



RESOLUTION No. 23-087

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION RETROACTIVELY AUTHORIZING THE DIRECTOR OF INFORMATION AND GENERAL SERVICES, OR THEIR DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE COMMUNITY RESILIENCE CENTER PROGRAM, FOR A MINIMUM OF \$5,000,000 FOR THE IMPROVEMENT OF NEVADA COUNTY LIBRARIES AS COMMUNITY RESILIENCE CENTERS

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, California Department of Food and Agriculture's (CDFA) Community Resilience Centers (CRC) Program asserts that "recent and ongoing climate events and public health emergencies impact every part of California,"; and

WHEREAS, such events encompass shorter-term events like earthquakes, extreme heat, mudslides, flood, wildfires, power outages, and disruptions; they also include longer-term events like the COVID pandemic, sea level rise, drought, and rising temperatures; and

WHEREAS, communities across California face differential access to local community resilience opportunities including public health resources, clean energy infrastructure, and emergency response services; and

WHEREAS, the CDFA's CRC Program builds on this foundation, in alignment with California's Statewide adaptation strategy and other efforts, to build local resilience across California communities; and

WHEREAS, it is a priority of the CRC program to fund resilience center projects in disadvantaged communities and disadvantaged unincorporated communities, or sites serving these communities; and

WHEREAS, Nevada County's libraries provide critical services to their communities by default, offering year-round resources in the way of computer access, internet, information, news, and classes that are available to all community members; and

WHEREAS, Nevada County libraries also provide physical spaces to gather during emergencies, in addition to acting as warming and cooling spaces during extreme weather events and clean air spaces during periods of heavy smoke; and

WHEREAS, the value of libraries serving dual functions as community resource centers is amplified in rural areas: they are already recognized by the public as essential services, and multiple locations spread across the county means shorter travel distance for residents that live in remote areas; and

WHEREAS, Nevada County proposes to use this funding to both plan and implement updates to our libraries that include but are not limited to improvements on fire-safety, energy efficiency, energy back-up, health safety, ADA-compliance, security, and general accessibility; and

WHEREAS, Nevada County also proposes to use funds from this grant to procure any necessary new equipment and services that can better serve our community both year-round and in times of emergency.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Board of Supervisors hereby retroactively approves and authorizes the submittal of a grant application to the California Department of Food and Agriculture Community Resilience Grant Program for a minimum amount of \$5,000,000.

BE IT FURTHER RESOLVED that the Board of Supervisors approves the following:

1. That pursuant and subject to all of the terms and provisions of the California Budget Act of 2022, the Director of Information and General Services Agency, or their designee, is hereby authorized and directed to prepare and file an application for funding with the California Department of Food and Agriculture Community Resilience Grant Program and take such other actions necessary or appropriate to obtain grant funding.
2. The Director of Information and General Services Agency, or their designee, is hereby authorized and directed to submit any required documents, funding requests, and reports required to obtain grant funding.
3. Certifies that the project will comply with any laws and regulations including, but not limited to, the California Environmental Quality Act (CEQA), legal requirements for building codes, health and safety codes, the California Labor Code, disabled access laws, and, that prior to commencement of the project, all applicable permits will have been obtained.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 28th day of February, 2023, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout, Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: Heidi Hall, Deputy COB, for

Edward C. Scofield
Edward C. Scofield, Chair

2/28/2023 cc: IGS*
AC*

CDFA 2022 Community Resilience Centers Program

Request for Grant Applications

Released: December 27, 2022

Grant Applications Due:
By 5:00 p.m. on February 27, 2023
No late submissions accepted.



California Department of Food and Agriculture
Fairs and Expositions Branch
crcprogram@cdfa.ca.gov
1220 N Street
Sacramento, CA 95814

Background and Purpose

Recent and ongoing climate events and public health emergencies impact every part of California. Such events encompass shorter-term events like earthquakes, extreme heat, mudslides, flood, wildfires, power outages, and disruptions; they also include longer-term events like the COVID pandemic, sea level rise, drought, and rising temperatures. Due to historic redlining and cycles of underinvestment, communities across California face differential access to local community resilience opportunities including public health resources, clean energy infrastructure, and emergency response services. Given California's range of geographies and biomes, diverse populations and their needs, and existing infrastructure, building local community resilience offers the most appropriate, comprehensive, and relevant approach for each community to achieve equitable outcomes in the face of climate impacts and disruptions. Since projects developed for and by community residents have greater success and are better designed to meet and effectively respond to unique challenges and opportunities, community resilience center projects and programming must demonstrate robust, inclusive, consistent, and effective engagement with residents throughout the ideation, development, implementation, and feedback processes.

