



# RESOLUTION No. 26-104

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING AMENDMENT NO. 2 TO THE CONTRACT WITH SHONA TORGRIMSON, D/B/A HELPING HANDS NURTURING CENTER, THE FOR NURTURING PARENTING PROGRAM, SUPERVISED VISITATION SERVICES, AND FOR CHILD WELFARE SERVICES; TO INCREASE THE CONTRACT PRICE FROM \$280,000 TO \$315,000 (AN INCREASE OF \$35,000), AND AMEND EXHIBIT B, SCHEDULE OF CHARGES AND PAYMENTS, FOR THE TERM OF JULY 1, 2024, THROUGH JUNE 30, 2025, NOT TO EXCEED \$152,500, AND FOR THE TERM OF JULY 1, 2025, THROUGH JUNE 30, 2026, NOT TO EXCEED \$162,500, AND AUTHORIZING AND DIRECTING THE AUDITOR-CONTROLLER TO AMEND THE SOCIAL SERVICES DEPARTMENT BUDGET FOR FISCAL YEAR 2025/26 (4/5 AFFIRMATIVE VOTE REQUIRED) (RES. 24-314) (RES. 25-225)**

WHEREAS, on June 25, 2024, through Resolution 24-314, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Shona Torgrimson, D/B/A Helping Hands Nurturing Center, for the provision of Nurturing Parenting Program (NPP) and supervised visitation services for Child Welfare Services (CWS) families, which was subsequently amended on June 3, 2025, through Resolution 25-225; and

WHEREAS, under this agreement, the Contractor will continue to provide NPP and supervised visitation services for CWS families; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$280,000 to \$315,000 (an increase of \$35,000), and amend Exhibit B, Schedule of Charges and Payments, for the term of July 1, 2024, through June 30, 2026.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment No. 2 to the Professional Services Contract by and between the County of Nevada and Shona Torgrimson, D/B/A Helping Hands Nurturing Center, for the provision of Nurturing Parenting Program services as referred by Child Welfare Services for the term of July 1, 2024, through June 30, 2026, in the total maximum amount of \$315,000, not to exceed \$152,500 for Fiscal Year 2024/25 and \$162,500 for Fiscal Year 2025/26, and authorizing and directing the Auditor-Controller to amend the Social Services Department's budget (4/5 affirmative vote required) for Fiscal Year 2025/26, be and is hereby approved in substantially the form attached hereto, and the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds in the amount of \$162,500 for Fiscal Year 2025/26 to be disbursed from account:

FD1589 CC50104 PG9011589 SC21520  
FD1589 CC50104 PG9011589 SC25125

Increase:

FD1589 CC50104 PG9011589 RC40450 \$35,000  
FD1589 CC50104 PG9011589 SC21520 \$17,500

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 7th day of April 2026, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Robb Tucker, Lisa Swarthout, and Susan Hoek.

Noes: None.


Absent: Hardy Bullock.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By:  \_\_\_\_\_

 \_\_\_\_\_  
Lisa Swarthout, Chair

**AMENDMENT NO. 2 TO THE CONTRACT WITH  
HELPING HANDS NURTURING CENTER LLC  
(RES. 24-314) (RES. 25-225)**

**THIS AMENDMENT** is executed this April 7, 2026, by and between Shona Torgrimson d/b/a Helping Hands Nurturing Center, hereinafter referred to as “Contractor,” and the County of Nevada, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties, entitled Helping Hands Nurturing Center LLC, executed on June 25, 2024 per Resolution 24-314 and subsequently amended on June 3, 2025, per Resolution 25-225; and

**WHEREAS**, the Contractor operates Nurturing Parenting Program and supervised visitation services for Child Welfare Services families; and

**WHEREAS**, the parties desire to amend their Agreement to increase the contract price from \$280,000 to \$315,000 (an increase of \$35,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #2 shall be effective as of Feb 1, 2026;
2. That Maximum Contract Price shall be amended to the following:  
\$315,000;
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein; and
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: *Lisa Swarthout*  
Lisa Swarthout (04/10/2026 13:33:36 PDT)

Chair of the Board of Supervisors  
Nevada County

ATTEST:

By: *Lauriana Cecchi*  
Clerk of the Board, Nevada County

CONTRACTOR:

By: *shona torgrimson*  
shona torgrimson (03/31/2026 10:27:15 PDT)

Helping Hands Nurturing  
Center

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**HELPING HANDS NURTURING CENTER**

Payment under the terms of this Agreement shall not exceed the maximum amount of \$315,000 with the contract maximum for FY 2024/25 not to exceed \$152,500; and the contract maximum for FY 2025/2026 not to exceed \$162,500 for satisfactory performance of services as outlined in Exhibit "A".

**Rate Schedule:**

Assessment Rate shall be Seventy-Five Dollars (\$75.00) per 60-minute session.

Plan Development shall be Fifty Dollars (\$50.00) per service plan hour.

Individual Session shall be Sixty Dollars (\$60.00) per 60-minute session.

Group Session shall be Fifty Dollars (\$50.00) per 60-minute session.

Supervised visit shall be Fifty Dollars (\$50.00) per 60-minute session.

Reasonable Services shall be Fifty Dollars (\$50.00) per 60-minute session.

**BILLING AND PAYMENT:**

Contractor shall submit an invoice to County by the 20<sup>th</sup> of each month following the month services were rendered. Each invoice shall include:

- Dates/Month/hours of services rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Supporting documentation will include names of participant(s) receiving services and those participants being billed to CalWORKs funding.
- Documentation and/or reports as required and specified in Exhibit A

Invoices are to be submitted to:

Department of Social Services  
Attn: Nicholas Ready  
988 McCourtney Rd  
Grass Valley, California 95949

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there be a discrepancy on the invoice; said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

**BILLING AND PAYMENT EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.