

COUNTY OF NEVADA

STATE OF CALIFORNIA

Vice Chair Heidi Hall, District I

Supervisor Ed Scofield, District II

Supervisor Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Chair Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

Date	Time	Location
Tuesday, March 26, 2024	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 A.M.

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Bullock called the meeting to order at 9:00 a.m.

Pledge of Allegiance held.

No corrections or deletions to the agenda were reported.

CONSENT CALENDAR:**Behavioral Health Director: Phebe Bell**

1. [SR 24-0328](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Nevada County Housing Development Corporation for services related to community-based housing projects and specialized housing programs (Res. 23-306) increasing the maximum contract price from \$1,246,016 to \$2,791,167, revising Exhibit “A” Schedule of Services to incorporate additional master leased housing, amending Exhibit “B” Schedule of Charges and Payments to reflect this increase and to add funds for fiscal year 2024/25, extending the contract termination date from June 30, 2024, to June 30, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.
Adopted.
Enactment No: RES 24-114
2. [SR 24-0323](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Turning Point Community Programs, Inc. for the provision of Adult Assertive Community Treatment Program, Respite, Case Management, and Housing Services (Res. 23-293), increasing the contract price from \$5,996,518 to \$6,036,518, revising Exhibit “A” Schedule of Services to incorporate the purchase and utilization of a vehicle, amending Exhibit “B” Schedule of Charges and Payments to reflect the increase in the contract maximum amount, and authorizing the Chair of the Board of Supervisors to execute the amendment.
Adopted.
Enactment No: RES 24-115
3. [SR 24-0322](#) Resolution approving Amendment A1 to Agreement No. 21-10099, known as the County Mental Health Services Performance Contract, between the County of Nevada and the California Department of Health Care Services for the provision of mental health program services (Res. 21-321), extending the term of the agreement one year to the new term July 1, 2021, through June 30, 2025, and retroactively authorizing the Director of Behavioral Health to execute the amendment.
Adopted.
Enactment No: RES 24-116

4. [SR 24-0329](#) Resolution approving Amendment 2 to the contract between the County of Nevada and SPIRIT - Peers for Independence and Recovery, Inc. for the expansion of services at the Commons Resource Center at Sutton Way (Res. 23-292) (Res. 23-567), increasing the contract price from \$369,065 to \$402,644, revising Exhibit “A” Schedule of Services to incorporate expanded operations, amending Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the fiscal year 2023/24 Behavioral Health budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 24-117

5. [SR 24-0306](#) Resolution authorizing Amendment 2 to the Participation Agreement between the County of Nevada and the California Mental Health Services Authority for the Behavioral Health Quality Improvement Program (Res. 22-363) (Res. 23-125), clarifying the application of the CalMHSA administrative fee, and authorizing the Director of Behavioral Health and the Quality Assurance Program Manager to execute the amendment.

Adopted.

Enactment No: RES 24-118

Child Support Services and Housing Director: Mike Dent

6. [SR 24-0368](#) Resolution authorizing submission of the 2022/2023 Home Investment Partnerships Program application to the California State Department of Housing and Community Development for funding in the amount not to exceed \$12,200,000; and if awarded, the execution of a standard agreement, any amendments thereto, and other related documents necessary to participate and comply with in the home investment partnerships program. (Housing)

Adopted.

Enactment No: RES 24-119

- 7a. [SR 24-0307](#) Resolution authorizing submission of an application for funding under the Local Housing Trust Fund grant program, certifying use of a future award of Local Housing Trust Funds in accordance with applicable state and federal statutes, rules, regulations, and laws regarding the program, compliance with any and all contracts with the California department of Housing and Community Development, complying with matching requirements under the award, authorizing the Western Nevada County Regional Housing Trust Fund to act as trustee in connection with the funds to eligible projects, and authorizing the Director of Child Support, Collections, Housing and Community Services to execute the associated documents. (Housing)
Adopted.
Enactment No: RES 24-120
- 7b. [SR 24-0645](#) Resolution authorizing Housing and Community Services to select Local Housing Trust Fund projects for preliminary awards from the Request for Proposal process, issue preliminary awards to developers, and publish preliminary awards on the Western Nevada County Regional Housing Trust Fund's website, with final approval of projects by the Board of Supervisors upon notification of a successful application and award. (Housing)
Adopted.
Enactment No: RES 24-121
8. [SR 24-0321](#) Resolution approving Amendment 1 to the Memorandum of Understanding (MOU) between the County of Nevada and the Nevada County Continuum of Care CA-531 pertaining to the designation of Collaborative Applicant and Lead Agency positions for Homeless Housing, Assistance and Prevention Program grant funding (Res. 23-207), incorporating AB 129 requirements for applicants of Housing, Assistance and Prevention Program Round 5 and future rounds, extending the agreement end date from June 30, 2024, to June 30, 2026, and authorizing the Housing and Community Services Director to execute the amendment and to amend the MOU as required by State statute for future rounds. (Housing)
Adopted.
Enactment No: RES 24-122