The California Department of Food and Agriculture's (CDFA) Community Resilience Centers (CRC) Program described here builds on this foundation, in alignment with California's Statewide Adaptation Strategy and other efforts, to build local resilience across California communities. It is a priority of the CRC program to fund resilience center projects in disadvantaged communities and disadvantaged unincorporated communities, or sites serving these communities.

Budget Overview

In the historic 2021-2022 climate budget, Governor Newsom and the Legislature allocated \$150 million from fiscal year (FY) 2021-2022 to CDFA for two resilience-focused infrastructure programs: one focused on fairgrounds (\$94.5 million), the other focused on other neighborhood-level CRC (\$38 million). This program focuses on the latter.

The CRC Program will focus on improving community facilities to enhance the state's emergency preparedness capabilities, particularly in response to climate change. Funding shall be used to support infrastructure for emergency evacuation, shelter, base camps during emergency events, and critical deferred maintenance. Elements for this infrastructure may include cooling and heating centers, clean air centers, and extended emergency evacuation response centers, equipped with community kitchens, shower facilities, broadband, back-up power, and other community needs during an emergency or climate events.

A secondary goal of the CRC Program is to equip facilities to provide long-term, year-round community services and activities to enhance the community's resilience through civic, social, educational, and economic development programming.

Funding and Duration

The CRC Program will award \$38 million to neighborhood-level CRCs within California.

- The application submission period will begin in December 2022 and close in February 2023.
- The minimum grant award is \$5,000,000
- The maximum grant duration is 36 months.

- Awarded projects must be complete and operational no later than 36 months after the start of the grant agreement. The anticipated grant agreement start date is Summer 2023.
- Costs incurred before the beginning of the grant agreement will not be reimbursed.
- CDFA reserves the right to offer an award different than the amount requested.
- Grants are paid out on a reimbursement basis following invoice submission by awardee.

Technical Assistance Resources

To support the development of competitive proposals, CDFA will offer application technical assistance (TA) from a third-party provider to eligible applicants for the CRC program.

TA providers will support all eligible grant applicants with technical assistance. Application TA activities may include, but are not limited to:

- Direct application assistance, including clarification of application requirements, financial analysis, review of responses and application coordination.
- Compilation/development of all application materials (project proposal, estimated timeline, budget, pre-development documents (if available));
- Identification of project area, integration of projects, and
- Assessment of project readiness

Important points about application technical assistance:

- Applicants are not required to receive TA.
- Receiving application TA does not guarantee that an applicant will be awarded a grant.

Eligibility

All applicants must be based in California and demonstrate how residents and local community members helped shape the proposed project and will be involved in all phases of the project moving forward.

- Tribal communities, regardless of state or federal recognition status e.g., California Native American Tribes, Tribal governments, and tribally led organizations.
- Community-based organizations and non-government organizations (NGOs) with a principal mission of serving or advocating for disadvantaged communities.
 - NGOs may include community-based organizations and may be supported by fiscal sponsors. NGOs need not be 501(c)(3) organizations but must be legal entities authorized and empowered to enter into agreements and hold funds.
- Community development finance institutions or community development corporations
- Foundations, private or non-profit
- Private sector/small business entities with clear demonstration of community commitment, specifically as resilience center
- Public entities can include:
 - California cities, whether chartered or not
 - California counties
 - Local and state public entities such as, public libraries, city police departments, community colleges, public schools, and county governments. Fairgrounds within the Network of California Fairs are not eligible applicants in this round of funding.

Priority Funding

The CRC program focuses investment on disadvantaged communities and disadvantaged unincorporated communities. To keep the CRC program in alignment with California's Statewide Adaptation Strategy efforts, priority communities will be identified as defined by Section 39711 of the Health and Safety Code and identified through CalEnviroScreen 4.0 and by Section 65302.10 of the California Government Code and identified through the Disadvantaged Communities Mapping Tool for Transformative Climate Communities (TCC). The CalEnviroScreen Tool and the TCC Mapping Tool will be used to identify these priority communities. These two tools help identify communities in which more than half of the area overlaps with census tracts designated as a disadvantaged community per CalEnviroScreen or the TCC Mapping Tool: within the top 25% of disadvantaged communities per CalEnviroScreen 4.0, all federally recognized tribal boundaries, or an eligible disadvantaged unincorporated area. The remaining area (49% or less) must overlap with census tracts in the top 25 percent (25%) of CES rankings, or with AB 1550 low-income tracts.

