

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

*Supervisor Heidi Hall, District I*  
*Supervisor Ed Scofield, District II*  
*Chair Dan Miller, District III*  
*Vice Chair Susan Hoek, District IV*  
*Supervisor Hardy Bullock, District V*

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*Julie Patterson Hunter, Clerk of the Board*  
*Alison Lehman, County Executive Officer*  
*Katharine L. Elliott, County Counsel*



## BOARD OF SUPERVISORS

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### SUMMARY MINUTES - Final

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, December 14, 2021	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### REGULAR MEETING: 9:00 AM

*Rollcall*

*The following Supervisors present:*

*Heidi Hall, 1st District*  
*Ed Scofield, 2nd District*  
*Dan Miller, 3rd District (morning session)*  
*Sue Hoek, 4th District*  
*Hardy Bullock, 5th District*

### STANDING ORDERS:

Chair Miller called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

Corrections and/or deletions to agenda.

ACTION TAKEN: Agenda Items 32 and 39 were pulled from the agenda by staff.

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**CONSENT CALENDAR:****Behavioral Health Director: Phebe Bell**

1. [SR 21-0870](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Nevada County Housing Development Corporation for services related to Behavioral Health's community-based housing projects and housing for residents with a mental health disability for authorized program participants (Res. 21-288), increasing the maximum contract price from \$397,538 to \$405,760 to reflect the addition of homeless outreach services in the Tahoe/Truckee region, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the amendment.  
**Adopted.**  
Enactment No: RES 21-508
2. [SR 21-0866](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Turning Point Community Programs, Inc. (Res. 21-259) for the provision of the SAMHSA Community Mental Health Centers grant funding, hotel/motel placements for Turning Point clients through the American Rescue Plan Act (ARPA), and Coronavirus Emergency Supplemental Funding (CESF) grant funds, increasing the maximum contract amount to \$4,055,382 for Fiscal Year 2021/22 to reflect a change in staffing and services as a result of the grant funding, and authorizing the Chair of the Board of Supervisors to execute the amendment.  
**Adopted.**  
Enactment No: RES 21-509
3. [SR 21-0871](#) Resolution approving Amendment A.1 to the agreement between the County of Nevada and the Mental Health Services Oversight and Accountability Commission pertaining to awarding Early Psychosis Intervention Plus grant funds in the amount of \$1,991,514 (Res. 21-389), revising Exhibit "B", Budget Detail and Payment Provisions, to reflect changes to the payment schedule and payment mechanism, for the period September 1, 2021 through August 31, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.  
**Adopted.**  
Enactment No: RES 21-510

4. [SR 21-0868](#) Resolution approving the renewal agreement between the Nevada County Behavioral Health Department and Nevada Joint Union High School District (NJUHSD) for the provision of educationally related mental health services at NJUHSD Campuses for students identified as having a mental health need, in the maximum amount of \$17,000, for the period September 1, 2021 through December 31, 2021, and authorizing the Chair of the Board of Supervisors to execute the agreement.  
**Adopted.**  
Enactment No: RES 21-511
5. [SR 21-0817](#) Resolution approving an agreement between the County of Nevada and the Tahoe Truckee Community Foundation pertaining to Nevada County Behavioral Health receiving grant funding in the amount of \$20,000 to provide one full-time Crisis Specialist to support Tahoe Truckee Mobile Crisis services, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the agreement.  
**Adopted.**  
Enactment No: RES 21-512
6. [SR 21-0830](#) Resolution approving a contract between the County of Nevada and Bright Futures For Youth for services related to Homeless Outreach, and Access and Linkage to Treatment services as a component of the County's Mental Health Services Act Prevention and Early Intervention Plan, in the maximum amount of \$51,000, for the period October 1, 2021, through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.  
**Adopted.**  
Enactment No: RES 21-513

Public Health Director: Jill Blake

7. [SR 21-0796](#) Resolution approving Amendment A03 to Agreement 19-10166 between the County of Nevada and the California Department of Public Health for the Women, Infants, and Children (WIC) Supplemental Nutrition Program (Res. 19-517), increasing the maximum amount from \$2,065,035 to \$2,070,035, for the period October 1, 2019 through September 30, 2022, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Public Health Department budget. (4/5 affirmative vote required)  
**Adopted.**  
Enactment No: RES 21-514

8. [SR 21-0882](#) Resolution approving a contract between the County of Nevada and Sherilynn E. Cooke, M.D. to serve as the Public Health Officer and Registrar for the County of Nevada, for the period January 1, 2022 through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Supervisor Miller.)