Community Development Agency Director: Trisha Tillotson

9. [SR 24-0560](#) Resolution approving submittal of a letter of commitment for the grant application to the U.S. Environmental Protection Agency Climate Pollution Reduction Grant program led by the Sacramento Metropolitan Air Quality Management District which requests funding for the regional Going Beyond Green: Cultivating Community, Connections, and Crops application with Nevada County as a subrecipient, and authorizing the Community Development Agency Director or their designee to execute the letter of commitment and other required documents.

Adopted.

Enactment No: RES 24-123

Acting Public Works Director: George Schureck

10. [SR 24-0517](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Nelson Engineering for professional surveying services (Res. 23-260), for an increased not-to-exceed contract amount of \$145,000 for County Surveyor functions, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the fiscal year 2023/24 Surveyor budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 24-124

11. [SR 24-0518](#) Resolution approving Amendment 2 to the contract between the County of Nevada and JPB, LLC for heavy duty vehicle and equipment repair (Res. 22-552) (PESR4133), for fiscal year 2023/24, increasing to a total not-to-exceed amount of \$115,000, authorizing the Chair of the Board of Supervisors to execute the amendment, directing the Auditor-Controller to amend the Fleet Services budget, and authorizing the Purchasing Agent to increase the encumbrance. (4/5 Affirmative vote required) (Fleet)

Adopted.

Enactment No: RES 24-125

12. [SR 24-0512](#) Resolution authorizing the Chair of the Board of Supervisors to sign the Invitation to Bid and authorizing the Purchasing Agent to solicit bids for the 2024 Road Rehabilitation Project (County Project No. 450012). (Dist. I, III and IV)

Adopted.

Enactment No: RES 24-126

13. [SR 24-0516](#) Resolution authorizing the Chair of the Board to sign the Invitation to Bid and authorizing the Purchasing Agent to solicit bids for the 2024 Nevada County Annual Striping Project (County Project No. 426642). (All dist.)
Adopted.
Enactment No: RES 24-127
14. [SR 24-0378](#) Resolution rescinding the Regional Surface Transportation Program fiscal year 2023/24 unused allocations in the amount of \$14,774.50 for the Donner Pass Road Improvement Project and reallocating those funds to General Maintenance (Res. 23-155). (All dist.)
Adopted.
Enactment No: RES 24-128

Director of Office of Emergency Services: Craig Griesbach

15. [SR 23-4177](#) Resolution accepting state and federal funds in the amount of \$345,631.03 for reimbursement of River Fire response and recovery costs.
Adopted.
Enactment No: RES 24-129

Director of Facilities Management: Justin Drinkwater

16. [SR 23-4934](#) Resolution approving the Notice of Acceptance and Completion of the contract with Maxwell Asphalt Inc. for the Taxiway A and Ramps 1, 2 and 5 Pavement Rehabilitation Project at the Nevada County Airport with contract costs totaling \$297,446.87, directing the Clerk of the Board to record the notice in accordance with Civil Code section 9208, and authorizing the Airport Manager to execute Federal and State Grant reimbursement documents related to the Pavement Rehabilitation Project. (Airport)
Adopted.
Enactment No: RES 24-130

County Executive Officer: Alison Lehman

17. [SR 24-0578](#) Resolution approving the contract between the County of Nevada and Litter Works for litter abatement services in parts of unincorporated East County, in the total amount of \$14,750 for the period of April 1, 2024, through March 31, 2025, and authorizing Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 24-131

