

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

Date	Time	Location
Tuesday, August 26, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Roll Call:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

Pledge of Allegiance was held.

No corrections and/or deletions to agenda were noted.

CONSENT CALENDAR:

Behavioral Health Director: Phebe Bell

- [SR 25-1988](#) Resolution approving execution of a renewal contract with Sierra Nevada Memorial Hospital Foundation for home visiting services to Nevada County seniors in the total maximum amount of \$56,733 for the contract term of July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-416

(District III recused)

2. [SR 25-1987](#) Resolution approving execution of a renewal revenue agreement with the County of Sierra for Nevada County to provide Crisis Stabilization Unit Services to Sierra County referred clients in the maximum amount receivable of \$60,000 for the term of July 1, 2025, through June 30, 2028, and authorizing the Chair of the Board of Supervisors to execute the agreement.
Adopted.
Enactment No: RES 25-417
3. [SR 25-1964](#) Resolution approving a services contract between Nevada County Behavioral Health and EVALCORP to assist in the Community Planning Process for the Behavioral Health Services Act (BHSA) Integrated Plan, compile data, assist with the completion of the Three-Year Integrated Plan, and advise on the development of a Request for Proposal process for BHSA funding distribution to contracted providers for the contract term of July 17, 2025, through June 30, 2026, in the maximum amount of \$132,700, and directing the Auditor-Controller to amend the fiscal year 2025/26 Behavioral Health budget, and authorizing the Chair of the Board of Supervisors to execute the contract. (4/5 Affirmative Vote Required)
Adopted.
Enactment No: RES 25-418
4. [SR 25-1994](#) Resolution approving execution of an updated agreement with the Department of Health Care Services pertaining to the Intergovernmental Transfer Agreement to reflect the integrated contract number 24-40138 for the service period of July 1, 2023, through December 31, 2026, and authorizing the Chair of the Board of Supervisors to execute the agreement. (RES 23-497)
Adopted.
Enactment No: RES 25-419

Public Health Director: Kathy Cahill

5. [SR 25-1995](#) Resolution approving execution of a renewal revenue Agreement with the Tulare Superintendent of Schools, a political subdivision of the State of California, doing business as the California Friday Night Live Partnership (CFNLP) pertaining to the Friday Night Live/Club Live Program in Nevada County in the maximum amount receivable of \$40,000 for the term of July 1, 2025, through June 30, 2027, and authorizing the Chair of the Board of Supervisors to execute the agreement.
Adopted.
Enactment No: RES 25-420

6. [SR 25-1974](#) Resolution approving execution of a renewal Agreement between the County of Nevada and the County of Santa Cruz for payment of participation fees for the County-based Medi-Cal Administrative Activities (CMAA)/Targeted Case Management (TCM) Local Governmental Agency (LGA) Consortium in the maximum amount of \$100,000 for the term of July 1, 2025, through June 30, 2028, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 25-421

7. [SR 25-1996](#) Resolution approving execution of a Memorandum of Understanding (MOU) with Yuba Harm Reduction Collective (YHRC) to reimburse YHRC for Medi-Cal Administrative Activities in the maximum amount payable of \$250,000 for the term of July 1, 2025, through June 30, 2028, and authorizing the Chair of the Board of Supervisors to execute the MOU.

Adopted.

Enactment No: RES 25-422

Social Services Director: Rachel Peña

8. [SR 25-2003](#) Resolution approving execution of Amendment No. 1 to the renewal contract with Sierra Harvest that operates a Market Match Program at Farmers' Markets in Nevada County to revise Exhibit "A", Schedule of Services to reflect the addition of two (2) CSA Farm Box distributors and up to a \$30 weekly match for a weekly CSA Farm Box or monthly subscription, in the maximum amount of \$71,850 for the term of July 1, 2025, through May 31, 2026, and authorizing the Chair of the Board of Supervisors to execute the amendment. (RES 25-267)

Adopted.

Enactment No: RES 25-423

Housing and Community Services Director: Tyler Barrington

9. [SR 25-2020](#) Resolution authorizing execution of a renewal contract with Nevada-Sierra Connecting Point Public Authority for the provision of the Coordinated Entry System in the maximum amount of \$55,694 for the contract term of July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-424

10. [SR 25-1985](#) Resolution approving execution of a contract with Adams Ashby Group, Inc. for grant administration, implementation, and compliance services for the development of Lone Oak II affordable senior housing development in the maximum amount of \$220,225 for the term of July 1, 2025, through June 30, 2027, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 25-425

Auditor-Controller: Gina Will

11. [SR 25-2019](#) Resolution setting Ad Valorem tax rate and establishing the levy rates for the General Obligation Bonds and/or other voter approved debt for fiscal year 2025/26.
Adopted.
Enactment No: RES 25-426

Treasurer-Tax Collector: Michelle Bodley

12. [SR 25-2018](#) Resolution authorizing the Treasurer-Tax Collector to sell tax defaulted properties as shown in Exhibit "A" that are subject to power to sell, by online auction and/or sealed bid auction, pursuant to the California Revenue and Taxation Code.
Adopted.
Enactment No: RES 25-427

Public Works Director: David Garcia

13. [SR 25-2002](#) Resolution to approve Program Supplement No. F057 Rev. 2 to Administering Agency-State Agreement No. 03-5917F15 for an additional amount of \$127,000 for the Hirschdale Road at UPRR Crossing (Hinton) Bridge Rehabilitation Project, Federal Project Number BRLO-5917(097). (District V)
Adopted.
Enactment No: RES 25-428
14. [SR 25-1993](#) Resolution approving a Budget Amendment to the Fiscal Year 2025/26 Road Capital Improvement Budget in the amount of \$3,881,790. (4/5 Affirmative Action Required) (District II & V)
Adopted.
Enactment No: RES 25-429