**Adopted.**

Enactment No: RES 21-537

9. [SR 21-0862](#) Resolution approving Nevada County's Comprehensive Tobacco Control Plan, in the maximum amount of \$1,050,000, for the period January 1, 2022 through June 30, 2025.

**Adopted.**

Enactment No: RES 21-515

Director of Social Services: Rachel Roos

10. [SR 21-0864](#) Resolution authorizing the submittal of an application for and acceptance of the County Allocation Award in the amount of \$8,000 under the Transitional Housing Program, and authorizing the Nevada County Health and Human Services Agency Director to execute any and all documents required to participate in the Program.

**Adopted.**

Enactment No: RES 21-516

Child Support Services, Collections, and Housing Director: Mike Dent

11. [SR 21-0891](#) Resolution approving Amendment 1 to the agreements between the County of Nevada and Gold Country Senior Services, Bright Futures for Youth, Interfaith Food Ministries, and the Food Bank of Nevada County for the provision of services to low-income individuals and families impacted by the COVID-19 Pandemic (Res. 21-092), extending the termination date of each agreement from December 31, 2021 to May 31, 2022, and authorizing the Chair of the Board of Supervisors to execute the amendments. (Housing)

**Adopted.**

Enactment No: RES 21-517

12. [SR 21-0861](#) Resolution approving renewal Standard Agreement 22F-5029 between the County of Nevada and the State Department of Community Services and Development (CSD) for funding of 2022 Community Services Block Grant (CSBG) Programs related to support services to improve the conditions of low-income residents, authorizing the Chair of the Board of Supervisors to execute the agreement, and authorizing the Health and Human Services Agency Director to sign any required documents associated with CSD notifications to allow for receipt of CSBG funds up to the maximum amount of \$278,748, for the period January 1, 2022 through May 31, 2023. (Housing)

**Adopted.**

Enactment No: RES 21-518

13. [SR 21-0802](#) Resolution approving Standard Agreement 19-HOME-14982 between the County of Nevada and the State Department of Housing and Community Development (HCD) for the HOME Grant Program, in the maximum amount of \$1,000,000 upon HCD approval through October 31, 2039, authorizing the Chair of the Board of Supervisors to execute the Agreement and the Health and Human Services Agency to sign all other documents necessary for participation in the HOME Program, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Housing and Community Services Department budget. (4/5 affirmative vote required) (Housing)

**Adopted.**

Enactment No: RES 21-519

14. [SR 21-0865](#) Resolution authorizing participation in Round 4 of the No Place Like Home Program (NPLH) and submission of a competitive application for Round 4 NPLH funds, and authorizing the Nevada County Health and Human Services Agency Director to execute any and all documents necessary to evidence the loan of NPLH Program funds. (Housing)

**Adopted.**

Enactment No: RES 21-520

Sheriff-Coroner/Public Administrator: Shannan Moon

15. [SR 21-0857](#) Resolution authorizing the Nevada County Sheriff to accept and execute a grant award in the amount of \$31,300 from the Rüdiger Foundation to fund a K9 Program for the Sheriff's Office, for a one-year period commencing November 1, 2021.

**Adopted.**

Enactment No: RES 21-521

16. [SR 21-0880](#) Resolution authorizing a fourth amendment to the agreement between the County of Nevada and the County of Placer to provide booking and jail services for the County of Placer (Res. 17-253), increasing the reimbursement amount from \$473,796 to \$488,008, extending the term of the agreement from July 1, 2021 to June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the amendment.

**Adopted.**

Enactment No: RES 21-522

17. [SR 21-0874](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Telmate, LLC pertaining to inmate access to telephone, tablet, and video visitation services (Res. 19-443), reducing phone rates as mandated by the California Public Utilities Commission, extending the contract term from June 30, 2022 to June 30, 2024, and authorizing the Chair of the Board of Supervisors to execute the amendment.

**Adopted.**

Enactment No: RES 21-523

District Attorney: Jesse Wilson

18. [SR 21-0856](#) Resolution amending Resolution 21-402 to include the required California Department of Insurance language for the Workers' Compensation Insurance Fraud Grant funds.

