



# RESOLUTION No. 22-346

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING THE GRANT AWARD AGREEMENT WITH TRUCKEE TRAILS FOUNDATION FOR \$109,370 FOR THE “OUTDOOR VISITOR SAFETY FUND GRANT” FUNDED BY THE AMERICAN RESCUE PLAN ACT (ARPA) AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE GRANT AGREEMENT WITH AWARDEE

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) is a \$1.9 trillion economic stimulus package passed by Congress and signed by President Joseph Biden on March 11, 2021 in response to the ongoing COVID-19 pandemic and associated economic challenges. ARPA included \$350 billion in State and Local Aid, which included \$65.1 billion in direct funding to counties. Based on US Treasury allocations, Nevada County has been allocated \$19,376,239 in funding; and

WHEREAS, on April 27, 2021, staff brought a preliminary ARPA Expenditure Plan to the Board for direction. The plan included a recommendation to allocate 30% of ARPA funds (\$5.8M) to “Community & Economic Resiliency” projects. This included one loan program and four grants, including the “Outdoor Visitor Safety Fund” program, which was allotted between \$800,000-\$1 Million for improvements to major river crossings and trailheads impacted by increased visitation; and

WHEREAS, the Board approved a new 2022 objective “To promote sustainable recreation in partnership with community providers and other jurisdictions to enhance recreational access, support public health and safety, realize economic opportunities, and preserve natural resource assets” at their regular meeting on February 8, 2022, with a specific initiative to “Identify and implement strategies to promote health and safety at river crossings, lakes, trailheads, and other high-use or high-risk areas”; and

WHEREAS, at its 2022 Board Workshop the board identified up to \$850,000 for the “Outdoor Recreation and Visitor Safety Fund” through a combination of American Rescue Plan Act funding and Transient Occupancy Tax funds; and

WHEREAS, these expenditures will be aligned with the ARPA final rule priority of “2.22: Strong Healthy Communities: Neighborhood Features that Promote Health and Safety”; and

WHEREAS, the County released a request for proposals for eligible entities which included nonprofit organizations, for-profit businesses, special purpose districts, and pending availability of general fund moneys, State and Federal agencies, to respond to the negative economic impacts of the COVID-19 pandemic with proposals that will increase resiliency and promote health and safety at highly impacted outdoor recreation destinations; and

WHEREAS, 19 concept proposals were received from 10 organizations, totaling \$1,377,817 in requests; and

WHEREAS, a 5-member evaluation panel (Panel), consisting of two community leaders and three county staff, reviewed and scored concept proposals; and

WHEREAS, 13 proposals from 9 different organizations were invited to submit a full proposal; and

WHEREAS, the County received six final full proposals from five individual eligible entities totaling \$361,965; and

WHEREAS, the same Panel again reviewed and scored applications to provide the County Executive Officer (CEO) with a recommended list of six projects from five eligible awardees; and

WHEREAS, the Panel presented recommendations to the CEO and the CEO identified the six proposals from five different organizations for recommendation to the Board of Supervisors for final approval and award; and

WHEREAS, Grant Award Recipient Agreements were developed on a case-by-case basis and reviewed with the Auditor-Controller to ensure the grantees are in good standing with the County; and

WHEREAS, Grant Award Recipients will enter in the attached "Grant Award Recipient Agreement" with the County, specifying the use the ARPA monies to cover only those eligible costs identified in the RFA and necessary for the COVID-19 public health emergency in accordance with federal guidance, and further affirming the Grant Award Recipient shall be responsible for reimbursement to County of any grant funding provided under this agreement that are determined by federal or state officials to be unauthorized expenditures, and additionally specifying that grant recipients will provide quarterly reports beginning in September 2022; and

WHEREAS, to promote transparency, required quarterly reporting will be posted on the County of Nevada's American Rescue Plan "ARPA" web page; and

WHEREAS, an amendment to the 2022/2023 Recreation budget presented under file ID 22-0786 authorizes \$450,000 in American Rescue Plan Act funding for the Outdoor Visitor Safety Fund; and