Program Objectives

The CRC program has the following objectives:

- Improve community facilities to enhance the state's emergency preparedness capabilities, particularly in response to climate change;
- Support current and new infrastructure used during emergency/evacuations events, such as shelter and base camps, and critical deferred maintenance of such infrastructure;
- Build social infrastructure and long-term resilience of facilities that support social services and advance workforce development;
- Offer multi-benefit physical spaces and resources, resilient to both current and future climate hazards, such as droughts, floods, rising sea levels, and wildfires.
- Offer comprehensive, multi-benefit and holistic projects that support year-round community services and activities, with sustained benefits beyond emergency/evacuation events.
- Prioritize community resiliency, equity, and social infrastructure, especially for disadvantaged communities and disadvantaged unincorporated communities.

The CRC program intends to balance both shorter-term emergency response needs, as well as longer-term ongoing community needs and services. This table provides real-world examples from stakeholder input:

Shorter-Term Emergency Response	Ongoing Community Needs & Services
Heating	Workforce development training opportunities
Cooling	Small business incubation
Food distribution	Community garden
PPE distribution, COVID testing and vaccinations	Community meetings, gatherings, and education
Backup power, electricity, water, and broadband	In-language programming and youth services
Emergency presentations and town hall meetings	Service provision and celebrations

The Fairs and Expositions Branch of CDFA (F&E) will administer the CRC Program. The \$38 million of the FY 2021-2022 budget appropriation from the General Fund will support the CRC

Program to better prepare disadvantaged communities and disadvantaged unincorporated communities for CRC implementation projects and activities. The CRC program will award one (1) type of grant:

Direct Implementation Grants

- Implementation grants fund project proposals that will increase the community's resilience during emergency/evacuation events.
- Implementation grants will require California Environmental Quality Act (CEQA) documentation, site control, permits, project maps and designs with approved engineer stamp, project schedules, operations, and maintenance plans, if available.
- Up to 20% of the total grant award amount and up to one year may be allowed for pre-development activities once the project has been awarded. Pre-development activities must be clearly identified in the project proposal and budget, if necessary for project completion.
- Implementation costs may not exceed 80% of the total CRC grant award if pre-development work is required, included in the proposal, and awarded.
- Minimum grant award is \$5,000,000 each.
- For more information about the program framework, eligibility, application, and grant administration, see below under "Program Requirements".

Eligible Costs and Activities

CRC Implementation Grants may support pre-development activities that lead to the development of a new, or updated neighborhood-resilience center. Plans for resilience centers should focus on priorities that directly benefit disadvantaged communities and disadvantaged unincorporated communities. Pre-development activities should additionally seek to promote, where relevant, clean energy access and energy efficiency, public health, reducing emissions, and supporting climate adaptation and resiliency.

Examples of direct implementation activities include, but not limited to:

- Activities associated with the construction of new facilities
- Activities associated with the retrofit of existing buildings, such as:
 - Heating and Cooling
 - Commercial Kitchens
 - Shower Facilities
 - Broadband
 - Back-up Power
 - Fire Prevention and Structure Hardening/ Retrofits
- Activities associated with community engagement to ensure projects ultimately generate direct and meaningful benefits for the community, close engagement should occur from project start to finish.

Examples of pre-development include, but not limited to:

- Identifying and preparing project sites for development into Resilience Centers, such as vulnerability or risk assessments, feasibility studies, energy audits, site identification, and planning for project readiness
- Conducting or funding a project site analysis demonstrating road capacity around the proposed CRC project site, a land-use analysis for compatibility, and consultation with emergency service providers about site location, especially for emergency ingress and

gress. Receiving confirmation that land use around proposed Resilience Center building is compatible with purpose of building and not an obstacle

- Identifying and scoping resiliency projects (e.g., mobility plan to connect residents to resilience center)
- Completing fiscal analyses and studies, such as conducting a fiscal impact analysis to understand long-term service costs of future development and to determine fee structures
- Supportive planning activities (e.g., community engagement, scoping, CEQA analysis, and pre-planning activities) that advance the development of resilience centers

Program Requirements

Application

1. Fully completed application.
2. Only one application can be submitted per grant applicant.
3. Properly labeled, structured, and stored required application documents.
4. Sufficiently detailed budgets accompanied by necessary supporting documentation.

