

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

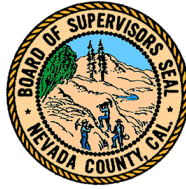
Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

Date	Time	Location
Tuesday, September 9, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 A.M.

Roll Call:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections and/or deletions to agenda were noted.

CONSENT CALENDAR:

Public Health Director: Kathy Cahill

- [SR 25-2008](#) Resolution rescinding Resolution 24-163 and approving a revised amendment to the agreement with Partnership HealthPlan of California (Res. 23-572) to replace Attachments B and D to add in missing billing information and Public Health Clinic medical specialties under the current evergreen Agreement, for the term commencing January 1, 2024, in effect until terminated, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-438

2. [SR 25-2022](#) Resolution approving an agreement between the County of Nevada Public Health Department and Partnership HealthPlan of California for reimbursement of Community Health Worker services to Medi-Cal Managed Care Plan members, at the established rate(s) provided, for the term September 1, 2025, automatically renewing at one-year intervals until terminated by either party, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 25-439

3. [SR 25-2028](#) Resolution approving renewal revenue Agreement Number 25-10189 between the County of Nevada and the California Department of Public Health for the Women, Infants, and Children (WIC) Supplemental Nutrition Program in the maximum amount of \$ 2,703,267, for the term of October 1, 2025, through September 30, 2028, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 25-440

Chief Probation Officer: Jeff Goldman

4. [SR 25-2025](#) Resolution approving the agreement between the County of Nevada Probation Department and the City of Grass Valley for AB109 police officer services, providing a distribution of AB109 Realignment funds to the City in the maximum amount not to exceed \$20,000, for the period July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 25-441

Sheriff-Coroner/Public Administrator: Shannan Moon

5. [SR 25-2027](#) Resolution authorizing a multi-year site license agreement between the County of Nevada and the County of Placer for public safety radio communication equipment vault space in Cisco Grove, California (APN 015-110-037-000), in the maximum initial amount of \$25,200 thereafter increasing at 3% per annum, for a ten-year period commencing October 1, 2025, and authorizing the Nevada County Sheriff or their designee to execute the agreement.

Adopted.

Enactment No: RES 25-442

6. [SR 25-1908](#) Resolution accepting the Department of Alcoholic Beverage Control (ABC) Alcohol Policing Partnership (APP) Grant in the amount of \$60,000.00 for fiscal year 2025/26 to fund expenses associated with monitoring compliance of ABC liquor license holders and underage drinking, approving the agreement for the period of July 1, 2025, through June 30, 2026, and authorizing the Nevada County Sheriff or their designee to execute the agreement.
Adopted.
Enactment No: RES 25-443
7. [SR 25-1744](#) Resolution authorizing an agreement between the County of Nevada and the County of Placer for booking and jail services at the Truckee Jail for a maximum reimbursement amount of \$549,257, for the period July 1, 2025, to June 30, 2026, and authorizing the Nevada County Sheriff or their designee to execute the agreement.
Adopted.
Enactment No: RES 25-444
8. [SR 25-2024](#) Resolution authorizing Amendment No. 1 to the Agreement between the County of Nevada and the County of Placer for Forensic Pathology Services (Res. 24-507) extending the contract for the period of July 1, 2025, through June 30, 2026, at a price not to exceed \$300,000, and authorizing the Chair of the Board of Supervisors to execute the amendment.
Adopted.
Enactment No: RES 25-445

District Attorney: Jesse Wilson

9. [SR 25-2038](#) Resolution authorizing the District Attorney's Office to submit a grant application to the California Office of Emergency Services for the Victim/Witness Assistance Program in the amount of \$352,770, for the grant period of October 1, 2025, through September 30, 2026, and authorizing the District Attorney and/or Grant Subaward Authorized Agents to execute all required grant documents.
Adopted.
Enactment No: RES 25-446

Community Development Agency Director: Trisha Tillotson

10. [SR 25-2029](#) Resolution authorizing participation in the Statewide Community Infrastructure Program, and authorizing the Chair of the Board of Supervisors to execute the participation documents.

Adopted.

Enactment No: RES 25-447

Facilities Management Director: Justin Drinkwater

11. [SR 25-2026](#) Resolution approving an On-Airport Memorandum of Agreement between the County of Nevada and the United States of America Department of Transportation Federal Aviation Administration for the period of October 1, 2025, through September 30, 2045, and authorizing the Chair of the Board of Supervisors to execute the agreement. (Airport)

Adopted.