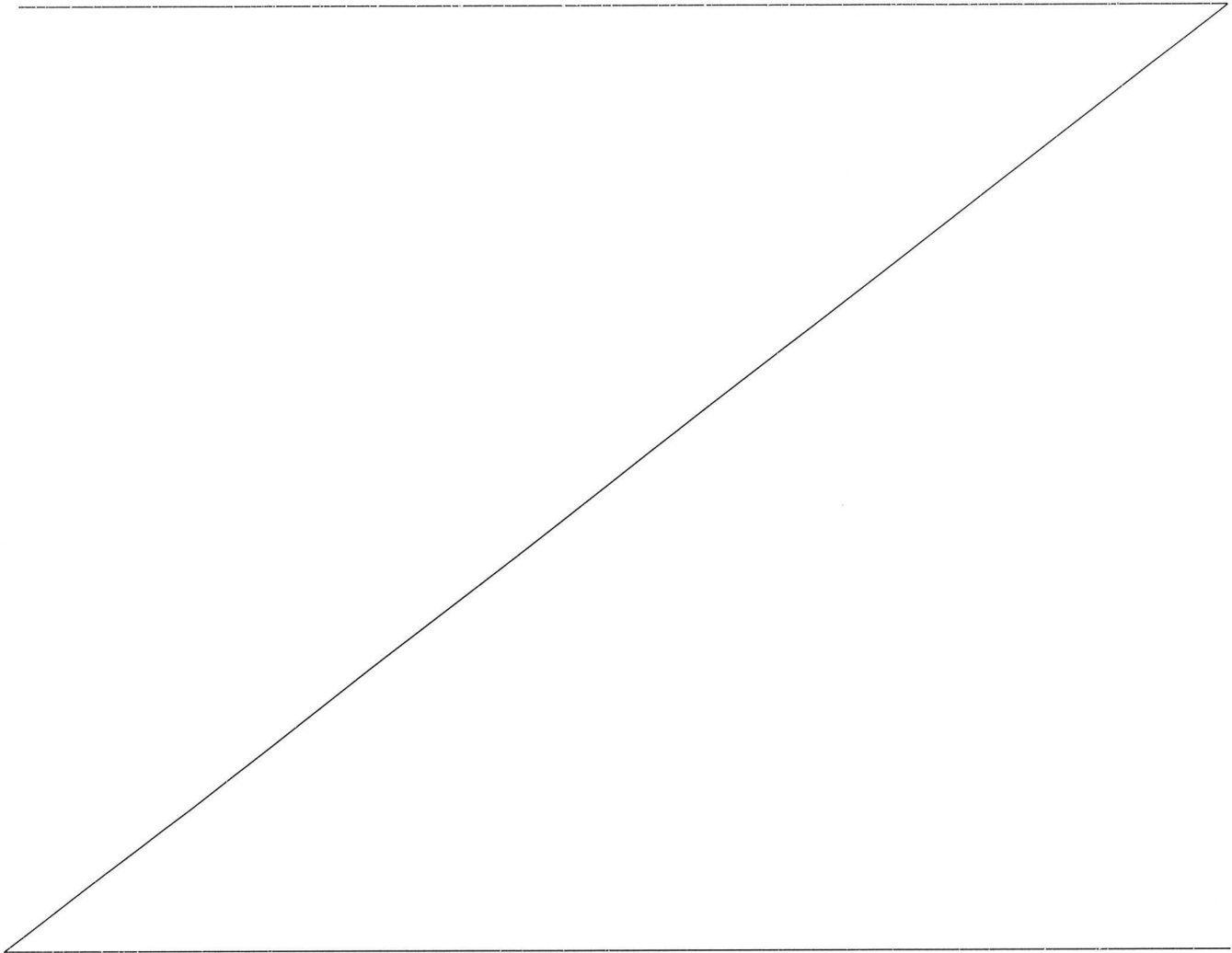
WHEREAS, the grant award is contingent upon the adoption of the Fiscal Year 2022/23 County Budget; and

WHEREAS, Truckee Trails Foundation Eastern Nevada County Visitor Safety and Environmental Hazard Prevention Program Grant was among the five entities and six proposals approved for funding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Nevada, State of California that:

1. The Grant Award Recipient Agreement awarding \$109,370 in an "Outdoor Visitor Safety Fund Grant" to Truckee Trails Foundation is hereby approved.
2. The Chair of the Board of Supervisors is authorized to execute the grant agreement on behalf of the County of Nevada for the "Outdoor Visitor Safety Fund Grant" which is hereby approved and attached hereto.

Funds to be disbursed from 1111-70102-325-0222/521520



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 28th day of June, 2022, by the following vote of said Board:

- Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.
- Noes: None.
- Absent: None.
- Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Susan K. Hoek, Chair

6/28/2022 cc: CDA\*  
AC\*(hold)

8/18/2022 cc: CEO\*  
CDA\*  
AC\*(release)  
TTF\*

**Administering Agency:** Nevada County – Community Development Agency

**Grant Award Allocation No.** \_\_\_\_\_

**Description:** Outdoor Visitor Safety Fund Grant Program

### **GRANT AWARD RECIPIENT AGREEMENT**

**THIS AGREEMENT** ("Agreement") is made at Nevada City, California, by and between the County of Nevada, ("County"), and Truckee Trails Foundation ("Grant Recipient"), who agree as follows:

1. **Use of Funds:** Grant Recipient agrees to use the County of Nevada's American Rescue Plan Act ("ARPA") allocation for "Community & Economic Resiliency" in full compliance with all ARPA Fund expenditure requirements and for the purposes set forth in Exhibit A.
2. **Grant Fund Allocation** County shall allocate ARPA Funds designated specific to the coronavirus relief efforts in the time and in the amount set forth in Exhibit B. **The amount of the ARPA Funding shall not exceed One hundred nine thousand three hundred seventy dollars (\$109,370).**
3. **Term** This Agreement shall be effective upon the date on which the last party hereto has executed this Agreement ("Effective Date"). All grant funds provided by this Agreement shall be expended before December 31, 2024 and reported on per the requirements stated in Exhibit C. **Agreement Termination Date of: 12/31/2024.**
4. **Exhibits** All exhibits referred to herein and attached hereto are incorporated herein by this reference.
5. **Electronic Signatures** The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed or emailed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.
6. **Time for Performance** Time is of the essence. Failure of Grant Recipient to expend any allocated funding prior to December 31, 2024 shall constitute a return of unspent funds to the County as of the termination date. Grant Recipient shall devote such time to the Coronavirus relief effort pursuant to this Agreement. Grant Recipients unauthorized expenditure of ARPA Funds shall constitute a material breach of this Agreement, and in addition to any other remedy available at law, shall serve as a basis upon which the County may elect to immediately suspend ARPA Fund payments, or terminate this Agreement, or both without notice.
7. **Hold Harmless and Indemnification Agreement** To the fullest extent permitted by law, each party (the "Indemnifying Party") hereby agrees to protect, defend, indemnify, and hold the other party (the "Indemnified Party"), its officers, agents, employees, and volunteers, free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character resulting from the Indemnifying Party's negligent act, willful misconduct, or error or omission, including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by the Indemnified Party arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the Indemnified Party) and without limitation, all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, the Agreement and the expenditures of the ARPA funding. The Indemnifying Party agrees to