Verification of eligibility (applicant and activities). If selected for an award, execution of the Grant Agreement is conditional upon applicants agreeing to the following program requirements:

- Pre-project consultation conducted by CDFA staff to confirm project information and discuss implementation plans. During the pre-project consultation the awardee may be required to provide additional information on the proposed project (e.g., assessors maps, photographs of the site, or quotes).
- Post-project verification project site visit with the awardee conducted by CDFA staff, or in partnership with a third-party, to evaluate the completed project.
- Projects must begin serving the residents of their communities within one year of the project completion.
- Expectation to use and maintain the community center for a minimum of 10 years.

How to Apply

Grants will be evaluated and awarded through a competitive process. CDFA will use an electronic application platform to receive CRC applications. The application can be accessed on the F&E CRC webpage: <https://www.cdfa.ca.gov/FairsAndExpositions/fcrctp/>. Applicants must create a user account to submit the grant application. All applications, supporting documents, and submissions are subject to public disclosure including posting on the F&E website.

Prior to completing the online application, applicants are encouraged to review the Preview of Grant Application Questions and gather all required information and documents listed below to facilitate effective and timely submission of the grant application. Applicants are required to submit the following attachments:

- Financial documents
- Completed budget template
- Project design, if complete
- Three letters of support from community decision makers/leaders.

Considerations for Scoring and Prioritizing Projects

CDFA staff will score and prioritize CRC grant applications according to these proposed categories:

- Project Proposal
- Project Budget
- Community Need/Benefit
- Applicant's Financial and Management Capacity
- Letters of Support/Recommendation

CRC Grant applications should include narrative descriptions of the following:

Project Proposal

- Description of the proposed project area/location, specifically if serving disadvantaged communities and disadvantaged unincorporated communities. Include population size/reach and demographic information (e.g., populations, race/ethnicity, and income). Additionally, describe the process used to select the project area.
- Detailed description of the proposed project. The work plan must include clear timelines, discrete tasks, and detailed deliverables to demonstrate the Applicant's readiness and capacity to implement the proposed project on time and within budget.
- Description of how the proposed project aligns with the Community Resilience Centers Program's objectives and priorities.

Community Need/Benefit

- Description of how the proposed project directly addresses needs that have been identified by disadvantaged communities and disadvantaged unincorporated communities.
- Description of how the proposed project will enhance the state's emergency preparedness capabilities, particularly in response to climate change, both short-term and long-term.
- Description of how the proposed project will offer comprehensive, multi-benefit, and holistic projects that support year-round community services and activities, with sustained benefits beyond emergency/evacuation events. In addition, provide a plan to advance workforce development program within the community using the resilience center.
- Description of how the proposed project will serve the residents of their communities within one year of project completion.

Applicant's Financial and Management Capacity

- Provide a description and appropriate financial documents to demonstrate the experience, financial stability, and capacity to manage program funds.
- Demonstrate organizational capacity to implement the CRC program proposal and serve the residents of their communities within one year of project completion.
- To meet program requirements, describe how the proposed project will be used and maintained for a minimum of 10 years.

Application Attachments:

Financial Documents

Applicants must submit financial documents to determine the applicant's financial capacity to successfully complete the awarded project. Financial documents include financial audit/review, and/or financial compilation, i.e., balance sheets, income statements, statements of cash flow, and tax returns.

Letters of Support

Submit three (3) letters of support/recommendation from community decision makers/leaders to demonstrate strong partnerships with their communities. The documented engagement should include community-identified climate resiliency needs, with a focus on engagement conducted with disadvantaged communities and disadvantaged unincorporated communities.

Project Design

Applicants for only implementation grants are required to submit project plans/design, if available, for the proposed CRC project. Projects will be reviewed and scored for completion and feasibility.

Budget Template

Applicants are required to download and complete a CRC Budget Template from the CDFA CRC [website](#). The Budget Template includes a breakdown of grant funds budgeted for each of the categories described below and itemization of all costs included in the proposed project. The Budget Template must be attached in Microsoft Excel format and be consistent with the project design. Failure to submit the required Budget Template, including submission of an alternate template/file type or corrupted file, may result in disqualification.

Budget Cost Categories:

Supplies

Itemize the estimated cost of supplies and equipment by providing a description and quantity to be purchased. Supplies include all consumable materials with an acquisition cost less than \$5,000 per unit. Supplies must be used exclusively for the project.

Equipment

Equipment is an article of nonexpendable, tangible personal property with a useful life of more than two years and an acquisition cost which equals or exceeds \$5,000 per unit.

Labor

Labor costs cannot exceed 25 percent of the total CRC grant request. Labor costs in excess of 25 percent of the total CRC grant request must be covered by cost share. Estimate the cost for any work on the project that will be performed by individuals associated with a contractor. Provide a brief description of services and the cost per hour for installation (e.g., labor for electrician, concrete work).

