



COUNTY OF NEVADA
HEALTH & HUMAN SERVICES AGENCY
Housing & Community Services Division

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: January 24, 2023

TO: Board of Supervisors

FROM: Mike Dent – Housing & Community Services

SUBJECT: Resolution approving a Contract between the County of Nevada and Robert M. Wallis dba Wallis Design Studio for architectural design services for the development of a Resource Center Project in the maximum contract price of \$232,500 for the contract term of January 24, 2023 through June 30, 2024.

RECOMMENDATION: Adopt the Resolution.

FUNDING: Funding for this project will be paid from the Housing and Community Services Fiscal Year 2022-23 budget in the maximum amount of \$232,500. There is no impact on the General Fund.

BACKGROUND: In previous actions the Board approved the submission of an application and execution of a Community Development Block Grant (CDBG) contract from State Housing and Community Development Department (HCD) for various programs and projects including the planning (Architectural Design) of a homelessness resource center.

This project was originally planned as new construction next to the Brunswick Commons Apartments; however, topography of the parcel prevented this development. Due to the ongoing need for resource services as it relates to homelessness, Nevada County Housing and Community Services (HCS) with the Board's approval, was able to purchase the property at 1105 Sutton Way, Grass Valley. This property is contiguous to the Brunswick Commons Apartments, within walking distance of the Hospitality House shelter and public transit. HCS has sought and received approval from HCD to amend the CDBG funding to provide Architectural Design of the new location.

The Purchasing Agent maintains a list of pre-qualified design professional obtained through the issuance of a Request for Qualifications (RFQ) for Architectural Design Services. Staff requested proposals for this project through purchasing from those on the pre-qualified list. HCS received two responses to this request and Robert M. Wallis dba Wallis Design Studio was selected as the most qualified applicant based on experience with similar projects similar to this project. HCS is requesting the Board to approve a contract between the County of Nevada and Robert M. Wallis dba Wallis Design Studio for architectural design services for the development of a resource center project in the maximum contract price of \$232,500. HCS will bring the final design back to the Board for final approval and authorization of design implementation.

The Housing and Community Division recommends the approval of this Resolution.

**Item Initiated and Approved by: Mike Dent, MPA, Director of Child Support,
Housing and Community Services**