investigate, handle, respond to, provide defense for, and defend any such claims, demand, or suit at the sole expense of the Indemnifying Party, using legal counsel approved in writing by Indemnified Party. Indemnifying Party also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against either party or to enlarge in any way either party's liability but is intended solely to provide for indemnification of the Indemnified party from liability for damages, or injuries to third persons or property, arising from or in connection with Indemnifying Party's performance pursuant to this Agreement. This obligation is independent of, and shall not in any way be limited by, the minimum insurance obligations contained in this Agreement. These Hold Harmless and Indemnification provisions shall survive the termination of this Agreement.

8. **Drug-Free Workplace** Senate Bill 1120, (Chapter 1170, Statutes of 1990), requires recipients of state grants to maintain a "drug-free workplace". Every person or organization awarded a contract for the procurement of any property or services shall certify as required under Government Code sections 8355-8357 that it will provide a drug-free workplace.
9. **Political Activities** Grant Recipient shall in no instance expend funds or use resources derived from this Agreement on any political activities.
10. **Reporting Requirements** Grant Recipient will be required to maintain records and provide project information to the County or its Contract Administrator as provided in Exhibit C.
11. **Conflict of Interest** Grant Recipient certifies that no official or employee of the County, nor any business entity in which an official of the County has an interest, has been employed or retained to solicit or aid in the procuring of this Agreement. In addition, Grant Recipient agrees that no such person will be employed in the performance of this Agreement unless first agreed to in writing by County. This includes prior Nevada County employment in accordance with County Personnel Code.
12. **Entirety of Agreement** This Agreement contains the entire agreement of County and Grant Recipient with respect to the subject matter hereof, and no other agreement, statement, or promise made by any party, or to any employee, officer, or agent of any party, which is not contained in this Agreement, shall be binding or valid.
13. **Alteration** No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and signed by all parties, except as expressly provided in Section 19, Termination.
14. **Governing Law and Venue** This Agreement is executed and intended to be performed in the State of California, and the laws of that State shall govern its interpretation and effect. The venue for any legal proceedings regarding this Agreement shall be the County of Nevada, State of California. Each party waives any Federal court removal and/or original jurisdiction rights it may have.
15. **Compliance with Applicable Laws** Grant Recipient shall comply with any and all federal, state, and local laws, codes, ordinances, rules, and regulations which relate to, concern or affect the Services to be provided by this Agreement.
16. **Prevailing Wage** The services described herein may be considered "public works" as defined by California Labor Code section 1720 et seq. Any funds expended as a result of this award Grant Recipient will be responsible for compliance with all applicable prevailing wage laws, as well as any and all applicable state or federal wage laws, for services under the awarded Agreement.

17. **Subrecipient** Community Resiliency grantees are not considered subrecipients. Grant Recipients should follow appropriate rules, regulations, and best financial practices with respect to management of federal funds. To the extent applicable Grant Recipient is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 et al (commonly referred to as the "OMB Super Circular" or "Uniform Guidance"). A copy of these regulations is available at the link provided herein for the Code of Federal Regulations.

[https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

As this agreement is not Subrecipient agreement, such federal reporting shall not be provided to the County of Nevada.

18. **Notification** Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or deposited in the mail, postage prepaid, and addressed to the parties as follows:

COUNTY OF NEVADA:

Nevada County  
Executive Office  
Attn: Ariel Lovett  
Address 950 Maidu Avenue  
Nevada City, CA 95959

Phone: 530-470-2650  
Email: Ariel.Lovett@co.nevada.ca.us

GRANT RECIPIENT:

Truckee Trails Foundation  
Attn: Allison Pedley  
Address: PO Box 1751, Truckee, CA  
96160

Phone: 530-587-8214  
Email: allison@trucketrails.org

Any notice so delivered personally shall be deemed to be received on the date of delivery, and any notice mailed shall be deemed to be received five (5) days after the date on which it was mailed.

**Authority:** All individuals executing this Agreement on behalf of Grant Recipient represent and warrant that they are authorized to execute and deliver this Agreement on behalf of Grant Recipient.

