ATTEST:

By: *[Signature]*
Clerk of the Board of Supervisors or designee

Approved as to Form – County Counsel:

By: *Douglas Johnson, Deputy County Counsel*
Douglas Johnson, Deputy County Counsel (Feb 26, 2025 15:30 PST)