



# **RESOLUTION No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE COUNTY OF NEVADA AND PROFESSIONAL CREDIT, FOR COUNTYWIDE DEBT COLLECTION SERVICES FOR VARIOUS COUNTY ACCOUNTS FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 AND THE OPTION TO RENEW THE CONTRACT FOR UP TO TWO (2) ADDITIONAL ONE (1) YEAR PERIODS**

WHEREAS, County has operated a debt collection division to collect debts from issued parking tickets, code enforcement violations, health and human services repayments, victim restitution and a variety of other types of debt; and

WHEREAS, The Health and Human Services Agency in partnership with the CEO continues to evaluate alternative service delivery models to increase efficiency, reduce cost and address staff retirements; and

WHEREAS, The Agency enlisted the Purchasing Division to assist in the development of RFP No. 149465 for Countywide Debt Collection Services; and

WHEREAS, The RFP was posted on the County's ePurchasing website inviting interested vendors to participate in responding to the solicitation. Notifications were emailed to over four hundred fifty firms. Thirty-five firms accessed the documents and proposals were received from eight firms; and

WHEREAS, An evaluation panel comprised of County staff from the Community Development Agency, Health and Human Services Agency and the Information and General Services Department evaluated and conducted interviews in accordance to the criteria published in the RFP; and

WHEREAS, Professional Credit of Vancouver, WA was determined to be the most qualified and top ranked firm for these services

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Nevada County Board of Supervisors:

1. The Board approves a Professional Services Contract for Countywide Debt Collection Services for an initial term beginning July 1, 2022 through June 30, 2023 be awarded to Professional Credit of Vancouver, WA.
2. The Board approves and the Board Chair is authorized to execute a Professional Services Contract on behalf of Nevada county with Professional Credit.
3. The Board authorizes future Contract renewals up to two (2) additional one (1) year terms so long as the Contract collection fees does not exceed a 5% increase.