Chief of Staff: Jeffrey Thorsby

18. [SR 24-0607](#) Appointment of Cynthia Hamilton as Consumer Member representative to the Nevada-Sierra Connecting Point Public Authority Governing Board for an unexpired three-year term ending June 30, 2024.
Appointed.
19. [SR 24-0525](#) Reappointment of Deborah Gibbs and Shirley Freriks as Citizens at Large, and Lauren Scott Fisher as Local Business Representative, to the Solid and Hazardous Waste Commission for two-year terms ending January 31, 2026.
Reappointed.
20. [SR 24-0526](#) Reappointment of Superintendent Scott Lay to the First 5 Nevada County Children and Families First Commission as Member representing the interests of local school districts for a two-year term ending February 28, 2026.
Reappointed.
21. [SR 24-0606](#) Acknowledgement of the resignation of JoAnn Marie as Private Sector Member from the Adult and Family Services Commission effective March 11, 2024.
Acknowledged.
22. [SR 24-0385](#) Acknowledgement of Supervisor Swarthout's acceptance of the resignation of Elinor Barnes as District III representative from the Nevada County Historical Landmarks Commission, effective April 1, 2024.
Acknowledged.

Approval of the Consent Agenda

Adopted.

ACTION TAKEN: Chair Bullock introduced the consent calendar. Public comment was received.

MOTION: Motion made by Supervisor Scofield and seconded by Supervisor Hoek to adopt the consent agenda. On a roll call vote, the motion passed unanimously.

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**Call the meeting to order:**

ACTION TAKEN: Chair Bullock recessed as the Nevada County Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors. All Directors present.

Sanitation District Consent:

Acting Public Works Director: George Schureck

23. [SR 24-0527](#) Resolution authorizing the Nevada County Sanitation District No. 1 to purchase Stakkaboxes and lids for Zone 6 for \$15,362 and a septic tank for Zone 7 for \$11,578, and directing the Auditor-Controller to amend the fiscal year 2023/24 budget and to release fund balances. (4/5 Affirmative vote required)

Adopted.

Enactment No: SD24-004

Chief of Staff: Jeffrey Thorsby

24. [SR 24-0524](#) Reappointment of James Hattrup as Owner of Mountain Lakes Estates Property, Zone 7 Service Area Regular Member to the Nevada County Sanitation District No. 1 Advisory Committee for a two-year term ending June 30, 2025.

Reappointed.

Approval of the Consent Agenda

Adopted.

ACTION TAKEN: Chair Bullock introduced the Nevada County Sanitation District No. 1 consent calendar and provided an opportunity for public comment. No public comment was received.

MOTION: Motion made by Director Scofield and seconded by Director Hoek to adopt the consent agenda. On a roll call vote, the motion passed unanimously.

Sanitation District Public Comment:

[SR 24-0647](#) Public comment received.

ACTION TAKEN: Chair Bullock opened the opportunity for general public comment directed toward the Sanitation District Board of Directors. Public comment was received.

Sanitation District Adjournment:

ACTION TAKEN: Chair Bullock adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors. All Supervisors present.

PUBLIC COMMENT:

[SR 24-0646](#) Public comment received.

ACTION TAKEN: Chair Bullock opened the opportunity for general public comment. Public comment was received.

***DEPARTMENT HEAD MATTER:**

Director of Social Services: Rachel Peña

25. [SR 24-0317](#) Resolution proclaiming April 8 through April 12, 2024, as "Eligibility and Employment Week" in Nevada County.

Adopted.

Enactment No: RES 24-132

ACTION TAKEN: Staff provided a presentation on the "Eligibility and Employment Week" in Nevada County. Board comments were provided. Public comment was received.

MOTION: Motion made by Supervisor Hall and seconded by Supervisor Swarthout to adopt Resolution 24-132. On a roll call vote, the motion passed unanimously.

***COMMUNITY PRESENTATION:**

Chief of Staff: Jeffrey Thorsby

28. [SR 24-0609](#) Presentation from the Arts Collaborative of Nevada County, dba Nevada County Arts Council, on its activities in 2023 and upcoming work in 2024.

Accepted.

ACTION TAKEN: Nevada County Arts Council provided a presentation on the Arts Collaborative of Nevada County's 2023 activities and upcoming work in 2024. Board questions and comments were provided. Public comment was received.

MOTION: Motion made by Supervisor Hall and seconded by Supervisor Swarthout to accept the presentation. On a roll call vote, the motion passed unanimously.

SCHEDULED ITEM: 10:00 AM

Sheriff-Coroner/Public Administrator: Shannan Moon

26. [SR 24-0020](#) Public Community Forum regarding the TRUTH Act, pursuant to Government Code sections 7283 to 7283.2, to provide information to the public about Immigration and Customs Enforcement access to individuals, and to receive and consider public comment.
Accepted.