**Adopted.**

Enactment No: RES 21-524

Chief Probation Officer: Jeff Goldman

19. [SR 21-0879](#) Resolution accepting the SB823 Juvenile Justice Realignment Block Grant Annual Plan for Fiscal Year 2021/2022 in the amount of \$250,000, and authorizing the creation of a special revenue fund for the purpose of this Program.

**Adopted.**

Enactment No: RES 21-525

Director of Public Works: Panos Kokkas

20. [SR 21-0885](#) Resolution authorizing completion of the offer of dedication per deed document numbers 2013-033155 and 2013-033157, accepting item No. 2 (P.U.E.) and rejecting items No. 1, 3, 4, 5 and 6 subject to section 771.010 of the Code of Civil Procedure, and retaining the right to accept these items at a later date per section 66477.2(a) of the Subdivision Map Act, and directing the Clerk of the Board of Supervisors to record this Resolution of Acceptance. (APNs 036-800-001 through 036-800-008) (Dist. V)

**Adopted.**

Enactment No: RES 21-526

21. [SR 21-0869](#) Resolution approving Funding Agreement RSTPNCO111721 between the County of Nevada and the Nevada County Transportation Commission (NCTC), authorizing NCTC to perform contract management and oversight of the Regional Surface Transportation Program funds distributed to Nevada County, in the amount of \$867,945.89, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

**Adopted.**

Enactment No: RES 21-527

Director of Human Resources: Steven Rose

22. [SR 21-0886](#) Resolution amending Authorized Personnel Salary Resolution 21-208, as amended, revising salary patterns for various positions to meet California minimum wage rates, effective January 1, 2022.

**Adopted.**

Enactment No: RES 21-528

Chief Information Officer: Stephen Monaghan

23. [SR 21-0849](#) Resolution approving a contract between the County of Nevada and BAE Urban Economics to assist the County, the Friends of the Truckee Library, and the Town of Truckee (Core Partners), with development of a multi-partner organization to construct the new Truckee Regional Library, in an amount not to exceed \$61,313, for the period November 16, 2021 through June 30, 2022, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Library budget. (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 21-529

24. [SR 21-0897](#) Resolution approving a Master Service Agreement and Statement of Work Agreement between the County of Nevada and Kroll Associates Inc. pertaining to Cyber Security retainer services, in an amount not to exceed \$100,000 per year, authorizing the Chief Information Officer to execute the Agreements, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Information Systems budget. (4/5 affirmative vote required)  
**Adopted.**  
Enactment No: RES 21-530
25. [SR 21-0899](#) Resolution accepting the California Fire Safe Council County Coordinator grant funding in the amount of \$175,000, for the period November 15, 2021 through April 30, 2023, and authorizing the Nevada County Director of Emergency Services to execute the grant agreement and all documents necessary to fulfill the requirements of the grant. (Emergency Services)  
**Adopted.**  
Enactment No: RES 21-531
26. [SR 21-0898](#) Resolution accepting the CALFIRE California Climate Investments Fire Prevention grant for the 20-FP-NEU-0242 South County Shaded Fuel Break Project, in the amount of \$ 952,610, with an in-kind match requirement of \$85,620, for use during the period August 3, 2021 through June 30, 2023, and authorizing the Nevada County Emergency Services Director to execute the grant agreement and all documents necessary to fulfill the requirements of the grant. (Emergency Services)  
**Adopted.**  
Enactment No: RES 21-532

County Librarian: Nick Wilczek

27. [SR 21-0876](#) Resolution accepting California Library Literacy Services grant funding in the amount of \$47,266 for adult literacy services and family literacy services, for use during the period December 14, 2021 through June 30, 2022, and authorizing the Nevada County Librarian to execute the grant agreement.  
**Adopted.**  
Enactment No: RES 21-533



County Executive Officer: Alison Lehman

28. [SR 21-0895](#) Resolution authorizing the modification of loan agreements as approved by Resolution 21-150 between the County of Nevada and local park and recreation districts, approving the Oak Tree Park and Recreation District loan for the maximum amount of \$177,952, extending the end date for all agreements from June 30, 2022 to June 30, 2023, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Sources and Uses budget. (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 21-534

Individual Board Member Item: Supervisor Hall, District I

29. [SR 21-0903](#) Approval to send a Letter of Support to the California Public Utilities Commission (CPUC) for Race Telecommunications Resolution T-17751 to approve California Advanced Series Fund (CASF) Projects including Gigafy Nevada City.

**Approved.**

Clerk of the Board: Julie Patterson Hunter

30. [SR 21-0883](#) Resolution authorizing an option to conduct remote teleconference meetings of the Board of Supervisors and its legislative bodies when necessary to allow for flexibility in order to comply with social distancing pursuant to the Ralph M. Brown Act.

**Adopted.**

Enactment No: RES 21-535

31. [SR 21-0878](#) Resolution reappointing Jan Clark as member to the Kingsbury Greens Community Services District, for a term ending December 5, 2025.

**Adopted.**

Enactment No: RES 21-536

32. [SR 21-0813](#) Acceptance of Board of Supervisors Summary Minutes for November 9, 2021. (Pulled from the agenda.)

ACTION TAKEN: Chair Miller introduced the consent calendar, and requested Agenda Item #8 be moved from consent for discussion.

Chair Miller provided an opportunity for members of the public to comment on items on the consent calendar, and members of the public provided comments.

**MOTION: Motion made by Supervisor Scofield, and seconded by Supervisor Hoek, to adopt the consent calendar. On a roll call vote, the motion passed unanimously.**

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**\*ITEMS PULLED FROM THE CONSENT CALENDAR:**

Public Health Director: Jill Blake

8. [SR 21-0882](#) Resolution approving a contract between the County of Nevada and Sherilynn E. Cooke, M.D. to serve as the Public Health Officer and Registrar for the County of Nevada, for the period January 1, 2022 through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Supervisor Miller.)  
Enactment No: RES 21-537

ACTION TAKEN: Chair Miller introduced the agenda item and Ryan Gruver, Health and Human Services Agency Director, and Steven Rose, Human Resources Director, reported on the proposed contract with Dr. Sherilynn E. Cooke, to serve as the Public Health Officer and Registrar for the County of Nevada for the period January 1, 2022 through June 30, 2023 (18 months total), with an hourly rate of \$200 per hour, for an amount not to exceed \$486,270.

Director Gruver provided background information regarding the position of County Public Health Officer. The County has contracted for the Public Health Officer position since 2012, and following Dr. Ken Cutler's planned retirement, the County experienced difficulties in filling the position. Starting in 2021, Dr. Scott Kellerman was willing to step in to complete a one-year contract to assist during the COVID-19 vaccine roll-out. The County is required by the State law to have a Public Health Officer. The work of the Public Health Officer extends beyond the COVID-19 to other communicable diseases, serving as the physician of record, and other emergencies such as fire, issuing orders that allow for clean-up of sites, and things of that nature.

Director Rose reported on the recruitment process used to arrive at the candidate. The County worked with a professional recruiter, which is typical for a position of this caliber. The recruitment of Public Health Officer position was advertised in a variety of public forums, including County Health Executive Association of California, the California Conference of Local Health Officers, the National Association of City and County Health Officials, LinkedIn, Government Jobs, and on the County's public job board. Targeted emails were sent to over 100 health professionals. Three qualified candidates were interviewed, and Dr. Cooke was determined to be the best fit for the position of Nevada County's Public Health Officer.

Director Gruver spoke to the difficulties filling the position, which is also the case throughout the State, and he reviewed Dr. Cooke's qualifications, which include a medical degree from Stanford University and a Master of Public Health from University of California, Los Angeles (UCLA). She specializes in internal medicine and has worked in public health and primary care medicines. Dr. Cooke currently works for Kaiser Health, but will be retiring in January.

Board questioning and discussion ensued.

Chair Miller provided an opportunity for public comment, and members of the public spoke. Chair Miller closed public comment.

**MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Bullock, to adopt Resolution 21-537. On a roll call vote the motion passed unanimously.**

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**SCHEDULED ITEM: 10:15 A.M.**

**Sheriff-Coroner/Public Administrator: Shannan Moon**

33. [SR 21-0884](#) Public Community Forum regarding the Truth Act, pursuant to Government Code sections 7283 to 7283.2, to provide information to the public about Immigration and Customs Enforcement (ICE) access to individuals, and to receive and consider public comment.

**Accepted.**

**ACTION TAKEN:** Sheriff's Lt. Robert Bringolf provided a PowerPoint presentation regarding the TRUTH Act (Transparent Review of Unjust Transfers and Holds), which is required by County law enforcement entities on any cooperation they have had with Immigration and Customs Enforcement (ICE) within the past year. California Government Code requires the Board of Supervisors to hold at least one public community forum to provide information to the public about ICE's access to individuals, and to receive public comment. Lt. Bringolf reviewed the process, the Sheriff's policies and procedures, and shared statistics for 2020. The Lieutenant reviewed demographics of those inmates that had some level of involvement with ICE in 2020, with a total of eleven bookings and 10 releases. Four inmates were in custody with ICE holds on any given day on average in the Wayne Brown Correctional Facility, and ten days was the average length of stay for inmates with ICE holds.

