



NEVADA COUNTY SANITATION DISTRICT NO. 1
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Sean Powers
Deputy District Administrator

Trisha Tillotson
Director of Public Works

NEVADA COUNTY SANITATION DISTRICT NO. 1 BOARD OF DIRECTORS
Board Agenda Memo

MEETING DATE: November 14, 2017

TO: Board of Directors

FROM: Brad Torres, Wastewater Operations Manager

SUBJECT: Resolution approving an agreement with Coastland Civil Engineering, Inc. for Design Services for the Cascade Shores Community Leach Field Project in an amount not to exceed \$712,195 and approving Establishing a Budget for Fund 4735 and Amending a Budget for Fund 4733 for Fiscal Year 2017/18 Cascade Shores – Zone 8 budget (4/5 Affirmative Vote Required)

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding is for Fiscal Year 2017/18 and would impact the Sanitation District, Cascade Shores, Zone 8 Budget. Funding is provided by State Revolving Fund Loan proceeds and establishing and amending a budget is included for consideration. There is no impact on the General Fund.

BACKGROUND:

On July 13th, 2017, the Purchasing Agent of Nevada County released a Request for Qualifications (RFQ) for Design Services for Design Services for the Cascade Shores Community Leach Field Project. On August 25th, 2017 the District received three Statements of Qualification (SOQ). The SOQs were reviewed by an in-house selection panel and evaluated based on a scoring methodology identified in the RFQ. The in-house selection panel selected Coastland Civil Engineering as the top ranked firm. The maximum contract price will not exceed \$712,195.00.

Please contact me if additional information is required.

Item Initiated by: Brad Torres, Wastewater Operations Manager
Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: October 27, 2017
Revision Date: