

**OFFICE OF THE COUNTY COUNSEL  
COUNTY OF NEVADA**

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May 20, 2019

Honorable Board of Supervisors  
Eric Rood Administrative Center  
950 Maidu Avenue  
Nevada City, CA 95959

**DATE OF MEETING:** June 18, 2019

**SUBJECT:** Resolution Approving an Agreement with Thomson Reuters' West Publishing Corporation Regarding On-line Legal Research, Legal Calendaring, and Legal Document Preparation Software, and Related Services in the Amount of \$33,191.44 for the Period of July 1, 2019 through June 30, 2022, and Authorizing the Chair of the Board of Supervisors to Execute the Agreement

**RECOMMENDATION:** Adopt the attached Resolution

**FUNDING:** Funding will come from the General Fund and the cost for year one has been included in County Counsel's fiscal year 2019-2020 budget.

**BACKGROUND:** The Office of the County Counsel serves as in-house counsel and provides a wide array of legal services for the County of Nevada, including litigation services. Online legal research, case management, calendaring and other technology-based support services are the most cost-effective and efficient way to maintain the resources necessary to operate and manage in-house legal services and ensure that staff can remain up-to-date on the law.

The County Counsel's office has been contracting with Thomson Reuters for legal research, case management, legal calendaring and legal document preparation, as well as legal print publications for the past three years. We would like to continue with Thomson Reuters for our legal research, calendaring, and document preparation needs for another three-year contract.

Working with one service provider to bundle our online legal research service with other related legal support services allows us to achieve the greatest cost savings and provides for better connectivity between internal legal support service programs and other County

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systems. In addition, this bundling provides access to discount programs for purchasing books and other legal materials for the office.

Thomson Reuters is a leading provider of legal publications, online research services, case management and calendaring programs and other legal support services and is well qualified to provide these needed services for the County Counsel's office.

The overall savings achieved by bundling our legal research and support services needs in this manner results in a significant improvement and efficiency in support services. I recommend the Board approve the Agreement.

**Item Initiated by:** Cindy Hunt  
Administrative Assistant II

**Approved by:** Alison A. Barratt-Green  
County Counsel

**Attachments:** Resolution Approving Contract with Thomson Reuters  
Agreement with Thomson Reuters  
Insurance Documentation

**Submittal Date:** May 20, 2019  
**Revision Date:**