



**NEVADA  
COUNTY**  
CALIFORNIA

## Information and General Services Agency

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### **NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo**

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**MEETING DATE:** July 8, 2025

**TO:** Board of Supervisors

**FROM:** Alex Keeble-Toll – Director of Emergency Services

**SUBJECT:** Resolution approving Amendment No. 2 to the professional services contract between Yuba Watershed Institute and the Nevada County Office of Emergency Services for the Prepare CA Match – Nevada County South Yuba Rim Hazardous Fuels Reduction Project (HMGP DR- 4482-693-19 Phase 1) extending the contract timeline through September 30, 2025, authorizing the Director of Emergency Services to execute the contract amendment

**RECOMMENDATION:** Adopt the attached Resolution.

**FUNDING:** FEMA HMGP awarded \$858,666.50 in grant funds to the Office of Emergency Services with an additional award of \$42,933.32 for Phase 1 Management Costs (HMGP DR-4482-693-19 Phase 1; Res. 24-155). OES contracted with Yuba Watershed Institute for an amount not to exceed \$710,000.000 (Res.24-156). This Amendment No. 2 to the contract does not impact project funding. A budget amendment is not necessary and there is no further impact on the General Fund.

**BACKGROUND:** The Office of Emergency Services submitted a grant proposal to the FEMA HMGP in partnership with local non-profit Yuba Watershed Institute for the Prepare CA Match – Nevada County South Yuba Rim Hazardous Fuels Reduction Project on April 8, 2022. FEMA awarded funds for this project on February 7, 2024 in the amount of \$858,666.50 with an additional award of \$42,933.32 for Phase 1 Management Costs (HMGP DR-4482-693-19 Phase 1).

The Office of Emergency Services brought the HMGP DR-4482-693-19 Phase 1 grant funds to the Board for acceptance on April 4, 2024 (Res. 24-155). The Office of Emergency Services brought a contract with Yuba Watershed Institute to manage and execute this project to the Board for approval on April 4, 2024 (Res. 24-156).

The purpose of this project is to conduct landscape-scale forest health treatment to reduce the unacceptable level of wildfire risk that the disadvantaged communities of North San Juan, Nevada City, Grass Valley, Penn Valley and Rough and Ready currently face. This project will complete the necessary planning for treatment of 800 acres of privately owned land that is nested within a 6,000-acre landscape-scale strategic planning area located on the San Juan Ridge.

The Office of Emergency Services and the Yuba Watershed Institute amended the contract on August 20, 2024 (Res. 24-474) to extend the contract timeline by thirty days from June 1, 2025 to June 30, 2025 to allow for final collection of botanical and wildlife surveys spring of 2025.

At this time, the Office of Emergency Services and the Yuba Watershed Institute desire to amend the contract executed on April 9, 2024 to extend the contract timeline by three months from June 30, 2025 to September 30, 2025 to allow for final solicitation and collection of completed Right-of-Entry agreements for treatment from landowners in the project area.

This amendment will align the contract with Yuba Watershed Institute (YWI) with the Phase 1 grant term which ends October 19, 2025. Updating the contract term with YWI to September 20, 2025 allows for the close out reporting to be completed. In all other respects the prior contract of the parties shall remain in full force and effect.

**Item Initiated by:** AJ Zekanoski, Administrative Analyst 1

**Approved by:** Alex Keeble-Toll, Director of Emergency Services