

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

Date	Time	Location
Tuesday, April 22, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections or deletions to agenda were noted.

CONSENT CALENDAR:**Behavioral Health Director: Phebe Bell**

1. [SR 25-0689](#) Resolution approving the professional services contract between the Nevada County Behavioral Health and Integrated Human Services Group, LLC pertaining to the provision of facilitation for the Mental Health Services Act Innovation Plan for the Behavioral Health Services Act Transition Learning Collaborative for the contract term of April 1, 2025, through June 30, 2027, in the maximum amount of \$410,320, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 25-131

2. [SR 25-0998](#) Resolution approving Amendment No. 1 to the contract between the County of Nevada and SPIRIT - Peers for Independence and Recovery, Inc. for operation of SPIRIT's Mental Health Peer Empowerment Center and Commons Resource Center and related services for the enhancement and expansion of services to meet unmet community needs as a component of the County's Mental Health Services Act Plan (Res. 24-260), increasing the contract price from \$485,006 to \$507,401, amending Exhibit "B" to reflect the increase in the maximum contract price, and authorizing the Chair of the Board of Supervisors to execute the amendment.
Adopted.
Enactment No: RES 25-132

3. [SR 25-0993](#) Resolution authorizing Amendment No. 3 to the Master Workforce Participation Agreement 3612-WORK-2023-NC between the County of Nevada and California Mental Health Services Authority (Res. 23-495), increasing the maximum contract price from \$308,800 to \$318,800, for the term July 1, 2023, through December 31, 2027, and authorizing the Chair of the Board of Supervisors to execute the amendment.
Adopted.
Enactment No: RES 25-133

4. [SR 25-0994](#) Resolution approving Amendment No. 4 to the Participation Agreement between the County of Nevada and the California Mental Health Services Authority Semi-Statewide Enterprise Health Record Program for services related to a California-centric Enterprise Health Record (Res. 22-365), to incorporate the addition of new Quality Assurance and Quality Improvement activities related to the Electronic Health Record, increasing the contract maximum from \$2,391,228.09 to \$2,406,864.28, for the term of July 1, 2022, through March 18, 2029, and authorizing the Director of Behavioral Health to execute the amendment.

Adopted.

Enactment No: RES 25-134

Housing and Community Services Acting Director: Tyler Barrington

5. [SR 25-1226](#) Resolution approving Amendment No. 1 to the contract between the County of Nevada and Robert M. Wallis dba Wallis Design Studio for architectural design services for the development of a Resource Center Project (Res. 23-038), increasing the maximum contract price from \$232,500 to \$252,500, extending the contract term through August 30, 2025, authorizing the Chair of the Board of Supervisors to execute the amendment, authorizing and directing the Auditor-Controller to amend the Housing and Community Services Division's Budget for fiscal year 2024/25. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-135

6. [SR 25-1225](#) Resolution approving Amendment No.1 to the standard public works contract between the County of Nevada and REM Construction, Inc. for the Brunswick Commons Resource Center Project at 1105 Sutton Way, Grass Valley CA in the amount of \$220,000 plus additional contingency of \$79,423, for a new contract maximum amount of \$1,804,727, extending the Contract term until August 30, 2025, authorizing the Chair of the Board of Supervisors to execute the amendment, authorizing and directing the Auditor-Controller to amend the Housing and Community Services Division's Budget for fiscal year 2024/25. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-136

Sheriff-Coroner/Public Administrator: Shannan Moon

7. [SR 25-0181](#) Resolution authorizing the Sheriff to submit an application to the California Department of Parks and Recreation for an Off-Highway Vehicle (OHV) Grant for the fiscal year 2025/26, and authorizing the Sheriff to execute all necessary documents.

Adopted.

Enactment No: RES 25-137

8. [SR 25-0996](#) Resolution authorizing an agreement between the County of Nevada and the California Department of Parks and Recreation, Division of Boating and Waterways, for reimbursement of boating safety enforcement costs for fiscal year 2025/26, accepting grant funds in the amount of \$96,674, and authorizing the Nevada County Sheriff to sign the grant agreement, certifications, and all claims related to the agreement.

Adopted.

Enactment No: RES 25-138

Clerk-Recorder/Registrar of Voters: Natalie Adona

9. [SR 25-1142](#) Resolution accepting the State of California, Secretary of State's Help America Vote Act award, administered by the U.S. Election Assistance Commission "for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements," in the amount of \$15,789, for the period of June 1, 2025, through June 30, 2026, and authorizing the Nevada County Clerk-Recorder/Registrar of Voters to execute Standard Agreement 24G27129.