**IN WITNESS WHEREOF**, the parties have executed this Agreement, to begin on the Effective Date.

**COUNTY OF NEVADA:**

By: *Susan Hoek* Date: 08/09/2022  
Susan Hoek (Aug 9, 2022 08:30 PDT)

Printed Name/Title: Honorable Sue Hoek, Chair, of the Board of Supervisors

By: *Julie Patterson Hunter*  
Julie Patterson Hunter (Aug 11, 2022 12:32 PDT)

Attest: Julie Patterson Hunter, Clerk of the Board of Supervisors

**GRANT RECIPIENT:** Truckee Trails Foundation

By: *[Signature]* Date: 07/26/2022  
Christopher Parker (Jul 26, 2022 14:04 PDT)

Name: Christopher Parker

\* Title: Board President

By: */KLH/* Date: 07/26/2022  
/KLH/ (Jul 26, 2022 14:35 PDT)

Name: /KLH/

\* Title: Secretary

***\*If Grant Recipient is a corporation, this Agreement must be signed by two corporate officers; one of which must be the secretary of the corporation, and the other may be either the President or Vice President, unless an authenticated corporate resolution is attached delegating authority to a single officer to bind the corporation (California Corporations Code Sec. 313).***

**Exhibits**

- A. Purpose and Use of Funds
- B. Schedule of Payments
- C. ARPA SLFRF Award Terms and Conditions
- D. A-1: Application Received in response to RFP No. 154882: Outdoor Visitor Safety Fund funded in part by the County of Nevada's American Rescue Plan Act (ARPA) allocation for "Community and Economic Resiliency"

## EXHIBIT A

### PURPOSE AND USE OF FUNDS

Grant Recipient agrees to use the County of Nevada’s American Rescue Plan Act (“ARPA”) allocation for “Community & Economic Resiliency”, specifically, “Outdoor Visitor Safety Fund” provided to cover those costs identified in the submitted Application received from this Entity which is attached hereto and incorporated herein as Exhibit A-1. These funds are designated to respond to the negative economic impacts of the COVID-19 pandemic with a project that will increase resiliency and promote health and safety at highly impacted outdoor recreation destinations. Nevada County experienced a significant increase in visitation to outdoor recreation destinations during the pandemic.

<b>Budget Items</b>	<b>Funds Proposed FY 2022/23</b>	<b>Funds Proposed FY 2023/24</b>
Salaries and Benefits	\$3,000	\$
Services and Supplies	\$500	\$
Contracts for Service Delivery*	\$99,680	\$
Equipment Purchases*	\$-	\$
Other Expenses*	\$6,190	\$
<b>TOTAL</b>	<b>\$109,370</b>	<b>\$</b>

\*Describe Contracts for Service Delivery, Equipment Purchases, or Other Expenses, including amount per:

Contracts are for purchase and delivery of vault toilets with two years maintenance. Other includes administrative costs at 6%.

*Funds may be allocated flexibly among proposed line items up to 10% of each line item; budget modifications greater than 10% of changed line item must be requested and have written approval by County grant manager.*

#### **ARPA Eligibility and Reporting Category**

The Community Benefit Grant awards are consistent with ARPA guidelines “to respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.”<sup>1</sup> As required by the US Treasury’s Interim Final Rule for the ARPA State and Local Fiscal Recovery Program (SLFRP), payments from the Community Benefit Grant program (ARPA SLFRP Funds) are targeted at programs or services that “address an economic harm resulting from or exacerbated by the public health emergency” and generally fall under ARPA SLFRP Category 2, Negative Economic Impacts.<sup>2</sup> Award funds may cover eligible costs from March 3, 2021 through December 31, 2024.

<sup>1</sup> US Department of the Treasury, Coronavirus State and Local Fiscal Recovery Funds, Interim Final Rule, page 7.

<sup>2</sup> US Department of the Treasury, Coronavirus State and Local Fiscal Recovery Funds, Interim Final Rule, page 11.

ARPA Reporting Category (check one):

- 2.22 Strong Healthy Communities; neighborhood features that promote health and safety.

Acknowledgment:

Grant Recipient agrees to clearly acknowledge support from the County of Nevada in their programs and related promotional material including publications, websites, newspaper articles, radio interviews, and other media activities. Unless advised to the contrary, an acknowledgement of County of Nevada support must appear on all materials publicizing or resulting from award activities.

The County of Nevada logo and following credit line should be used in acknowledging County support whenever possible: "Funds were provided through the County of Nevada's American Rescue Plan Act allocation for Community & Economic Resiliency."

Please indicate how acknowledgement will be accomplished (check all that apply):

<input type="checkbox"/> Website	<input type="checkbox"/> Press Release
<input type="checkbox"/> Email or Email Newsletter	<input type="checkbox"/> Social Media
<input type="checkbox"/> Print Newsletter	<input type="checkbox"/> Program or Promotional Materials
<input type="checkbox"/> Event (please describe)	<input type="checkbox"/> Other (please describe)



**EXHIBIT B**

**SCHEDULE OF PAYMENTS**

The Grant Recipient will receive the grant award for the purpose and use established in Exhibit A of this Agreement, based on the following schedule of payments. (NOTE: SCHEDULE TO BE INDIVIDUALIZED PER PROPOSAL)

Total Grant Award Amount: \$109,370

Payment Schedule

	Amount	Payment Timing (Pending Met Conditions if applicable)	Applicable Contingencies to be met prior to Payment
Payment 1:	75% of the Grant Award per fiscal year*	Within 30 Days of executed Agreement	Submission of a vendor quote or other demonstration of intended award use
Payment 2:	25% of the Grant Award per fiscal year*	Once all funds have been spent, documentation on expenditures has been provided to County, and the recipient has completed at least one round of reporting (see Exhibit C for reporting requirements)	

*\*NOTE: For multi-year requests, payments will be percentage of request per fiscal year.*

## EXHIBIT C

### AWARD TERMS AND CONDITIONS

#### ARPA SLFRF GRANT RECIPIENT - FEDERALLY FUNDED

1. **CONFLICTS OF INTEREST.** Grant Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Grant Recipient must disclose in writing to the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.
  
