



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: September 27, 2022

TO: Board of Supervisors

FROM: **Trisha Tillotson, Acting Director of Public Works**

SUBJECT: Resolution Approving a Contract Between the County of Nevada and Paratransit Services for the Management and Operation of Specialized Paratransit Services in Western Nevada County with a Base Term of Five Years October 1,2022- June 30,2027, and a Maximum Obligation Amount of \$9,479,802 and Approve the Option to Renew the Resulting Contract for Two Additional Two-Year Periods and Authorize the Auditor-Controller to Encumber the FY22-23 Contract Amount and Directing the Auditor-Controller to Amend the Fiscal Year 2022/23 Transit Budget (4/5 Affirmative Vote Required)

RECOMMENDATION: Approve the attached Resolution

FUNDING: Funding is provided by Transportation Development Act (TDA) revenue, Federal Transit Administration (FTA) Section 5311 and 5310 program funds and passenger fares, and is included in the Fiscal Year 2022-23 Transit Services Division budget. A budget amendment is required for additional contract costs and offsetting revenues. There is no impact on the General Fund.

BACKGROUND:

Nevada County Transit Services Division is responsible to administer transit and paratransit services in Western Nevada County pursuant to a Joint Powers Agreement (JPA) between the County the Cities of Grass Valley and Nevada City. These services include the fixed route bus service know as, 'Nevada County Connects', and specialized paratransit services for seniors and persons with disabilities known as, 'Nevada County Now.'

'Nevada County Now' provides Americans with Disabilities Act (ADA) required complimentary paratransit services within $\frac{3}{4}$ of a mile of the local fixed route services including the areas of Grass Valley, Nevada City, Rough & Ready, Penn Valley and Lake Wildwood. 'Nevada County Now' also provides supplemental ADA paratransit services up to $\frac{3}{4}$ of a mile beyond the ADA zone, and Senior 65+ on-demand Dial-a-Ride services within the ADA paratransit zone, both services are provided on a capacity available basis.

On May 14, 2013, the Nevada County Board of Supervisors adopted Resolution No. 13-168 approving a five-year agreement with Paratransit Services for provision of paratransit services beginning July 1, 2013, through June 30, 2018. The Board subsequently approved two 2-year contract extensions through June 30, 2022. On June 14, 2022 the Board approved Resolution No. 22 – 271 authorizing a three-month contract extension, July 1, 2022 – September 30, 2022, in order to complete the required Request for Proposals process.

In accordance with Federal Transit Administration (FTA) Circular 4220 1F and the FTA Best Practices Procurement Manual, the Transit Services Division, in coordination with the County Purchasing Division, released Request for Proposals (RFP) No.158064, for the Management and Operation of Specialized Paratransit Services on May 18, 2022. The RFP was posted on the County's ePurchasing website inviting interested vendors to participate in responding to the solicitation. Notifications were emailed to over one thousand two hundred firms. Twenty-one firms accessed the documents and proposals were received from two firms, Paratransit Services of Bremerton, WA and Storer Transit Systems of Modesto, CA:

An evaluation panel comprised of County staff from the Transit Division, Tahoe Transportation District, Nevada County Transportation Commission and Town of Truckee evaluated each proposal in accordance with the criteria published in the RFP. Paratransit Services of Bremerton, WA was determined to be the most qualified and top ranked firm for these services.

Therefore, your Board's approval is required to ratify the panel's recommendation to award a contract to Paratransit Services of Bremerton, WA. For an initial term beginning October 1, 2022 through June 30, 2027 and a maximum obligation of \$9,479,802 with maximum annual obligations as follows: Year 1 (FY22/23) \$1,785,986, Year 2 (FY23/24) \$1,839,280, Year 3 (FY24/25) \$1,894,304, Year 4 (FY25/26) \$1,950,856 and Year 5 (FY26/27) \$2,009,376.

In addition, your approval is required to authorize future renewals of the Contract up to two (2) additional 2-year terms so long as the Department's budget is approved at each subsequent Budget hearing and Contract amount does not exceed the Consumer Price Index (CPI), California Department of Industrial Relations, Division of Labor Research, All Urban Consumers, in an amount not less than one (1) percent up to a maximum of three (3) percent.

Item Initiated by: Robin Van Valkenburgh, Transit Services Manager
Approved by: Trisha Tillotson, Acting Director of Public Works

Submittal Date: September 8, 2022
Revision Date: September 12, 2022