Adopted.

Enactment No: RES 25-139

Environmental Health Director: Amy Irani

10. [SR 25-1042](#) Resolution to accept the amended Memorandum of Understanding between the County of Nevada and the City of Grass Valley regarding inspections for Senate Bill 1383, and authorizing the Chair of the Board of Supervisors to execute the Memorandum of Understanding.

Adopted.

Enactment No: RES 25-140

11. [SR 25-0695](#) Resolution authorizing a Software as a Service and Implementation Services Contract between the County of Nevada and Hedgerow Software Inc. for implementation for Envision Connect software for the Environmental Health Department, in the amount not to exceed \$156,000, approving a ten percent (10%) contingency in alignment with the Purchasing Policy, and authorizing the Purchasing Agent to execute the contract.
Adopted.
Enactment No: RES 25-141

Public Works Director: David Garcia

12. [SR 25-0678](#) Resolution authorizing Environmental Clearance and authorizing the Chair of the Board to sign the Invitation to Bid, and the Purchasing Agent to solicit bids for the 2025 Western Nevada County Annual Striping Project, County Project Number 426643. (All Dist.)
Adopted.
Enactment No: RES 25-142
13. [SR 25-0688](#) Resolution approving exchange program agreement No. X25-5917(121) for the Federal Apportionment Exchange Program and State Match Program. (All Dist.)
Adopted.
Enactment No: RES 25-143
14. [SR 25-0690](#) Resolution certifying the 2025 Maintained Mileage List. (All Dist.)
Adopted.
Enactment No: RES 25-144
15. [SR 25-1039](#) Resolution to award the contract for the Electric Bus Charging Project Tinloy Street Transit Center to REM Construction, Incorporated for a total amount of \$801,204.09 plus 10% contingency of \$80,120.41 for a total of \$881,324.50 under County Project Number 889830-10, and authorizing the Chair of the Board of Supervisors to execute the contract. (Dist. III)
Adopted.
Enactment No: RES 25-145

Human Resources Director: Steven Rose

16. [SR 25-1229](#) Resolution amending Authorized Personnel Staffing Resolution 24-353, as amended, effective April 22, 2025.
Adopted.
Enactment No: RES 25-146

Information and General Services Agency Director: Craig Griesbach

17. [SR 25-1041](#) Resolution declaring certain County property as surplus, and authorizing the Purchasing Agent to sell or otherwise dispose of those certain items of surplus property listed on Exhibit A as "Assets to be Sold or Recycled." (4/5 Affirmative vote required) (Purchasing)
Adopted.
Enactment No: RES 25-147

Office of Emergency Services Interim Director: Alex Keeble-Toll

18. [SR 25-1228](#) Resolution authorizing the Nevada County Office of Emergency Services to submit a grant renewal application to the California Fire Safe Council 2025 CAL FIRE County Coordinator Grant Program for the Nevada County Wildfire Coordinator in an amount not to exceed \$151,500 with no required match during the period of May 15, 2025, to July 31, 2026, and authorizing the Director of Emergency Services to execute all additional documents required to fulfill the requirements of the grant on behalf of the County of Nevada.
Adopted.
Enactment No: RES 25-148

District 4 Supervisor: Sue Hoek

19. [SR 25-1273](#) Resolution proclaiming June 21, 2025, as "North San Juan Cherry Festival Day" in Nevada County.
Adopted.
Enactment No: RES 25-149

County Executive Officer: Alison Lehman

20. [SR 25-1136](#) Resolution authorizing execution of a contract with HdL Companies for sales and use tax audit and informational services for recovery of misallocated sales and use tax for the County of Nevada in the maximum amount of \$70,000, for the contract term of July 1, 2025, through June 30, 2027, and authorizing the Purchasing Agent to execute the contract.
Adopted.
Enactment No: RES 25-150
21. [SR 25-1248](#) Resolution authorizing examination of sales or transactions and use tax records, and superseding all previous resolutions, including Resolutions 01-476, 18-040, and 24-587.
Adopted.
Enactment No: RES 25-151