ACTION TAKEN: The Sheriff Department provided a presentation on the TRUTH Act and a public forum was held. Board comments were provided. No public comment was received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Scofield to accept the presentation. On a roll call vote, the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Community Development Agency Director: Trisha Tillotson

27. [SR 24-0103](#) Resolution adopting the Economic Development Final Action Plan 2024-2026. (Economic Development)
Adopted.
Enactment No: RES 24-133

ACTION TAKEN: Staff and a consultant provided a presentation on the Action Plan. Board questions and comments were provided. Public comment was received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Scofield to adopt Resolution 24-133. On a roll call vote, the motion passed unanimously.

Community Development Agency Director: Trisha Tillotson

29. [SR 24-0106](#) Resolution authorizing a professional service contract between the County of Nevada and the Community Foundation of Nevada County to provide comprehensive services in Western Nevada County that address community challenges and create opportunities, administering the Nevada County Relief Fund, engaging with the Office Emergency Services to explore if a western county Community Organizations Active in Disaster option is feasible, facilitating collaborative engagement with the County of Nevada and the nonprofit sector, coordinating with the Economic Development Office on community initiatives that align with Nevada County objectives, in the amount of \$250,000 (\$83,333 each year), for the period of April 1, 2024, through June 30, 2027, authorizing the Purchasing Agent or their designee to execute the contract, and directing the Auditor-Controller to amend the fiscal year 2023/24 Community Development Agency budget. (4/5 Affirmative vote required) (Economic Development)

Adopted.

Enactment No: RES 24-134

ACTION TAKEN: Community Foundation of Nevada County provided a presentation on the comprehensive services in Western Nevada County. Board comments ensued. Public comment was received.

MOTION: Motion made by Supervisor Hall and seconded by Supervisor Hoek to adopt Resolution 24-134. On a roll call vote, the motion passed unanimously.

***CLOSED SESSIONS:**

30. [SR 24-0654](#) Pursuant to Government Code § 54956.9(d)(2), County Counsel is requesting a closed session with the Board of Supervisors to discuss a matter in which there is a significant threat of litigation against the County.
Closed Session held.
31. [SR 24-0291](#) Pursuant to Government Code § 54957(a), a closed session is requested for the annual consultation with the Sheriff, or their designee, and Steve Monaghan, Chief Information Officer, concerning matters posing a risk to essential public services.
Closed Session held.

ACTION TAKEN: County Counsel read the Board into closed session to consider two matters. No public comment was received.

After the lunch hour, Counsel read the Board out of closed session and reported that in both matters, information was provided to the Board.

Recess for lunch:

AFTERNOON SESSION 1:30 PM

***DEPARTMENT HEAD MATTERS:**

County Executive Officer: Alison Lehman

32. [SR 24-0522](#) Report on the results of the National Community Survey for Nevada County by the National Research Center and Polco.
Accepted.

ACTION TAKEN: Polco provided a presentation on the results of the National Community Survey for Nevada County. Board question ensued. Public comment was received.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Hall to accept the presentation. On a roll call vote, the motion passed unanimously.

Public Health Director: Kathy Cahill

33. [SR 24-0305](#) Resolution proclaiming April 1 through April 7, 2024, as "Public Health Week" in Nevada County.
Adopted.
Enactment No: RES 24-135

ACTION TAKEN: Staff and community leaders provided a presentation on various public health programs. Board questions ensued. Public comment was received.

MOTION: Motion made by Supervisor Hall and seconded by Supervisor Hoek to adopt Resolution 24-135. On a roll call vote, the motion passed unanimously.

Acting Public Works Director: George Schureck

34. [SR 24-0513](#) Resolution approving the Capital Improvement Plan 2024 annual update, and authorizing the Director of Public Works to proceed with implementation of the Plan.

Adopted.

Enactment No: RES 24-136

ACTION TAKEN: Staff provided a presentation on the Capital Improvement Plan 2024 annual update. Board questions ensued. Public comment was received.

MOTION: Motion made by Supervisor Scofield and seconded by Supervisor Hall to adopt Resolution 24-136. On a roll call vote, the motion passed unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by members of the Board.

ADJOURNMENT:

ACTION TAKEN: Chair Bullock adjourned the meeting at 4:08 p.m.

Signature and Attestation

Hardy Bullock, Chair

ATTEST:

By:

Claire Swanson, Deputy Clerk to the Board