Other Costs

Cost of any other allowable expenses not covered in the previous budget categories necessary for project implementation.

Examples include, but not limited to:

- Permits
- Equipment rental
- Printing

Allowable Costs

Project costs must be itemized and clearly support pre-development or implementation of facility upgrades at community centers. Allowable costs must be allocable, necessary, and reasonable to the project. All funds must be accounted for and shall only be used for pre-authorized purposes.

Examples include, but not limited to:

- Project design costs (e.g., engineering, consultants, and architects)
- Supplies
- Equipment with useful life of more than two years and a per-unit acquisition cost of \$5,000 or more
- Building and construction costs
- Land acquisition costs
- Labor costs, within the 25 percent threshold
- Costs associated with technical assistance and/or project management, including drive time and fuel cost
- Community Engagement

Unallowable Costs

A cost is unallowable if it does not comply with the description of the project as provided in the Scope of Work or the terms of the Agreement. Unallowable costs will not be reimbursed.

Examples of unallowable costs include, but not limited to:

- Pre-award and post-project service charges and maintenance costs associated with the facility upgrades
- Labor costs in excess of 25 percent of the total CRC grant request
- Supplies and equipment costs not related to the facility upgrade
- Tools and equipment with useful life of less than two years
- Costs related to land acquisition

Assistance and Questions

CDFA will host at least one informational workshop to provide an overview of program guidelines and resources. For CDFA grant application workshop schedule, visit the CRC website at <https://www.cdfa.ca.gov/FairsAndExpositions/frcrp/>. During the informational workshops, CDFA staff will be available to answer programmatic questions but, to uphold the competitive grant process, will not provide one-on-one assistance. Potential applicants are also encouraged to visit CDFA's CRC [website](#) for more information.

To maintain the integrity of the grant process, CDFA is unable to advise and/or provide applicants with any information regarding specific grant applications during the solicitation process.

Review Process and Notification of Application Status

Administrative and Technical Review

CDFA will conduct multiple levels of review during the grant application review process. The first level is an administrative review to determine whether application requirements were met. The second level is a technical review to evaluate the merits of the application and overall expected

success of the project, including the potential for the project to enhance the state's emergency preparedness capabilities, particularly in response to climate change.

Scoring Criteria

State staff will review and score applications according to these proposed categories:

CRITERIA	POINTS
Project Proposal	30
Project Budget	10
Community Need/Benefit	20
Applicant's Financial and Management Capacity	30
Letters of Support/Recommendation	10
TOTAL	100

Disqualifications

During the administrative review, the following will result in the disqualification of a grant application:

- Incomplete grant applications: applications with one or more unanswered questions necessary for administrative or technical review.
- Incomplete grant applications: applications with missing, blank, unreadable, corrupt, or otherwise unusable attachments.
- Applications requesting funding for less than the minimum award amount.
- Applications that include activities outside the grant duration.
- Applications with unallowable costs or activities necessary to complete the project objectives.
- Applications that do not comply with Eligibility or meet Program Requirements and Restrictions.

APPEAL RIGHTS: Any discretionary action taken by the Fairs and Expositions Branch (F&E) may be appealed to CDFA's Office of Hearings and Appeals Office within ten (10) calendar days of receiving a notice of disqualification from CDFA. The appeal must be in writing and signed by the responsible party named on the grant application or their authorized agent. It must state the grounds for the appeal and include any supporting documents and a copy of the F&E decision being challenged. The submissions must be emailed to CDFA.LegalOffice@cdfa.ca.gov or sent to the California Department of Food and Agriculture, Office of Hearings and Appeals, 1220 N Street, Sacramento, CA 95814. If submissions are not received within the time frame provided above the appeal will be denied.

Notification and Feedback

- All successful applicants will be notified of their grant award by email and will enter the grant agreement execution process.
- Applications that are not selected for an award will receive feedback on their grant application within 30 business days after receiving notification.

Award Process

Grant Agreement Execution

CDFA will initiate the Grant Agreement process with applicants selected to receive a grant award. A CDFA CRC staff member will contact each recipient to schedule a pre-project consultation to confirm project site information and discuss implementation plans. Applicants who are selected for awards may be required to provide an assessor's parcel number (APN) map(s) of the impacted acreage and aerial map(s) to confirm the location of the project, photographs of the project site [and/] or additional quotes. Applicants with projects selected for award of funds will then receive a Grant Agreement package with specific instructions regarding award requirements including information on project implementation, verification, and payment process.