Enactment No: RES 25-448

12. [SR 25-2033](#) Resolution approving a Standard Public Works Contract between the County of Nevada and MCM Roofing Co. for the Nevada City Courthouse Roof for the Nevada County Roof Replacement Project at Various Locations 2025 in the amount of \$1,690,000 plus a contingency of \$169,000 for a total contract amount of \$1,859,000, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the fiscal year 2025/26 Capital Facilities budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-449

13. [SR 25-2032](#) Resolution approving Amendment No. 1 to the Public Works Contract between the County of Nevada and Deschaine Enterprises, Inc., for the Nevada County Green Waste Site Road and Waterline Improvements Project (Res. 24-640), increasing the total contract amount to \$174,961, including a contingency, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the fiscal year 2025/26 Capital Facilities Budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-450

Chief Deputy Clerk of the Board: Tine Mathiasen

14. [SR 25-1697](#) Resolution designating the Grass Valley Walsh Sawmill and City Brewery Site, located at 309 Mill Street, Grass Valley, CA 95945 (APN 008-410-007), as Nevada County Historical Landmark NEV 25-08.
Adopted.
Enactment No: RES 25-451
15. [SR 25-1698](#) Resolution designating the Eagle Hose Company Site, located at 139 East Main Street, Grass Valley, CA 95945 (APN 008-348-002), as Nevada County Historical Landmark NEV 25-09.
Adopted.
Enactment No: RES 25-452
16. [SR 25-1876](#) Resolution designating Mule Spring, located in the vicinity of Dutch Flat and McGuire Mountain, as Nevada County Historical Landmark NEV 25-10.
Adopted.
Enactment No: RES 25-453
17. [SR 25-2051](#) Appointments to the Adult and Family Service Commission including the appointment of Pamela Rasada as Public Sector member and Elizabeth Dreher as a Private Sector member to the Adult and Family Services Commission for two year terms ending April 30, 2027, appointment of Christine Norwood as Public Sector member to the unexpired term ending April 30, 2026, and reappointments of Kimberly Grant as Public Sector member and Dena Malakian as Low-Income Sector members to the Adult and Family Services Commission for two-year terms ending April 30, 2027.
Approved.

ACTION TAKEN: Chair Hall introduced the consent calendar, and opened public comment on the items on consent. No comments were received and Chair Hall closed public comment.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Swarthout to adopt the consent calendar. On a roll call vote, the motion passed unanimously.

PUBLIC COMMENT:

[SR 25-2053](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page _ for information on the various options available for members of the public to provide comment in both western and eastern county.)

ACTION TAKEN: Chair Hall introduced public comment, and comments were received. Chair Hall closed public comment.

DEPARTMENT HEAD MATTERS:*Sheriff-Coroner/Public Administrator: Shannan Moon**

18. [SR 25-1986](#) Resolution authorizing a contract between the Nevada County Sheriff's Office and Modern Building, Inc. to design and build a Regional Firearms Training Facility in a phased approach for the Phase I in the amount of \$16,466,000 plus a \$367,500 contingency for a total not to exceed Phase I amount of \$16,833,500, and conditional approving, pending Congressional Funding approval, for Phase II amount of \$2,130,000 plus a \$213,000 contingency for a total not to exceed Phase II amount of \$2,343,000 for the contract term of September 9, 2025, through December 31, 2027, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the fiscal year 2025/26 Sheriff's Office budget. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-454

ACTION TAKEN: Chair Hall introduced the agenda item. Captain Sean Scales and Georgette Aronow, Sheriff's Office Chief Fiscal Officer (CFO), provided a presentation regarding the proposed contract between the Sheriff's Office and Modern Building, Inc. for the design and build of a Regional Firearms Training Facility. Captain Scales and CFO Aronow responded to Board questioning, and discussion ensued. Chair Hall opened public comment and comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Hoek to adopt Resolution 25-454. On a roll call vote, the motion passed unanimously.

Acting Clerk-Recorder/Registrar of Voters: Corey O'Hayre

19. [SR 25-2036](#) Resolution directing the Nevada County Clerk-Recorder/Registrar of Voters to consolidate the Community Facilities District No. 1 (Truckee Library) of the Truckee Library Joint Powers Authority Special Bond Measure Election with the November 4, 2025, California Statewide Special Election and directing the Clerk-Recorder/Registrar of Voters to seek reimbursement for administering the elections in accordance with state elections laws governing elections costs.

Adopted.

Enactment No: RES 25-455

ACTION TAKEN: Following a short break, Chair Hall called the meeting back into order.

Corey O'Hayre, Acting Clerk-Recorder/Registrar of Voters, and Doug Johnson, Deputy County Counsel, reviewed the staff report regarding the request to consolidate the Community Facilities District No. 1 (Truckee Library) of the Truckee Library Joint Powers Authority Special Bond Measure Election with the November 4, 2025 Special Election. Staff responded to Board questioning and discussion ensued. Alison Lehman, County Executive Officer, clarified that the voting locations will remain consistent as with previous elections. The only caveat is that Gold Miners Inn was already booked by another local organization and therefore will only be open for two days; all of the other voting locations will stay open the standard amount of days. Information regarding voting locations is available on the Clerk Recorders/Registrar of Voters website: <https://nevadacountyca.gov/235/Clerk-Recorder>.

Chair Hall opened public comment and comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Swarthout to adopt Resolution 25-455. On a roll call vote, the motion passed unanimously.