2. **COMPLIANCE WITH APPLICABLE LAW AND REGULATIONS.**
  - a. Grant Recipient agrees to comply with the requirements of section 602 of the Act, regulations adopted by Treasury pursuant to section 602(f) of the Act, and guidance issued by Treasury regarding the foregoing. Grant Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Grant Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
  
  - b. Federal regulations applicable to this award include, without limitation, the following:
    - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
    - ii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
    - iii. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
    - iv. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
    - v. New Restrictions on Lobbying, 31 C.F.R. Part 21.
    - vi. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
    - vii. Generally applicable federal environmental laws and regulations.
  
  - c. Statutes and regulations prohibiting discrimination applicable to this award include,

without limitation, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
- d. As a condition of receipt of federal financial assistance from the Department of the Treasury, Grant Recipient acknowledges and agrees to compliance with the following assurances as a condition of the grant award.
- i. The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's (County) program(s), and by extension the Grant Recipient (Sub-Recipient) and activity(ies), so long as any portion of the Recipient's (County) program(s), and by extension the Grant Recipient (Sub-Recipient) or activity(ies) is federally assisted.
    1. Grant Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
    2. Grant Recipient acknowledges that Executive Order 13166,

“Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English Proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.

3. Grant Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.
4. The Grant Recipient (sub-grantee), contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this Agreement). Title VI also includes protection to persons with “Limited English Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this Agreement.
5. Grant Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Grant Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial

assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Grant Recipient for the period during which it retains ownership or possession of the property.

3. **FALSE STATEMENTS.** Grant Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
4. **PUBLICATIONS.** Any publications produced with funds from this award must display the following language: "This project is being supported, in whole or in part, by federal award number SLFRP3256 awarded to County of Nevada by the U.S. Department of the Treasury."
5. **DEBARMENT AND SUSPENSION CERTIFICATION TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29.**
  - a. Grant Recipient, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:
    - i. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
    - ii. has not been suspended, debarred, voluntarily excluded, or determined ineligible by any Federal agency within the past three (3) years;
    - iii. does not have a proposed debarment pending; and
    - iv. has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
  - b. If there are any exceptions to this certification, insert the exceptions in the following space.
  - c. Exceptions will not necessarily result in denial of award but will be considered in determining Grant Recipient responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.
  - d. Note: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Agreement. Signing this Agreement on the signature portion thereof shall also constitute signature of this document.
6. **COUNTY-REQUIRED REPORTING.**



- a. Grant Recipient will be required to submit quarterly "Project and Expenditure Reports" until the funded project is complete to the County or its designated Contract Administrator.
- b. The first report will be due on or about September 10, 2022.
- c. The County, or its Contract Administrator, will provide a reporting template. (Note: reporting template will be based on the latest US Treasury guidelines, see "Compliance and Reporting Guidance".) The report may be required to include:
  - i. Project name
  - ii. Identification number (created by the County)
  - iii. Project expenditure category (provided by the County)
  - iv. Project description (Project descriptions must describe the project in enough detail to provide understanding of the major activities that will occur and will be required to be between 50 and 250 words.)
  - v. Primary place of performance
  - vi. Period of performance start and end dates
  - vii. Expenditure report (Current period obligation; Cumulative obligation; Current period expenditure; Cumulative expenditure)
  - viii. Project status (Not started; Completed less than 50%; Completed 50% or more; Completed)
  - ix. Project demographic distribution (identify whether the project is serving an economically disadvantaged community; see "Compliance and Reporting Guidance" for more information at [SLFRF-Compliance-and-ReportingGuidance.pdf \(treasury.gov\)](#))
  - x. The County reserve the right to update these requirements based on US Treasury requirements for the ARPA State and Local Recovery Fund program.

## **7. MAINTENANCE AND ACCESS TO RECORDS AND REPORTS.**

- a. Records of Support: Grant Recipient shall maintain records and financial documents sufficient to evidence compliance with the American Rescue Plan Act, Treasury's regulations, and guidance. (Please see: [SLFRF-Compliance-and-Reporting-Guidance.pdf \(treasury.gov\)](#)) The County recommends Grant Recipients collect the following records to support compliance, which may include, but are not limited to, copies of the following:
  - i. General ledger and subsidiary ledgers used to account for (a) the receipt of ARPA Fund payments and (b) the disbursements from such payments to meet eligible expenses related to the public health emergency due to COVID-19;
  - ii. budget records during the grant performance period;