Award Timeline

Grant Agreement Stage	Estimated Time for Completion
Grant packet is completed – During this step, CDFA will work with selected applicants to get the information required to execute the grant. The timeline for this step is dependent on how quickly information is provided to CDFA staff.	Variable
Grant Execution	Up to 120 days
Processing advance payments – If awardees request and are granted an advance payment, please be aware that it will take up to 4 weeks to process this payment once the grant is executed.	Up to 4 weeks

Project Implementation

Once a Grant Agreement is executed, the grant recipient can begin implementation of the project if it is after or on the official project start date, once the Grant Agreement has been fully executed. During project implementation, grant recipients must maintain frequent communication with CDFA staff about the CRC project. During the project implementation, grant recipient must be in frequent communication and maintain a clear communication channel with CDFA staff regarding the CRC project. CDFA staff may regularly send emails and/or surveys to gauge the progress of the project in addition to quarterly invoicing. Recipients must be responsive.

Recipients are responsible for the overall management of their awarded project to ensure all project activities, including labor associated with installation, are completed on time and within the Grant Agreement term. For projects involving utility interconnection, recipients must take the necessary steps to begin the interconnection process after execution of the Grant Agreement to ensure utility interconnection work is complete by this date. Awardees must complete all proposed activities including activities related to cost share by this deadline. All communications (verbal or written) related to grant activities including reimbursements must originate from grant awardee, grant awardee's authorized representative or CDFA staff.

Project implementation must occur on the parcels (APNs) identified in the Grant Agreement's Scope of Work (SOW). Failure to install a project on the APNs identified in the SOW may result in withholding of all or any portion of the grant funding or termination of the Grant Agreement.

CDFA may conduct a Critical Project Review, which may involve an on-site visit, upon reasonable notice at any time during the project term. The purpose is to determine whether deliverables are being met and evaluate project progress to ensure installation will be completed within the grant term. Recipients may be required to submit financial records and project documentation to ensure CRC funds are used in compliance with the Grant Agreement terms and conditions.

Payment Process

The CRC is a reimbursement grant program. CDFA will provide the grant recipient with the necessary grant award and invoicing documents for reimbursement process. CDFA will withhold 10 percent from the total grant award reimbursement until the verification requirement is complete and meets the expectations agreed upon in the SOW.

Advanced Payments

If selected for funding, recipients may be eligible for an advance payment of up to 25 percent of the total grant award, subject to the provisions of section 316.1 "Advance Payments" of the California Code of Regulations, Division 1, Chapter 5. If appropriate justification is submitted and awardee is in compliance with grant management requirements, additional advance payments may be issued in accordance with CDFA's Grant Administration regulations.

Project Verification

Following project implementation, the grant awardee must inform the assigned grant specialist that the project is complete and operational as proposed. CDFA staff, or a CDFA-contracted third party, will then initiate the verification process. The verifier will visit the project site and inspect the completed project to ensure design specifications were met and the system is working effectively. In addition, the verifier will take photographs to document project completion. The grant awardee or a documented authorized representative must be present during the time of verification. If CDFA determines that remote verification is required, the grant awardee will submit geotagged photos of critical project components so that the project can be verified as complete on the intended APN.

Post-Project Requirements

State Audit and Accounting Requirements

In addition to CRC program requirements, awarded projects may be subject to State Audit and Accounting Requirements listed below.

Audit Requirements

Projects are subject to audit by the State annually and for three (3) years following the final payment of grant funds. If the project is selected for audit, the Grantee will be contacted in advance. The audit shall include all books, papers, accounts, documents, or other records of Grantee, as they relate to the project. All documentation related to project expenditures should be available for an audit, whether paid with grant funds or other funds. Grantee must have project records, including source documents and evidence of payment, readily available and must provide an employee or representative with knowledge of the project to assist the auditor.

Grantee must provide a copy of any document or related documentation requested by the auditor.

Accounting Requirements

Grantee must maintain an accounting system that:

- Accurately reflects fiscal transactions, with the necessary controls and safeguards.
- Provides a good audit trail, including original source documents such as purchase orders, receipts, progress payments, invoices, employee paystubs and timecards, evidence of payment, etc.
- Provides accounting data that can be used to readily determine the total cost of each individual project.

Records Retention

Records must be retained for a period of three (3) years following the final payment of grant funds. Grantee must retain all project records at least one (1) year following an audit.



**Community Resilience Centers Program
 Project Budget Template**

Applicant Name:

Project Proposal Name:

Grant Amount Requested:

Instructions: Complete each budget category by entering the amount of grant funds budgeted for each category and corresponding grant year.