Chief of Staff: Jeffrey Thorsby

22. [SR 25-1230](#) Resolution appointing Board of Supervisors Successors in a Declared Emergency.
Adopted.
Enactment No: RES 25-152
23. [SR 25-0693](#) Accept the resignation of Bernie Zimmerman from the Nevada Cemetery District, effective March 26, 2025, from his unexpired 4-year term ending July 1, 2028.
Accepted.
24. [SR 25-0692](#) Accept the resignation of Lauren Scott Fisher as Local Business Representative from the Solid and Hazardous Waste Commission, effective March 26, 2025.
Accepted.
25. [SR 25-0694](#) Acknowledge Supervisor Tucker's acceptance of the resignation of Rick Hansen as District 2 representative from the Nevada County Planning Commission, effective March 26, 2025.
Acknowledged.
26. [SR 25-0997](#) Acknowledge Supervisor Hoek's acceptance of the resignation of Tom Hartnett from the Penn Valley Area Municipal Advisory Council, effective March 28, 2025.
Acknowledged.
27. [SR 25-1227](#) Acknowledge Supervisor Tucker's appointment of Steve French as District 2 representative to the Nevada County Planning Commission, effective April 4, 2025.
Acknowledged.
28. [SR 25-1140](#) Acceptance of the Board of Supervisors December 10, 2024, minutes.
Accepted.

Approval of the Consent Agenda.

Adopted.

ACTION TAKEN: Chair Hall introduced the consent calendar. Chair Hall provided an opportunity for public comment, no public comment was received. Supervisor Bullock provided a comment regarding the consent calendar, reminding the public of the availability of the materials for review as well as the options available for questions.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Swarthout to adopt the consent calendar. On a roll call vote, the motion passed.

PUBLIC COMMENT:

SR 25-1429 Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

ACTION TAKEN: Chair Hall provided the opportunity for the public to provide general public comment directed to the Board of Supervisors. Public comment was received.

***DEPARTMENT HEAD MATTERS:**

Chief of Staff: Jeffrey Thorsby

29. [SR 25-0174](#) Resolution designating the Grass Valley Elks Lodge No. 538, located at 109 South School Street, Grass Valley, CA 95945 (APN 008-344-001), as Nevada County Historical Landmark NEV 25-04.

Adopted.

Enactment No: RES 25-153

ACTION TAKEN: Staff introduced the item, and representatives from Nevada County Historical Landmarks Commission provided a presentation on the Grass Valley Elks Lodge No. 538. Board comments ensued. No public comment was received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Hoek to adopt Resolution 25-153. On a roll call vote, the motion passed.

Planning Director: Brian Foss

30. [SR 25-1043](#) Alternate Housing Ordinance Work Plan.
Accepted.

ACTION TAKEN: Staff introduced the item and provided a presentation on the Alternate Housing Ordinance Work Plan. Board comments, questions, and discussion ensued. Board provided direction to staff to look at rentals and short-term rentals housing. No public comment was received.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Swarthout to accept the presentation. On a voice vote, the motion passed.

DEPARTMENT HEAD MATTERS:*Sheriff-Coroner/Public Administrator: Shannan Moon**

32. [SR 25-0178](#) Resolution renewing Ordinance No. 2508 adopting a Military Equipment Use Policy Pursuant to AB 481 and acknowledging the Annual Military Equipment Use Report.
Adopted.
Enactment No: RES 25-154

ACTION TAKEN: Staff introduced the item and provided a presentation on Ordinance No. 2508 adopting a Military Equipment Use Policy. Board comments ensued. Public comment was received.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Swarthout to adopt Resolution 25-154. On a roll call vote, the motion passed.

Facilities Management Director: Justin Drinkwater

33. [SR 25-0674](#) Resolution accepting a grant from the California Strategic Growth Council (SGC) in the amount of \$10,000,000 from the California Governor's Office of Planning and Research for the "Revitalizing Western Nevada County Veterans Halls" project, authorizing the Chair of the Board to sign the grant agreement, and delegating authority to the Facilities Management Director or designee to sign the grant agreement and all related documents.

Adopted.

Enactment No: RES 25-155

ACTION TAKEN: Staff introduced the item and provided a presentation on the grant from the California Strategic Growth Council from the California Governor's Office of Planning and Research. Board questions and comments ensued. Public comment was received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Tucker to adopt Resolution 25-155. On a roll call vote, the motion passed.

