



NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: August 22, 2023
TO: Board of Supervisors
FROM: **Justin Drinkwater – IGS – Facilities Management**
SUBJECT: Resolution authorizing the Capital Asset emergency purchase of an ADA Wheelchair lift in the amount of \$46095 plus a 10% contingency of \$4,610 for a total of \$50,705 for the Grass Valley Veterans Building and amending the FY 23-24 Capital Facilities Budget in the amount of \$ 50,705 (4/5 affirmative vote required)

RECOMMENDATION: Adopt the Resolution

FUNDING: The capital asset purchase will be purchased from the Capital Facilities FY 2023-2024. A budget amendment has been included in the amount of \$50,705 to accommodate the capital purchase and installation of equipment.

BACKGROUND: The Grass Valley Veterans Building has two ADA wheelchair lifts installed in 2021. One of them has recently broken, parts are unavailable due to the manufacturer going out of business and a new lift is required to be back in service by Sept 2023 as required by the State Department of Industrial Relations (DIR) or begin receiving fines. The DIR can postpone fines if it can be shown that progress is being made toward the installation of a new lift.

In accordance with the Nevada County Purchasing Policy, Section 7.5(B) “Department Urgent Purchase – In the event of an urgency which requires immediate action at the department level and limits the ability of the County to conduct a competitive solicitation, the department director or authorized designee may authorize an exception to the standard Purchasing Policy and related procedures to address an immediate need.” As the current wheelchair lift is non-operational, and no other safe access to the stage or other offices on the upper level can be made by persons with mobile disabilities, this purchase can be deemed to qualify within the Director of Facilities Authority.

As required by Purchasing Policy Section 7.2 (B) “any authorized urgent purchases of \$5,000 or more must be submitted by the responsible department at the next regularly scheduled meeting.”

Item Initiated by: Tim Horner

Approved by: Justin Drinkwater