Board questioning and discussion ensued.

Chair Miller provided an opportunity for public comment, and public comment was received.

Following a short break, Chair Miller called the meeting back into order and called for a motion on the item.

**MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Bullock, to accept the report. On a voice vote the motion passed unanimously.**

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**SCHEDULED ITEM: 10:30 A.M.**

**Chief Information Officer: Stephen Monaghan**

34. [SR 21-0877](#) Public hearing to adopt the final Nevada County Supervisorial District Map.

Resolution adopting the final Nevada County Supervisorial District Map, published on December 8, 2021 on the Nevada County Redistricting website.

**Adopted.**

Enactment No: RES 21-538

**ACTION TAKEN:** Chair Miller called the meeting back into order and Steve Monaghan, Chief Information Officer, Douglas Yoakum, Redistricting Consultant from National Demographics Corporation, and Diana Carolan, Information Systems Manager and Redistricting Advisory Commission member, reviewed the process for finalizing the Supervisorial District Map for the County of Nevada, and reported on the public outreach including the many public hearings that were held in preparation of the Final Map.

Staff responded to Board questioning and discussion ensued.

Chair Miller opened the public hearing for public comment, and public comment was received. Chair Miller closed public comment.

Board questioning and discussion continued, and Chair Miller thanked staff for their efforts.

**Motion made by Supervisor Scofield, and seconded by Supervisor Hoek, to adopt Resolution 21-538, adopting the final Nevada County Supervisorial District Map.**

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**PUBLIC COMMENT:**

[SR 21-0812](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

Chair Miller opened public comment and members of the public provided comments.

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**\*DEPARTMENT HEAD MATTERS:****County Executive Officer: Alison Lehman**

35. [SR 21-0890](#) Resolution approving a contract between the County of Nevada and Robert D. Niehaus (RDN) pertaining to execution of an independent economic impact analysis of the proposed Idaho-Maryland Mine Project in Nevada County, for a maximum amount of \$80,000.00, for the period of December 14, 2021 through June 30, 2022, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 County Executive Office budget. (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 21-539

ACTION TAKEN: Georgette Aronow, Senior Management Analyst provided a report regarding the contract with Robert D. Niehaus (RDN) for an independent economic impact analysis for the proposed IdahoMaryland Mine Project, in the amount of \$80,000. The Project is a combined application for a Conditional Use Permit and Reclamation Plan to reinstate underground mining and gold mineralization processing and is currently in the environmental review process. The Consultant's scope of work will focus on determining estimated direct and indirect economic impacts that could result from the proposed Project, including impacts that would occur during construction and operation phases, as well as potential impacts to surrounding commercial businesses and residential property values. In addition, the study will estimate potential impacts to emergency response service levels, County administrative services, public school enrollment, and the associated fiscal impacts to the County. Analyst Aronow reviewed the request for proposal process, which resulted in the selection of RDN as the most qualified firm. Staff recommended the Board approve the Resolution.

Board questioning and discussion ensued.

Supervisor Hall asked to see related costs be addressed as part of the economic impact analysis for the following items: clean-up of the existing tailings from the previous mine; mitigation for potential impacts on air, water, roads; mine-water treatment systems in the event the County's water is impacted; impacts to neighborhoods; impacts from the three major contaminants that come from mining, arsenic, mercury, cyanide; long-term impacts to the environment and potential clean-ups; and the financial assurances required of Rise Gold. Supervisor Bullock requested social impacts be addressed in the analysis, such as changes in light, noise, and traffic management in communities directly adjacent to the site.

Chair Miller provided an opportunity for public comment, and members of the public provided comments.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Bullock, to adopt Resolution 21-539. On a roll call vote, the motion passed unanimously.**

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**Recess for lunch:**

ACTION TAKEN: Chair Miller recessed the meeting for lunch, and reported that he would miss the afternoon session due to a medical appointment that could not be missed.