- iii. payroll, time records, human resource records to support costs incurred for payroll expenses related to addressing the public health emergency due to COVID-19;
  - iv. receipts of purchases made related to project;
  - v. contracts and subcontracts entered into using ARPA Fund payments and all documents related to such contracts;
  - vi. all documentation of reports, audits, and other monitoring of contractors, including subcontractors;
  - vii. all documentation supporting the performance outcomes of contracts, subcontracts, grant awards, and grant recipient subawards; and
  - viii. all internal and external email/electronic communications related to use of ARPA Fund payments.
- b. The County Auditor-Controller, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Grant Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Grant Recipient for a period of five (5) years after all funds have been expended or returned to County, whichever is later.
  - d. Grant Recipient shall maintain, at all times, complete detailed records with regard to work performed under this Agreement in a form acceptable to County. Grant Recipient agrees to provide documentation or reports, compile data, or make its internal practices and records available to County, the County's Contract Administrator, or federal agencies, for purpose of determining compliance with this Agreement or other applicable legal obligations. County will have the right to inspect or obtain copies of such records during usual business hours upon reasonable notice.
  - e. Upon completion or termination of this Agreement, County may request Grant Recipient deliver originals or copies of all records to County. County will have full ownership and control of all such records. If County does not request all records from Grant Recipient, then Grant Recipient shall maintain records as defined below after completion or termination of the Agreement. If for some reason Grant Recipient is unable to continue its maintenance obligations, Grant Recipient shall give notice to County within 30 business days for County to take steps to ensure proper continued maintenance of records.
  - f. County and the Comptroller General of the United States, and other authorized Federal agencies and representatives shall have the right to examine Grant Recipient's records at any reasonable time.
  - g. Transfer of Records: In the event that Grant Recipient ceases operation, all files that are subject to audit shall be transferred to the County for proper storage of physical records and electronic data. Grant Recipient shall notify County of impending closure as soon as such closure has been determined and provide

County with a complete list of records in its possession pertaining to activities related to the Grant Award Agreement. County shall promptly advise Grant Recipient which records are to be transferred to the custody of County.

8. **BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352).** Grant Recipients that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
9. **INCREASING SEAT BELT USE IN THE UNITED STATES.** Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Grant Recipient is encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.
10. **REDUCING TEXT MESSAGING WHILE DRIVING.** Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Grant Recipient is encouraged to adopt and enforce policies for its employees that ban text messaging while driving, and Grant Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

**SUMMARY OF AGREEMENT**

**Grant Recipient Name:** Truckee Trails Foundation

**Description of Services:** Outdoor Visitor Safety Fund Grant – Eastern Nevada County Visitor Safety and Environmental Hazard Prevention Program

**SUMMARY OF MATERIAL TERMS**

**Maximum Grant Award:** \$109,370  
**Contract Beginning Date:** Effective Date,  
**Contract Termination Date:** 12/31/2024  
**Liquidated Damages:** N/A

**LICENSES AND PREVAILING WAGES**

Designate all required licenses:

\_\_\_\_\_

**NOTICE & IDENTIFICATION**

**Grant Recipient:**

**County of Nevada:**

Contact Person: Allison Pedley  
530-587-8214  
Email address: allison@trucketrails.org

Contact Person: Ariel Lovett  
(530) 470-2650  
e-mail: ariel.lovett@co.nevada.ca.us

**Grant Recipient is a:** (check all that apply)

Corporation:  Calif.,  Other,  LLC,  Non-profit  
Partnership:  Calif.,  Other,  LLP,  Limited  
Person:  Indiv.,  Dba,  Ass'n,  Other

**ATTACHMENTS**

Designate all required attachments:

Req'd

**Exhibit A: Purpose and Use of Funds**   
**Exhibit B: Schedule of Payments**   
**Exhibit C: Award Terms and Conditions**   
**Exhibit A-1: Application Received in response to RFP No. 154882:**

**Outdoor Visitor Safety Fund funded in part by the County of Nevada’s American Rescue Plan Act (ARPA) allocation for “Community and Economic Resiliency”** \_\_\_\_\_

**Signature:**   
K.L.Elliott (Aug 18, 2022 15:27 PDT)

**Email:** kit.elliott@nevadacountyca.gov



**Eastern Nevada County Visitor Safety &  
Environmental Hazard Prevention Program Grant**

*for the*

**Outdoor Visitor Safety Fund**

**RFP No. 154822**

**Submitted May 4, 2022**

**Truckee Trails Foundation  
PO Box 1751  
Truckee, CA 96160**



## TAB A: ENTITY DESCRIPTION

- a. The Truckee Trails Foundation (TTF) is building, maintaining, and advocating for a world-class network of trails and bikeways for health, sustainability, and prosperity. As a nonprofit trail organization in Truckee, California, TTF has made a name for itself by planning and building a flourishing network of trails in the region through careful collaboration with community partners and stakeholders. Key partners include the United States Forest Service (USFS), Town of Truckee, County of Placer, County of Nevada, Truckee Tahoe Airport District, Truckee Donner Land Trust, Tahoe Donner Association, Glenshire Residents Association, and California State Parks.

TTF has managed all aspects of trail planning, including alignment/design, management of resource studies, and entitlements. In addition, over the past five years, TTF has built 20 miles of new trail, including Elizabethtown, Big Chief, El Burro, Carpenter Valley, Ridgeline Nature Loop, Gentle Jeffrey, and Wood Splitter. We pride ourselves in being a multiuse trail organization that makes careful and unbiased consideration of all trail user needs and concerns at all times. In addition to being an active partner in the Pines to Mines Trail effort, a proposed trail connecting eastern Nevada County with western Nevada County, our trail crew manages and maintains 43 miles of USFS trails that lie within eastern Nevada County.

Finally, TTF also successfully managed the installation of over 75 wayfinding signs and three new vault toilets under a grant funded by Placer County in 2020 and 2021.