SCHEDULED ITEM: 10:30 AM**Planning Director: Brian Foss**

31. [SR 25-1044](#) Public Hearing to consider the Meeting of Nevada County Planning Commission's March 27, 2025, unanimous vote (Vote 3-0) (2 absent) recommending approval of the Paye Rezone and Tentative Final Map project including adopting a Resolution for a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Plan in connection with the adoption of an Ordinance amending Zoning District Map No. 077 to rezone assessor's parcel numbers 038-330-001, 038-330-002, 038-330-003, 038-330-004, 038-330-086, and 038-330-087 from Timber Production Zone-40 (TPZ-40) to Residential Agricultural-10 (RA-10) and General Agricultural -30 (AG-30); and a Tentative Final Map to create eleven (11) lots (File No. PLN24-0021; RZN23-0002; TFM23-0001; EIS24-0008).

Public hearing held.

- 31a.** [SR 25-1426](#) Resolution adopting a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Plan in connection with the adoption of an ordinance amending Zoning District Map No. 077 to rezone assessor's parcel numbers 038-330-001, 038-330-002, 038-330-003, 038-330-004, 038-330-086, and 038-330-087 from Timber Production Zone-40 (TPZ-40) to residential agricultural-10 (RA-10) and General Agricultural-30 (AG-30); and a tentative final map to create eleven (11) lots (File No. PLN24-0021; RZN23-0002; TFM23-0001; EIS24-0008).
Adopted.
Enactment No: RES 25-156
- 31b.** [SR 25-1427](#) (Introduce/Waive further reading/Adopt) Ordinance immediately enacting a rezone that was previously approved by Ordinance 2453 to occur over a 10 year roll out period. The immediate rezone enacts an amendment to Zoning District Map No. 077, to rezone two parcels (six assessor parcel numbers) from Timber Production Zone-40 (TPZ-40) to Residential Agricultural-10 (RA-10) (APNs 38-330-01, 02, 03, 04, & 87) and General Agricultural-30 (AG-30) (APN 38-330-86). (File No. PLN23-0021, RZN23-0002, TFM23-0001 and EIS24-0008)
Waived further reading and adopted.
Enactment No: ORD-2544
- 31c.** [SR 25-1428](#) Resolution approving a Tentative Final Map to subdivide two (2) legal parcels with six (6) APNs, totaling approximately 307-acres, into eleven (11) lots ranging in size from 4-acres to 127.4-acres located on assessor's parcel numbers 038-330-001, 038-330-002, 038-330-003, 038-330-004, 038-330-086, 038-330-087.
Adopted.
Enactment No: RES 25-157

ACTION TAKEN: Chair Hall introduced the item. Planning Department staff provided a presentation. Board members asked clarifying questions and staff provided information. Chair Hall opened the public hearing and public comments were received.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Hoek to adopt Resolution 25-156. On a roll call vote, the motion passed.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Tucker to adopt Ordinance 2544. On a roll call vote, the motion passed.

MOTION: Motion made by Supervisor Tucker and seconded by Supervisor Swarthout to adopt Resolution 25-157. On a roll call vote, the motion passed.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by members of the Board, and the County Executive Officer.

***CLOSED SESSIONS:**

34. [SR 25-1274](#) Pursuant to Government Code section 54956.8, County Counsel is requesting a closed session regarding real property negotiations. The negotiator for the County is Ariel Lovett, Chief Fiscal/Administrative Officer for the Health and Human Services Agency.

There are three items under negotiation concerning the price and terms of payment, and the property interest to be obtained:

The property is located at 936 Old Tunnel Road, Grass Valley, CA 95945 (APN 035-400-095-000 and APN 035-400-096-000). The negotiator for the property is agent Nancy Baglietto, for Foothill House of Hospitality.

The property is located at 405 South Auburn Street, Grass Valley, CA 95945 (APN 008-510-042). The negotiator for the property will be Anita Pitamber.

The property is located at 220 Colfax Avenue, Grass Valley, CA 95945 (APN: 008-423-011). The negotiator for the property is Kroner Revocable Family Trust.

Closed Session held.

ACTION TAKEN: Katharine Elliott, County Counsel, corrected the negotiator of the closed session item from Ariel Lovett to Ryan Gruver. Counsel read the Board into closed session. No public comment was received.

County Counsel reported out from the closed session: related to the properties on Old Tunnel Road and South Auburn Street, direction was given to staff; in regards to the property on Colfax Avenue, information was provided.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 12:15 p.m.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Claire Swanson, Deputy Clerk to the Board