



NEVADA COUNTY SANITATION DISTRICT NO. 1
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Mali LaGoe
Acting Community Development Agency Director

Trisha Tillotson
Director of Public Works

NEVADA COUNTY SANITATION DISTRICT NO. 1 BOARD OF DIRECTORS
Board Agenda Memo

MEETING DATE: June 22, 2021
TO: Board of Directors
FROM: Trisha Tillotson, Director of Public Works
SUBJECT: Approval of a Contract Renewal between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc., for Testing Provided Samples from Wastewater Treatment Facilities and Collection Systems for Fiscal Year 2021/22

RECOMMENDATION: Approve the attached Resolution

FUNDING: Funding for this contract will be provided by each zone that requires testing within the Nevada County Sanitation District No. 1 Fiscal Year 2021/22 budget and no budget amendment is needed. There is no impact to the General Fund.

BACKGROUND: Nevada County Sanitation District No. 1 (District) waste discharge permits require sampling to verify that permit requirements are met. Cranmer Engineering, Inc., was one of two firms selected to perform these services. Cranmer Engineering is certified by the California Department of Health Services, Environmental Laboratory Accreditation Program. A contract with Cranmer was renewed for Fiscal Year 2016/17 (no Board action needed), subsequently amended by Resolutions SD17-007, SD17-010 and SD 18-003 and renewed for Fiscal Year 2019/20 by Resolution SD 19-008 and Fiscal Year 2020/21 by Resolution SD 20-004. The contract work by Cranmer Engineering, Inc., to date has been performed to the District's satisfaction.

The District desires to renew the Contract Agreement with Cranmer Engineering, Inc., for Fiscal Year 2021/22 beginning July 1, 2021 and ending June 30, 2022 in the contract amount of \$55,000.

Item Initiated by: Brad Torres, Wastewater Operations Manager
Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: June 3, 2021
Revision Date: