



# Information and General Services Department

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*Information Systems*  
*Geographic Information Systems*  
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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** March 24, 2020

**TO:** Board of Supervisors

**FROM:** Steve Monaghan – IGS-Facilities Management

**SUBJECT:** Resolution authorizing execution of a Personal Services Contract between the County of Nevada and NORR Associates, Inc., for Architectural Engineering Design Services at the Nevada County Truckee Joseph Center Probation and District Attorney Remodel Project in the amount of \$62,380 for the period March 24, 2020 through June 30, 2021 and amending the Fiscal Year 2019-20 Capital Facilities budget (4/5 Affirmative Vote Required). (Facilities Management)

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Funding for these services will be paid from the Capital Facilities Fiscal Year 2019-20 budget. This portion of the project will be reimbursed from the Fiscal Year 2019-20 Probation budget. A budget amendment is included and there is no further impact on the General Fund.

**BACKGROUND:** Probation and the District Attorney have requested a remodel of their space at the Truckee Joseph Center to expand the work area and improve working conditions. The space previously used by the Assessor office will be incorporated into this project to facilitate expansion. This contract will provide the initial architectural and engineering services required to prepare Construction Plans for the project.

Another element that is incorporated into this plan is improved security. Probation, the District Attorney and the Courts have all expressed concern over the difficult security situation at the Joseph Center and have requested improvements. The various entities that have submitted recommendations for improved security at the Joseph Center would like to have public access go through the front doors only. Because the ADA entry is on the side of the building where the DA and Probation offices are located, general public access is allowed through the side entrance. With any remodel of County buildings ADA upgrades are required. This project will include bringing the ADA parking, path of travel and two restrooms at the Joseph Center up to current ADA codes. To address security issues, all public entry will be at the front door and the current ADA entry will become an employee only entry.

Included in the overall plan is the relocation of the Board of Supervisors Office into the Joseph Center making room in the Truckee Government Center for a joint Library Tech Center and One Stop Office for public use.

**Item Initiated:** Tim Horner  
**Approved by:** Steve Monaghan