Alison Lehman, County Executive Officer, explained that the Board would reconvene at 1:30 p.m. for the Item #37, the Board of Supervisors compensation, then the Board will hear Item #36, approval of bid documents for the McCourtney Road Transfer Station, and lastly Item #38, the Nevada County Enterprise Information Security Program presentation. Item #39 has been postponed.

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**\*ANNOUNCEMENTS**

Not held.

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**AFTERNOON SESSION: 1:30 P.M.**

Following the lunch break, Vice Chair Hoek called the meeting back into order at 1:30 p.m., and reminded the public that Supervisor Miller had to leave the for a personal obligation, and she would be proceeding over the afternoon session as Vice Chair.

Vice Chair Hoek read a statement into the record requesting that members of the public be respectful and not disrupt the meeting, as it prevents the Board of Supervisors from conducting its business. Vice Chair Hoek thanked the public for their cooperation.

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**\*DEPARTMENT HEAD MATTERS:****Director of Human Resources : Steven Rose**

37. [SR 21-0887](#) (Introduce/Waive further reading) Ordinance amending Article 2 of Chapter II, of the Nevada County Administrative Code - Board of Supervisors, setting the Board of Supervisors compensation for services in alignment with the County elected officials, and deleting the event allowance and the assignment of a County vehicle to Fifth District Supervisor. (Supervisor Miller: absent)  
**First reading held.**

ACTION TAKEN: Vice Chair Hoek read the title of the proposed Ordinance into the record, and Steven Rose, Human Resources Director, and Caleb Dardick, Acting Assistant County Executive Officer, provided a PowerPoint presentation regarding the amendment to the Nevada County Administrative Code proposing to adjust Board of Supervisors salaries. Acting Assistant CEO Dardick reported that staff corrected some clerical errors in the proposed Ordinance to clarify the Ordinance to read that it will become effective sixty days from and after its passage, and shall become operative on the 12th day of March 2022.

In 2008 the Nevada County Grand Jury spent six months on the topic, and at that time released a report affirming that the Board of Supervisors salaries were behind market and recommended salary adjustments. The Grant Jury identified a common method of salary setting, which was to attach Board compensation levels to that of other elected officials or Superior Court judges. With the upcoming June 2022 election, Nevada County believes it is important for prospective candidates to have the necessary information to inform their decision to run for elective office, and the County has a public policy interest in structuring compensation to enable diverse and qualified candidates, including single parents, families with only one wage earner, and individuals who are not yet retired, to run for and hold public office.

The Grand Jury in 2008 recognized that serving as a County Supervisor is a full-time job. Constituents expect their Supervisor to respond to their needs twenty-four/seven throughout the year. County Supervisors are responsible for setting the policy direction and providing oversight for a complex organization of over 800 employees and a \$300 million budget. Adjusting Board compensation recognizes that this is a full-time job requiring a full-time salary.

Director Rose reported that in 2018 a comparative survey of Board of Supervisors' salaries was completed, showing that the County is 21% below average. In 2021, an updated survey found that the Board's salaries were still 25% below average. To close this gap, staff recommends the Board's salaries be benchmarked to 40% of the average salary of other Nevada County Elected Officials to achieve and maintain market equity. These Elected Officials include the Auditor-Controller, Tax Collector, District Attorney, Sheriff, Clerk-Recorder, and Assessor. Director Rose reviewed the adjustment that would take place over time, and would stay fixed at 40% of the other Elected Official's salaries.

Donna Williamson, a partner at Liebert, Cassidy and Whitmore and the County's Labor Negotiations Consultant, reported that having a salary survey approach for setting and improving salaries, is considered to be a best practice and provides for the public to be able to run for these offices.

Board questioning and discussion ensued.

Julie Patterson Hunter, Clerk of the Board, read a statement from Chair Dan Miller into the record: "Unfortunately, I have a medical appointment and I'm not able to attend the afternoon session. I do want to make my intentions known on Item #37. I agree with staff's recommendation on amending the Nevada County Administrative Code and setting the Board of Supervisors' compensation for services in alignment with County elected officials. I know I will not have a formal vote, but I thought it was critical to let the public know my support for this action."

Vice Chair Hoek provided an opportunity for public comment, and members of the public provided comments.

**MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hall, to waive further reading of the Ordinance. On a roll call vote, the motion passed unanimously. (Supervisor Miller - excused absence)**

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**Director of Public Works: Panos Kokkas**

36. [SR 21-0881](#) Resolution accepting the bidding documents, plans and specifications for the McCourtney Road Transfer Station Improvement Project, granting the Public Works Director authorization to incorporate any final changes into the bid documents before advertising for bids, and authorizing the Purchasing Agent to execute the bidding documents and to solicit bids in accordance with applicable regulations with the bid opening date to be set by the Director of Public Works. (Solid Waste) (Supervisor Miller: absent)

**Adopted.**

Enactment No: RES 21-540

ACTION TAKEN: Panos Kokkas, Director of Public Works, introduced David Garcia, Solid Waste Program Manager, who provided a PowerPoint presentation regarding the proposed bidding documents for the McCourtney Road Transfer Station (MRTS) Improvement Project. Program Manager Garcia provided background of the MRTS, including customer usage, which averages 12,000 customers per month. Project challenges include limited available footprint for improvements; regulatory oversight by CalRecycle and the Regional Water Quality Control Board; legislative mandates; continued operation during construction; budget; and unknown future needs over the next 30 years. Staff recommended the Board accept the bidding documents and authorize the Purchasing Agent to execute the documents, noting that staff will return to the Board for review and approval of the final contract.

Staff responded to Board questioning and discussion ensued.

**MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Bullock, to adopt Resolution 21-540. On a roll call vote the motion passed unanimously. (Supervisor Miller - excused absence)**

Vice Chair Hoek was reminded that an opportunity for public comment was not provided on the subject; the item was reopened and public comment was received. Following receipt of public comment, the Board members confirmed that the previous motion and vote had not changed. Vice Chair Hoek reported that the motion stands.

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**Chief Information Officer: Stephen Monaghan**

38. [SR 21-0893](#) Acceptance of the Nevada County Enterprise Information Security Program informational presentation to the Board. (Supervisor Miller: absent)  
**Accepted.**

ACTION TAKEN: Steve Monaghan, Chief Information Officer, and Jason Jones, Information Security Manager, provided a PowerPoint presentation regarding Cyber Security and Nevada County's Enterprise Information Security Program. Security Manager Jones reviewed the Cyber threat landscape, and the local agencies that experienced data breaches and ransomware during 2021. The threat landscape changed due to the pandemic, as the County workforce transitioned to a mixed remote worker environment, with many employees working from home and not inside the more protected County facility. New security controls were put into place to minimize impacts to County systems. Security Manager Jones reported that the organizational risk reduction for the County was reviewed, and is partnering for a Cybersecurity vender; to complete a Nationwide Cybersecurity Review annually; implemented continuous security awareness and staff training; created a dedicated Cybersecurity staff position; and maintains a Cybersecurity insurance policy.

Staff concluded their presentation and Board questioning ensued.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Scofield, to accept the report. On a voice vote the motion passed unanimously. (Supervisor Miller - excused absence)**

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**Public Health Director: Jill Blake (Introduction by District IV Supervisor Susan Hoek)**

39. [SR 21-0842](#) Acceptance of the Emergency Medical Care Committee (EMCC) presentation to the Board. (Penn Valley Fire Protection District Captain Clayton Thomas, EMCC Chair) (Pulled from the agenda.)

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**\*CLOSED SESSION:**

[SR 21-0896](#) Pursuant to Government Code section 54956.8, the Board of Supervisors desire to hold a closed session regarding real property negotiations. The negotiator for the County is Steve Monaghan, Chief Information Officer/Director of Information and General Services. Items under negotiation concern the price and terms of payment, and the property interest to be obtained, the property located at 347 Nile St. Nevada City, CA 95959-2858 (APN: 005-440-027-000). The negotiator for the property are Beth Everhart and Kim Shaffer.

Katherine Elliot, County Counsel, read the title of the closed session into the record and the Board members entered into closed session.

Following closed session Counsel Elliot reported that authority was given by the Board to enter into an exclusive right and option to purchase property located at 347 Nile Street, Nevada City, CA 95959-2858, commonly know as Pioneer Court identified as Assessor's Parcel Number 005-440-027-000, a 0.81-acre parcel. (Supervisor Miller - excused absence)

Vice Chair Hoek asked if any members of the public wanted to provide comments on the closed session item, and there were no comments from the public.

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**ADJOURNMENT:**

ACTION TAKEN: Vice Chair Hoek adjourned the meeting at 3:51 p.m.

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Signature and Attestation

\_\_\_\_\_  
Susan Hoek, Vice Chair

ATTEST:

By: \_\_\_\_\_  
Julie Patterson Hunter, Clerk of the Board