- b. Principals primarily responsible for TTF's organizational operations currently include:
- **Allison Pedley.** As executive director of TTF, Ms. Pedley oversees daily operations while also monitoring fiscal health, risk management, and strategic plan implementation. Ms. Pedley has been with TTF in this capacity for over 10 years, during which time the organization has witnessed a dramatic increase in community support and project budgets.
  - **Leslie Loveland.** As program director of TTF, Ms. Loveland primarily works in the field, planning the day-to-day activities of the seasonal trail crew while also running heavy equipment in the field. Ms. Loveland oversaw the installation of 76 trailhead and wayfinding signs and three new vault toilets in 2020 and 2021.
- c. The Truckee Trails Foundation primarily serves the greater Truckee area (eastern Nevada County and Placer County, within the Tahoe National Forest), but also occasionally assists with maintenance outside the immediate area, especially on the Pacific Crest Trail. The Pines to Mines trail project extends from east to west Nevada County, and TTF is working with partners throughout the county to make this a reality.

We aim to serve the entire community of outdoor recreationalists who access trails for hiking, mountain biking, and horseback riding in late spring, summer, and fall, and for backcountry ski access and snow play in the winter months.

## TAB B: COVID-19 IMPACTS

COVID-19 brought close to \$1,000,000 in additional Transient Occupancy Tax revenue over the prior fiscal year. As well, eastern Nevada County has been on the receiving end of the “Great COVID migration,” with a 1,082 percent increase in San Francisco transplants to the Truckee area between August 2019 and August 2020. While on the surface it would seem like this would equate to an economic *benefit*, and for local businesses it was, the economic impacts to those responsible for maintaining public lands were conversely quite negative. Two factors – more locals and more visitors (all aiming to recreate outside) – have had a dramatic effect on the natural environment we all aim to enjoy, where a general over-crowding of our trails has resulted in a dramatic increase in trash and human (hazardous) waste. For the Truckee Trails Foundation and partner organizations (including the Truckee Donner Land Trust and Visit Truckee-Tahoe), this has meant a need to spend significantly more time on public education and trail/trailhead clean-up (stewardship) and less time on our core mission (to create more recreational opportunities).

Aside from the obvious negative effect this has on our area visually, this problem also creates an obvious impact to our watershed and local fauna, and in turn, a potentially very hazardous health threat to humans who recreate in or consumes fish from nearby lakes and rivers. To help this problem, TTF employed “ambassadors” (funded by Visit Truckee-Tahoe) to speak with the public about “Leave no Trace” principles and to clean trash from these areas. Our ambassadors have spoken with visitors disgusted by the amount of waste left behind at trailheads, snow-play areas, and viewpoints. While this ambassador program is helping, it has become clear that certain locations in eastern Nevada County require infrastructure to help decrease the amount of hazardous human waste. Public vault toilets are critical.

Working with our project team (Donner Summit Association, Truckee Donner Land Trust, Visit Truckee-Tahoe, United States Forest Service, and California State Parks), TTF identified a number of locations where the need for vault toilets is especially dire. These locations were identified based on: (1) overall perception of the number of annual visitors to the site; (2) trash and human waste seen at the location by our trail ambassadors; (3) distance from other public restrooms; and (4) proximity to lakes or rivers that could be negatively impacted by hazardous waste, creating a serious public health problem. Eleven high-use locations, all significantly impacted by increased user visitation from COVID-19 (at or near bodies of water) were identified by the project team. Through a further vetting process which included the varied costs of digging vaults (soil versus granite), the possibility of disturbing archaeological resources, insufficient time to obtain necessary approvals, and/or obtain insufficient long-term maintenance funding, the team effectively reduced this number down to two locations.

## TAB C: PROJECT DESCRIPTION

- a. This project proposes to install vault toilets at two locations in the Truckee area that have been significantly impacted by COVID-19 recreational access. The first location is at Johnson Canyon. Johnson Canyon is a very popular hiking and mountain biking trail in late spring, summer, and fall, and in the wintertime, a backcountry ski access point and snow play area. As such, it is heavily impacted year-round. On property owned and managed by the Truckee Donner Land Trust (and also monitored by TTF's trail ambassadors year-round), excessive amounts of trash and shocking signs of human waste have led the project team to agree this location is in desperate need of a permanent vault toilet. Importantly, Johnson Canyon is located just uphill and to the north of Donner Lake, where snowmelt naturally flows right into this pristine body of water popular for swimming and fishing.

The second vault toilet location is at the Commemorative Overland Emigrant Trail trailhead at Hobart Mills Road. This is the location of the Truckee Ranger District's most popular trail that doesn't currently have a trailhead vault toilet. Like the Johnson Canyon location, this trailhead is located in close proximity to Prosser Creek, which drains into Prosser Lake, another popular body of water popular for fishing and swimming.

These vault toilets represent a key step in our region's need to better manage the impacts of tourism. While COVID-19 caused the recent surge in tourism, our project team agrees that the increase in tourism is not going to recede with the virus: we believe that once people experience the outdoors, it becomes a lifelong endeavor. However, there could come a point where unmanaged trash and human waste becomes so bad at our trailheads that recreationalists seek out other, cleaner, and safer locations to recreate. This is TTF's biggest fear, and what drove the project team to collaborate to begin solving this problem. While COVID-19 did not create an economic downturn in the Truckee area, the result of COVID-19 pushing visitors to our region could continue to have a very negative impact environmentally and economically.

While vault toilets will help solve the human waste issue, the project team also discussed the best way to handle the pervasive trash. Bear proof trash cans seemed like the obvious choice. However, the USFS and Truckee Donner Land Trust both indicated recently that trash cans at trailheads tend to be used over time by vacationers dumping household trash on their way out of town, rather than just recreationalists needing a place to put their empty beer bottle. As such, both land managers agreed that trash cans tend to create more problems than they solve. Therefore, for the time being, the project team agreed to continue with the TTF/Visit Truckee-Tahoe Ambassador program to help alleviate the trash issue at trailheads.