Budget Categories	Fiscal Year			Total Grant Funds
	FY 23/24	FY 24/25	FY 25/26	
TOTAL Budget (% of Total Grant Amount)				
A. Design Development				
1. Printing/Postage/Misc. Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
2. Professional Services	\$0.00	\$0.00	\$0.00	\$0.00
3. Design Development Contingency	\$0.00	\$0.00	\$0.00	\$0.00
4. Project Management	\$0.00	\$0.00	\$0.00	\$0.00
				0.00
B. Construction Development				
1. Printing/Postage/Misc. Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
2. Professional Services	\$0.00	\$0.00	\$0.00	\$0.00
3. Agency Review Fees	\$0.00	\$0.00	\$0.00	\$0.00
4. CD Contingency	\$0.00	\$0.00	\$0.00	\$0.00
5. Project Management	\$0.00	\$0.00	\$0.00	\$0.00
				0.00
C. Bidding Process				
1. Printing/Postage/Misc. Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
2. Professional Services	\$0.00	\$0.00	\$0.00	\$0.00
3. Bidding Process Contingency	\$0.00	\$0.00	\$0.00	\$0.00
4. Project Management	\$0.00	\$0.00	\$0.00	\$0.00
				0.00
D. Construction				
1. Printing/Postage/Misc. Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
2. Professional Services	\$0.00	\$0.00	\$0.00	\$0.00
3. Materials/Supplies/Equipment	\$0.00	\$0.00	\$0.00	\$0.00
4. Construction Contract	\$0.00	\$0.00	\$0.00	\$0.00
5. Construction Project Contingency	\$0.00	\$0.00	\$0.00	\$0.00
6. Project Management	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00
Subtotal by Fiscal Year	\$0.00	\$0.00	\$0.00	\$0.00
GRAND TOTAL (Sections A-D)				\$0.00



Opportunity Details

Opportunity Information

Title

CDFA Community Resilience Centers Program

Description

The Community Resilience Centers (CRC) Program will focus on improving community facilities to enhance the state's emergency preparedness capabilities, particularly in response to climate change.

Awarding Agency Name

California Department of Food and Agriculture

Agency Contact Name

Sofia Goss

Agency Contact Phone

(916) 900-5135

Agency Contact Email

crcprogram@cdfa.ca.gov

Fund Activity Categories

Agriculture

Category Explanation

Departments

Fairs and Expositions

Subjects

Opportunity Manager

Sofia Goss

Opportunity Posted Dates

12/27/2022 - 12/27/2027

Announcement Type

Initial Announcement

Funding Opportunity Number

Agency Opportunity Number

Assistance Listings Number

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/2f115694-e319-497e-8c2c-8d2695ba58e6>

Is Published

No

Funding Information

Total Program Funding

\$150,000,000.00



Funding Sources

State

Funding Source Description

The Budget Act of 2021 appropriated a one-time General Fund allocation of \$150 million for fairground and community resilience centers. Of the total amount appropriated to CDFA, \$38 million will be awarded to community resilience centers to support infrastructure for emergency evacuation, shelter, base camps during emergency events, and critical deferred maintenance. Elements for this infrastructure may include cooling and heating centers, clean air centers, and extended emergency evacuation response centers, equipped with community kitchens, shower facilities, broadband, back-up power, and other community needs during an emergency or climate events.

Funding Restrictions

Award Information

Award Range

\$5,000,000.00 - \$38,000,000.00

Award Period

07/03/2023 - 06/30/2026

Award Announcement Date

Award Type

Competitive

Capital Grant

Yes

Expected Number of Awards

10.00

Indirect Costs Allowed

Yes

Indirect Cost Description

Costs associated with technical assistance or project management.

Indirect Cost Rate

Restrictions on Indirect Costs

Yes

Citation Governing Indirect Cost Restriction

Matching Requirement

No

Submission Information

Submission Window

12/27/2022 5:00 PM - 02/27/2023 5:00 PM

Submission Timeline Type

One Time

Submission Timeline Additional Information



Allow Multiple Applications

No

Application Review Start Date / Pre-Qualification Deadline

Other Submission Requirements

Question Submission Information

Question Submission Open Date

Question Submission Close Date

Question Submission Email Address

Question Submission Additional Information

Attachments

Technical Assistance Session

Technical Assistance Session

No

Eligibility Information

Eligibility Type

Public

Eligible Applicants

- State Governments
- County Governments
- City or township governments
- Special District Governments
- Independent School Districts
- Native American tribal governments (Federally recognized)
- Public housing authorities/Indian housing authorities
- Native American tribal organizations (not Federally recognized)
- Nonprofits with 501(c)(3) status (excludes institutions of higher education)
- Nonprofits without 501(c)(3) status (excludes institutions of higher education)
- Small Businesses