COMMUNITY PRESENTATION:*Community Development Agency Director: Trisha Tillotson**

20. [SR 25-2031](#) Resolution proclaiming September 20, 2025, as the South Yuba Citizens League's 28th Annual Yuba River Cleanup in Nevada County.

Adopted.

Enactment No: RES 25-456

ACTION TAKEN: Chair Hall introduced the agenda item. Shavati Karki-Pearl, Senior Management Analyst, and Daniel Elkin, South Yuba River Citizens League (SYRCL) Communications and Engagement Director, reported on SYRCL's upcoming 28th Annual South Yuba River Clean-up event. The public was invited to join SYRCL at this year's Annual River Cleanup event, scheduled on September 20, 2025. Director Elkin reported that the Volunteer Appreciation Party will be held at Condon Park in Grass Valley from 12 noon to 3:00 p.m. Board questioning and discussion ensued. Chair Hall opened public comment, and comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Bullock to adopt Resolution 25-456. On a roll call vote the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Human Resources Interim Director: Susan Kadera

21. [SR 25-2041](#) Resolution appointing Trevor Koski as County Counsel, approving an Employment Agreement between the County Of Nevada and Trevor Koski, and authorizing the Chair of the Board of Supervisors to execute the Agreement.
Adopted.
Enactment No: 25-457

ACTION TAKEN: Chair Hall introduced the agenda item. Susan Kadera, Human Resources Interim Director, reviewed the staff report regarding the appointment of Assistant County Counsel Trevor Koski as County Counsel, upon the retirement of County Counsel Katharine Elliott, effective December 19, 2025. Following the rigorous interview process, the Board directed staff to prepare an agreement between the County and Assistant County Counsel Koski to fill the position of County Counsel for a four-year term. Director Kadera confirmed that Assistant County Counsel Koski's education and employment history fills all of the requirements and qualifications for the position of County Counsel.

Assistant County Counsel Koski thanked the Board for the opportunity to fill the position of County Counsel, and recognized Katherine Elliott, County Counsel, for her leadership. Chair Hall opened public comment and comments were received. Chair Hall closed public comment.

MOTION: Motion made by Swarthout and seconded by Supervisor Bullock to adopt Resolution 25-457, appointing Trevor Koski to the position of County Counsel. On a roll call vote, the motion pass unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by the Board members and Alison Lehman, County Executive Officer.

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Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Call the meeting to order:

ACTION TAKEN: Chair Hall recessed as the Board of Supervisors, convened as the Board of Directors of the Nevada County Sanitation District No. 1 (Sanitation District), and called the meeting to order.

Sanitation District Consent:

Chief Deputy Clerk of the Board: Tine Mathiasen

22. [SR 25-2055](#) Acceptance of the Nevada County Sanitation District No. 1 Board of Directors February 25, 2025 minutes.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar, and provided an opportunity for public comment regarding the item on consent. No public comments were provided, Chair Hall closed public comment and called for a motion to approve the consent calendar.

MOTION: Motion made by Director Hoek and seconded by Director Swarthout to approve the consent calendar. On a roll call vote, the motion passed unanimously.

Sanitation District Public Comment:

- [SR 25-2054](#) Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 8 for information on the various options available for members of the public to provide comment in both western and eastern county.)

ACTION TAKEN: Chair Hall opened the opportunity for public comments regarding the Sanitation District and no comments were received. Chair Hall closed public comment.

Chair Hall explained that the Board would enter into closed session on both the Sanitation District and the Board of Supervisors items at the same time. Upon return from closed session, the Board would report out on both items and adjourn the meetings of the Board of Directors of the Sanitation District and the Board of Supervisors.

***CLOSED SESSION (Sanitation District):**

23. [SR 25-0995](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case: Logan, Derrick vs. County of Nevada, et al., Case No. CU0000902.

***CLOSED SESSION (Board of Supervisors):**

24. [SR 25-2030](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case Grill, James S., et al. vs. County of Nevada, et al., Case No. 2:25 CV1374-DJC-CKD (PS).

ACTION TAKEN: Chair Hall reiterated that the meeting of the Sanitation District would continue: the Board would enter into closed session for the Sanitation District and the Board of Supervisors items. Following closed session, the Board would return to the Chamber to report out and adjourn the meetings.

Chair Hall opened public comment on the closed session items and no comments were received. Chair Hall closed public comment.

Katharine Elliott, County Counsel, read the title of the closed session items into the record, and the Board members entered into closed session.

Following closed session, County Counsel Elliott reported that regarding the Sanitation District item, direction was given to staff, and regarding the Board of Supervisors matter, information was provided to the Board.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meetings of the Nevada County Sanitation District No. 1 and the Board of Supervisors at 12:04 p.m.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Julie Patterson Hunter, Chief Deputy Clerk of the Board - Temporary
for
Tine Mathiasen, Chief Deputy Clerk of the Board