

Application Materials Checklist

Application Workbook

The applicant should fill out the Excel workbook provided in the Application Materials.

Applicant Summary

Outlines lead applicants, co-applicants, and other partners.

Work Plan

Lists and describes the tasks required to complete the project, their respective timelines, how the tasks relate to the project's goals, the metrics that will measure success in completing that task, the timeline to complete the task, and who will be involved.

Budget

Outlines main costs associated with project tasks.

Narrative Questions

The applicant should complete the questions in the Narrative Questions Word Document provided in the Application Materials.

Narrative Questions

Answers to Narrative Questions demonstrate that the project meets the criteria set forth in the RRGF Guidelines.

Attachments

The applicant should prepare the following attachments to upload to the Application Portal.

Required Attachment: Proof of Alignment with Relevant Planning Processes

Attachment Options:

Option 1. Clearly highlight or directly quote the exact section of the relevant draft, in-progress, or completed local, regional, tribal, or state plan etc., that the project aligns with in application responses in the Narrative Questions document. Include the links or attachment to the plan. In those attachments, highlight the relevant sections and language.

Option 2. Include the links or attachments of the relevant draft, in-progress, or completed local, regional, tribal, or state plan etc., that the project aligns. In those attachments, highlight the relevant sections and language.



Option 3. If completed plans are not available, provide links or attachments to reports, draft documents or in-progress plans, or frameworks that the project aligns with. In those attachments, highlight the relevant sections and language.

Optional Attachment: Letters of Support

Letters from the local and grassroots organizations active in vulnerable communities your project supports.

Optional Attachment: Community Engagement Plan

The project's plan to meaningfully engage communities throughout the project's timeline.