- b. Vault toilets will be ordered as soon as notice of funding is received. In 2020, there was a year-long wait for toilet delivery due to COVID-19. While the wait should not be as long in 2022-23, supply chain issues may continue to create delay. However, our hope is that the vault toilets will arrive for installation sometime in summer of 2023. Prior to their arrival, TTF will ensure that the toilet locations are properly graded and ready for installation. The vendor completes all excavation and installation.

Our trail ambassador program will begin in mid-May and run at least through Labor Day of each year.

- c. This proposal directly responds to the impact of COVID-19, as it identifies two trails/trailheads heavily impacted by the dramatic increase in recreationalists in 2020 and 2021 – recreation that has resulted in an unsightly and hazardous increase in trash and human waste in these areas.

## **TAB D: COMMUNITY BENEFIT**

Eastern Nevada County has witnessed rapid population growth in recent years, with the 2020 census showing 7.1% more residents than 2010 – significantly more growth than west county. Visitation to eastern Nevada County is increasing rapidly as well, spurred in large part by COVID-19 recently. All of this has resulted in an increased need to address recreation impacts to our natural resources. Because tourism represents the largest segment of our economy, Truckee Trails Foundation and our partners are aiming to ensure increased tourism can be effectively managed in a way that keeps our natural environment pristine and enjoyable, and so that people continue to want to live in and visit this side of the county.

Installing vault toilets at these identified locations will create a more enjoyable experience for recreationalists, while also helping to ensure that the surrounding area and waterways are not contaminated with human waste that might result in the absence of toilets. It is clear that contamination of our waterways by human waste is a growing public health concern that toilets will effectively address. Importantly, TTF will choose toilets that are compliant with the Americans with Disabilities Act, so that these locations will have more equitable access as well.

TTF will also continue with the trail ambassador program, that will work to address the growing litter problem at trailheads and along trails. In the summer months, TTF (funded by Visit Truckee-Tahoe and the town of Truckee) will have six ambassadors hiking and bicycling our local trails and trailheads to pick up trash, but more importantly, talk with recreationalists about “leave no trace” principles. Similarly, our ambassadors carry dog waste bags to even help ensure that hikers pick up after their dogs. Our team strongly believes that between this ambassador program and vault toilet installation, we will make significant strides in addressing the growing trash and waste problems at our trails and trailheads.

## **TAB E: LEVERAGING PARTNERSHIPS AND RESOURCES**

When the Outdoor Visitor Safety Fund was announced, TTF gathered community partners to see if consensus could be reached regarding priority projects. Accordingly, Donner Summit Association, Truckee Donner Land Trust, Visit Truckee-Tahoe, United States Forest Service, and California State Parks very quickly agreed with TTF that our biggest immediate concern was the environmental, public health, and long-term economic impact of waste at our trails and trailheads.

The group subsequently worked together to identify eleven locations where vault toilets would be beneficial. It is our hope that over time, this team will be able to fund and install toilets at each of these locations. For now, however, the Emigrant Trail and Johnson Canyon trailheads are the most turnkey locations with identified funding for maintenance into the future. In the meantime, Visit Truckee-Tahoe and the town of Truckee will work with TTF to fund the trail ambassador program, which will continue to ensure that our trails and trailheads are looked after as much as humanly possible, while communicating important stewardship messaging to the public.

Importantly, over the next year, TTF hopes to reach an agreement with the town of Truckee to partially fund trailhead toilets through the town's Measure R trails sales tax, which will ideally lead to the installation of at least two trailhead toilets within town limits.

While there are archaeological constraints for vault toilets at some other locations, we are working with landowners and vendors to find creative solutions to this important barrier.



## **TAB F: MANAGEMENT CAPACITY AND MEASURABLE OUTCOMES**

The installation of two vault toilets will require approximately 40 hours of TTF staff time, and 20 hours of Truckee Donner Land Trust staff time. The bulk of the work is done by the vendor, who brings all necessary excavation equipment when the toilets are delivered. As such, once the toilets are ordered, and delivery dates are coordinated, the remaining work includes ensuring that the toilet location is identified and properly graded (by excavator) and prepped.

While the Truckee Donner Land Trust and USFS have committed to maintaining these restrooms, we are asking that funding for the first year of maintenance be included in this grant so that these entities have time to earmark appropriate funding by 2024.

The trail ambassador program is a year-round trail and trailhead stewardship effort managed by the Truckee Trails Foundation. The program is so robust during the summer months that a seasonal coordinator is hired to manage the staff. In the winter months, two year-round staff members have the capacity to manage the program.

The outcomes of this project will be easily measured as follows:

- (1) The successful installation and maintenance of a vault toilet at Johnson Canyon and Emigrant Trail at Hobart.
- (2) The successful implementation of the trailhead ambassador program, including detailed ambassador data regarding contacts, trash, and other trail/trailhead issues.
- (3) Successful conversations with the town of Truckee regarding the installation of two trailhead vault toilets within town limits.
- (4) Successful conversations with California State Parks regarding alternatives to vault toilets at sensitive archaeological sites where toilets are necessary.
- (5) Successful conversations with the Donner Summit Association and the USFS to identify turnkey locations for vault toilets at the summit.