



# RESOLUTION No. 17-510

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT TWO TO CONTRACT WITH GOVERNMENTJOBS.COM FOUND AT RESOLUTION 15-026 FOR THE PURPOSE OF ADDING PERFORM MODULE IN THE AMOUNT OF \$28,175 FISCAL YEAR 17-18, \$20,675 FISCAL YEAR 18-19, AND \$20,675 FISCAL YEAR 19-20, FOR THE PERIOD OCTOBER 1, 2017 TO JUNE 30, 2020, AND AMENDING FISCAL YEAR 17-18 HUMAN RESOURCES BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, this amendment is executed this 10<sup>th</sup> day of October, 2017, by and between GOVERNMENTJOBS.COM DBA NEOGOV and COUNTY OF NEVADA. Said Amendment will amend the prior agreement between the parties entitled Resolution Authorizing Execution of a Five-Year Agreement with GovernmentJobs.com, Inc. DBA NeoGov, for Purchase and Implementation of Insight Enterprise Edition, an Employment Application Management System, for the Administration of the County's Recruitment Process, executed on January 13, 2015, by Resolution Number 15-026 and amended by Resolution Number 16-357 on July 19, 2016; and

WHEREAS, the parties desire to amend their agreement to allow or provide for purchase of Perform, cloud-based software technology which enables managers to optimize the performance review process through automated workflows and management of employees' goals and development; and

WHEREAS, enhancements to the performance evaluation process gives employees critical information with which to best align performance with organizational and career goals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors:

1. Approves Amendment Two to Agreement with GovernmentJobs.com DBA NeoGov found in Exhibit A, attached, for Perform, a performance evaluation system, in the amount of \$28,175 Fiscal Year 17-18, \$20,675 Fiscal Year 18-19, and \$20,675 Fiscal Year 19-20, and authorizes the Chair of the Board of Supervisors to execute the amended Agreement.
2. Directs the Auditor-Controller to reduce the 2017-2018 Information Systems Infrastructure Designation of the General Fund by \$28,175, (4/5 affirmative vote required), and amend the Fiscal Year 17-18 Human Resources Budget as follows:

Increase:

0101-10401-641-1000 521520 Professional Services \$28,175

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 10th day of October, 2017, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Hank Weston, Chair

10/10/2017 cc: HR\*  
AC\* (Hold)

10/18/2017 cc: HR\*  
AC\* (Release)

## EXHIBIT A

### **Amendment Two to Agreement with GovernmentJobs.com DBA NeoGov Found at Resolution 15-026 Dated February 12, 2015 and Amendment One Resolution 16-357 Dated July 19, 2016**

THIS AMENDMENT No. 2 is made and is effective as of October 1, 2017, by and between GovernmentJobs.com (“Contractor”), and the County of Nevada (“County”). This Amendment No. 2 amends the Personal Services Contract between the parties for software services that was effective on February 12, 2015 (“Agreement”).

WHEREAS, the parties entered into an agreement to provide County of Nevada with software and services commonly known as NeoGov Insight, with a Maximum Contract Amount of \$11,567 effective February 12, 2015, by Resolution 15-026; and,

WHEREAS, the parties amended said agreement by Resolution 16-357 effective July 19, 2016, in order to purchase additional software and services called NeoGov Onboard; and,

WHEREAS, the County desires to amend their agreement in order to purchase additional software and services called NeoGov Perform, effective October 1, 2017.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties hereto agree as follows:

1. This amendment shall be effective as of October 1, 2017
2. That the following Agreement for Licensed Software, Services and Maintenance shall be amended as follows: ... “Contractor agrees to provide the software and services commonly known as **Insight Enterprises and Perform**. As described in the Schedules comprising this Agreement, Contractor will successfully implement **Insight Enterprises and Perform** consisting of all system modules and capabilities necessary to meet the County’s requirements as defined in the System Feature List presented in Appendix B-1, B-2 and B-3.”
3. That Schedule A—General Terms and Conditions, shall be amended as follows at A-2.0:... “Notices...

County of Nevada:  
950 Maidu Avenue  
Nevada City, California 95959

Contact Person:  
Susan Kadera, Senior Management Analyst

530-265-1339  
Susan.kadera@co.nevada.ca.us”

4. That Schedule B—Software License Agreement, shall be amended as follows at B-1.0:... “Contractor shall license to County and County shall license from Contractor, the **Insight Enterprise** software as described in Contractor’s proposal dated November 14, 2014. Contractor shall license to County and County shall license from Contractor, the Perform software as described in Contractor’s Order Form dated September 25, 2017.”
5. That Appendix B-3: System Feature List, shall be added, as follows;

### **Appendix B-3: System Feature List**

#### **PE Subscription License**

The annual license for the NEOGOV Performance Evaluation Software license includes all of the following:

- Configurable Performance Evaluations
- Goal Library
- Shareable Competency Content
- Org Charts
- Configurable Workflow
- Form Templates
- Configurable Rating Scales
- Goal Hierarchy
- Writing Assistant

#### **Setup and Implementation**

The following activities are conducted as part of the NEOGOV implementation:

- Review the project kick off tutorial for information on the project timeline, deliverables, and establish project expectations.
- NEOGOVS will provide access to training materials that may be used during training and post-training to allow the Customer to learn the system and begin defining new roles, responsibilities, or activities within the Organization.
- NEOGOVS will establish the Customer’s production environment.

#### **Training**

NEOGOVS training is available online (web-based, pre-built, content) unless otherwise proposed as included in the Order Form. All customers shall have full access to the associated training for the proposed platform.

NEOGOVS’s pre-built, online training consists of a series of web courses and hands-on exercises designed to introduce the standard features and functions. All training items may be used as reference material to conduct day-to-day activities.

The pre-built, online training includes materials designed to allow Customer led training sessions.

6. That Schedule D—Scope of Professional Services, shall be amended as follows at D-1.0: ... “to enable the County to utilize Contractor’s **Insight Enterprise Onboard, and Perform** software.”
7. That Schedule E—Schedule of Charges and Payments shall be amended as follows:

E.1 Annual Software Subscription Fees

<u>Perform</u>	Year 1 \$20,675.00
	Year 2 \$20,675.00
	Year 3 \$20,675.00

E.2 Implementation Costs

<u>Perform Training</u>	\$2,500.00 (one-time cost which includes on-demand self-running tutorials)
<u>Perform Set-up and Installation</u>	\$5,000.00 (one-time cost)

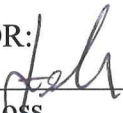
8. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

APPROVED AS TO FORM:  
COUNTY COUNSEL

COUNTY OF NEVADA

By: 

By:   
Honorable Hank S. Weston  
Chair of the Board of Supervisors

CONTRACTOR:  
By:   
John Closs  
Finance

ATTEST  
By:   
Julie Patterson Hunter  
Clerk of the Board of Supervisors