

EXHIBIT "A"
AMENDED SCOPE OF SERVICES

Task 1 – General Management and Meetings

HELIX provides general project management including participating in meetings, providing meeting notes, tracking and coordinating with Client and the project applicant regarding project information information/clarification, schedule, and other tasks. Management responsibilities include tracking budgets and internal coordination regarding deliverables and their status. HELIX also relies on this task to conduct quality control/quality assurance reviews of deliverables produced by HELIX, and technical reports prepared by others, prior to their submittal to the Client.

The Amendment #2 contract included a schedule which estimated approximately 9 to 10-month timeframe for the duration of the contract. The project schedule has subsequently extended from September 2017 to current (16 months), with approximately six more months anticipated until project completion. The extended contract has required additional regular communications, ongoing coordination with the County, the applicant, plus oversight of our in-house technical team. The on-going flux of the project description details and report revisions (both HELIX's and the applicant's studies) resulted in an unanticipated and on-going management effort. HELIX requests an amendment to cover costs accrued while providing services under this task and to provide continued management services throughout the length of this contract., HELIX proposes to participate in up to two additional in-person meetings in Nevada County.

Contract Amendment No. 2 Budget:	\$13,000
<u>Additional Budget Requested:</u>	<u>\$42,500</u>
Amendment #3 Total Task 1	\$55,500

Task 2 – Revised Administrative Draft EIR

Under this task, HELIX is responsible for preparing the Revised Draft EIR. Task 2 of the current contract notes the sections expected to be updated and included a site visit. The revisions include:

- Revisions to Chapters 1 – 3 to clarify and verify the project description and project history. Addition of the Development Agreement to the project description and analysis, addition of the Timber Harvest Plan to the project description and analysis, subsequent addition of the Hazard storage to the project description and analysis.
- HELIX received comments from the County to analyze cultural resources and hazardous materials in detail in the EIR (these issues were previously discussed in Section 9, Effects Found Not to be Significant).

Contract Amendment No. 2 Budget:	\$21,000
<u>Total Additional Budget Requested:</u>	<u>\$33,570</u>
Amendment #3 Total Task 2	\$54,570

Task 7 – Hardcopy Production and Delivery

At the request of the County, 17 hardcopies of the Draft EIR for Public Review and 17 hardcopies of the Final EIR will be prepared (with appendices only provided on a CD attached to each copy), delivered to the County and separate DEIR CDs delivered to the State Clearinghouse. This is a new task not included in Amendment No. 2.

Contract Amendment # 2 Budget: \$0
 Total Additional Budget Requested: \$10,000
 Amendment #3 Total Task 7 \$10,000

Task 7 Deliverables:

- 17 hardcopies of the Draft EIR for Public Review (with appendices only provided on a CD attached to each copy) submitted to the County and DEIR CDs submitted to State Clearinghouse.
- 17 hardcopies of the Final EIR (with appendices only provided on a CD attached to each copy) submitted to the County.

Note: All terms of Amendment #2 contract language remains in place except where the above Amendment #3 changes supersede.

TABLE 2. AMENDMENT REQUEST COST BY TASK AND TOTAL COMBINED WITH AMENDMENT NO. 2			
Task	Amendment No. 2 Contract Budget	Budget Amendment Requested	Total Budget
Task 1 – General Management and Meetings	\$13,000	\$42,500	\$55,500
Task 2 – Revised Administrative Draft EIR	\$21,000	\$33,570	\$54,570
Task 3 – Preparation of Draft EIR for Public Review	\$14,300	\$0	\$14,300
Task 4 – Final EIR	\$15,600	\$0	\$15,600
Task 5 – Public Hearing(s)	\$5,200	\$0	\$5,200
Task 6a – Peer Review Technical Studies Prepared by Others	\$9,100	\$0	\$9,100
Task 6b – Air Quality/GHG Emission Technical Report	\$11,300	\$0	\$11,300
Task 6c – Water Supply Assessment	\$5,000	\$0	\$5,000
Task 6d – Cultural Resources Record Search	\$3,000	\$0	\$3,000
Task 7 – Hardcopy Production and Delivery	\$0	\$10,000	\$10,000
Amendment Request	\$97,500 Amendment #2	\$86,070 Amendment #3	\$183,570
Original Contract			\$104,332
Amendment #1			\$ 77,769
Total Contract Budget (with all Amendments)			\$365,671

AMENDMENT TO PAYMENT PROCEDURES

HELIX will provide the County with monthly invoicing that will include a per-task summary that identifies the total budget per task, the amount already billed to the task, the new billing deduction, and the amount remaining in the task’s budget. The summary shall also include the percent of the task that is complete and the percent of the task left to complete.

SCHEDULE

The following draft schedule assumes a contract award date of March 26, and the contract being fully authorized by March 29. It also assumes outstanding information from the applicant will be available at the time of contract execution.

TABLE 3. DRAFT SCHEDULE			
Task	Duration	Week Completed	Approximate Date (2019)
Contract fully authorized, HELIX receives Notice to Proceed, applicant provides outstanding information	--	--	March 29
HELIX address County comments on Administrative Draft EIR	4 weeks	4	April 26
County review digital tracked changes on Administrative Draft EIR	1 weeks	5	May 03
HELIX prepare Public Review Draft EIR and deliver to County	3 weeks (includes shipping time)	8	May 24
Helix distribute EIR to State Clearinghouse	1 week	9	May 30
EIR circulated for Public Review	6 weeks	15	May 30 – July 15
HELIX prepares Administrative Final EIR	4 weeks	19	August 15
County review digital Administrative Final EIR	3 weeks	22	September 1
HELIX prepares Final EIR and deliver to County	3 weeks (includes shipping time)	25	September 22
Public Hearing	TBD	TBD	October