Additional Eligibility Information

Additional Information

Additional Information URL

Additional Information URL Description

Award Administration Information

State Award Notices

Administrative and National Policy Requirements



Reporting

State Awarding Agency Contacts

Other Information



Project Information

Application Information

Application Name

Award Requested

Total Award Budget
\$0.00

Primary Contact Information

Name

Email Address

Address

Phone Number



Project Description

CDFA CRC Program Application Intake Form

Please note:

**CDFA recommends that you gather the required information and documents prior to beginning the application on Amplifund. You can visit the CRC program website for an outline of the questions. Once you begin the application, please remember to constantly save your changes. If there is inactivity for over 20 minutes, Amplifund will not save the changes.
**

Applicant Information

Applicant Organization/Name (Must match the applicant's federal tax return):

Organization Type:

Select an item...

Applicant Mailing Address:

Website:

California Senate and Assembly District

Applicants can enter the **California Senate District and California Assembly District** number in the two-digit format XX. If more than one district, enter "All". If the program/project is outside of California, enter 00.

California Senate District:

California Assembly District:

Taxpayer Identification Number (xx-xxxxxx):

Unique Entity Identifier (For Federally Funded Programs Only):

Authorized Representative

Name:

Title:

Email:

Phone Number:

Secondary Contact



Name:

Email:

Phone Number:

Submitter Information

Submitting Organization:

Submitter Name:

Submitter Phone:

Submitter Email:

Project Proposal (30 points total)

Proposal Name

Grant Amount Requested (Minimum of \$5,000,000)

1. Provide a description of the proposed project area/location, specifically if serving disadvantaged communities and disadvantaged unincorporated communities. Include population size/reach and demographic information (e.g., populations, race/ethnicity, and income). Additionally, describe the process used to select the project area. (10 points)

2. Provide a detailed description of the proposed project. The work plan must include clear timelines, discrete tasks, and detailed deliverables to demonstrate the Applicant's readiness and capacity to implement the proposed project on time and within budget. (15 points)

Please submit complete pre-development work i.e., plans/designs, if available. Projects will be reviewed for completion and feasibility.

3. Provide a description of how the proposed project aligns with the Community Resilience Centers Program's objectives and priorities. (5 points)



Project Budget (10 points total)

Please complete the budget template below and provide a narrative of how the project budget aligns with the proposed goals and objectives, activities, and timelines. (10 points)

Project Budget Template

CRC Project Budget Template.xlsx

Complete Project Budget

Community Need/Benefit (20 Points)

1. Describe the community's needs, including the public health, environmental, and economic challenges facing the project area. Provide examples of existing barriers the community is facing in their ability to access climate resilience resources. (5 Points)
2. Describe how the proposed project will enhance the state's emergency preparedness capabilities, particularly in response to climate change, both short-term and long-term. (5 Points)
3. Describe how the proposed project will offer comprehensive, multi-benefit, and holistic projects that support year-round community services and activities, with sustained benefits beyond emergency/evacuation events. In addition, provide a plan to advance workforce development program within the community using the resilience center. (5 Points)
4. Describe how the proposed project will serve the residents of their communities within one year of project completion. (5 Points)



Applicant's Financial and Management Capacity (30 Points)

1. Provide a description and appropriate financial documents to demonstrate the experience, financial stability, and capacity to manage program funds. (5 Points)
2. Demonstrate organizational capacity to implement the CRC program proposal and serve the residents of their communities within one year of project completion. (5 Points)
3. To meet program requirements, describe how the proposed project will be used and maintained for a minimum of 10 years. (5 Points)
4. Financial Documents: Please submit financial documents to determine the applicant's financial capacity to successfully complete the awarded project within the three-year Agreement term. Financial documents include financial audit/review, and/or financial compilation, i.e., balance sheets, income statements, statements of cash flow, and tax returns. (15 Points)

Letters of Support/Recommendation (10 Points)

Letters Of Support/Recommendation: Please submit three (3) letters of support/recommendation from community decision makers/leaders to demonstrate strong partnerships with their communities. The documented engagement should include community-identified climate resiliency needs, with a focus on engagement conducted with disadvantaged and disadvantaged unincorporated communities. (10 Points)