15. [SR 25-2001](#) Resolution rescinding Resolution 25-294 and approving a new contract between the County of Nevada and Genuine Parts Company for the Vendor Managed Inventory Parts Facility Operations for Fiscal Year 2025/26 with a not to exceed annual amount of \$1,200,000, and authorizing the Purchasing Agent or designee to encumber the contract and execute all required contract documents. (All Districts) (Fleet)
Adopted.
Enactment No: RES 25-430

Human Resources Interim Director: Susan Kadera

16. [SR 25-1999](#) Resolution approving the Professional Services Contract between the County of Nevada and Navia Benefits Solutions to administer the County's Flexible Spending Arrangement, Dependent Care Flex Agreement, Healthcare Reimbursement Accounts, third-party Retiree benefit administration and COBRA administration for the period September 1, 2025, through December 31, 2028, and authorizing the Human Resources Director to execute the contract.
Adopted.
Enactment No: RES 25-431

County Executive Officer: Alison Lehman

17. [SR 25-2007](#) Resolution authorizing examination of sales or transactions and use tax records.
Adopted.
Enactment No: RES 25-432

Clerk of the Board: Tine Mathiasen

18. [SR 25-2016](#) Acknowledgement of the Amended Board of Supervisors 2025 Ad Hoc Subcommittee Assignments.
Acknowledged.

ACTION TAKEN: Chair Hall introduced the consent calendar, and opened public comment on the items on consent. No comments were received. Supervisor Swarthout, District 3, reported that she is on the Sierra Nevada Memorial Hospital Foundation Board and would she would recuse herself from voting on Agenda Item No. 1 (SR 25-1988).

MOTION: Motion made by Supervisor Bullock, seconded by Supervisor Tucker to adopt the consent calendar. On a roll call vote, the motion passed unanimously. (Supervisor Swarthout, District III, recused on Agenda Item No. 1 (SR 25-1988).)

PUBLIC COMMENT:

[SR 25-2006](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 7 for information on the various options available for members of the public to provide comment in both western and eastern county.)

ACTION TAKEN: Chair Hall introduced public comment, and public comment was received. Chair Hall closed public comment.

DEPARTMENT HEAD MATTERS:*Information and General Services Agency Director: Craig Griesbach**

- 19a. [SR 25-2014](#) Resolution approving a budget amendment for the Fiscal Year 2025/26 Animal Shelter Budget in the amount of \$380,529 to resume operations of the Nevada County Animal Shelter, and direct the Auditor-Controller to amend the Fiscal Year 2025/26 Animal Shelter budget. (4/5 Affirmative Vote Required)
Adopted.
Enactment No: RES 25-433
- 19b. [SR 25-2015](#) Resolution approving Amendment No. 2 for a one-month extension of a professional services contract between the County of Nevada and Sammie's Friends for the provision of animal shelter services in an amount not to exceed \$98,772 for the period of October 1, 2025, through October 31, 2025, and authorizing the Chair of the Board to execute the Amendment, contingent on the 2025-26 budget amendment (SR 25-2014) being brought concurrently.
Adopted.
Enactment No: RES 25-434
- 19c. [SR 25-2017](#) Resolution approving a Supportive Animal Shelter Services contract between the County of Nevada and Sammie's Friends for wrap-around animal shelter services in an amount not to exceed \$110,422 for the period of November 1, 2025, through June 30, 2026, and authorizing the Chair of the Board to execute the contract.
Adopted.
Enactment No: RES 25-435

ACTION TAKEN: Craig Greisbach, Information and General Services Agency Director, and Lorie Hennessey, Administrative Analyst II, reviewed the staff report and provided a presentation regarding the three Resolutions proposing to transition animal shelter operations back to the County with Sammie's Friends providing wrap around services for volunteers, fosters, adoptions and some medical expenses. Representatives from Sammie's Friends were available in the Chamber to answer questions.

Chair Hall provided an opportunity for public comment on the three items, and public comment was received. Chair Hall closed public comment. Director Greisbach responded to concerns raised during public comment.

Board discussion ensued.

MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Hoek to adopt Resolution 25-433. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Hoek to adopt Resolution 25-434. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Hoek to adopt Resolution 25-435. On a roll call vote, the motion passed unanimously.

Human Resources Interim Director: Susan Kadera

20a. [SR 25-2012](#) Resolution amending Authorized Personnel Staffing Resolution 25-326, as amended, effective August 26, 2025.

Adopted.

Enactment No: RES 25-436

20b. [SR 25-2013](#) Resolution amending Authorized Personnel Salary Resolution 25-327, as amended, effective August 26, 2025.

Adopted.

Enactment No: RES 25-437

ACTION TAKEN: Susan Kadera, Human Resources Interim Director, introduced the proposed Resolutions regarding the Personnel Staffing Resolution and Personal Salary Resolution. These items are routine. The new positions support operations of the Nevada County Animal Shelter's core services and animal care. The six positions that are proposed to be added include: 1 Animal Shelter Supervisor; 4 Kennel Attendants; and 1 Senior Office Assistant. Upon Board approval, Human Resources will open a recruitment to fill the positions.

Board questioning ensued.

Chair Hall opened public comment and comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Bullock, seconded by Supervisor Swarthout to adopt the Resolution 25-436. On a roll call vote, the motion passed unanimously.

MOTION: Motion made by Supervisor Bullock, seconded by Supervisor Swarthout to adopt the Resolution 25-437. On a roll call vote the motion passed unanimously.

***ANNOUNCEMENTS:**

ANNOUNCEMENTS: Updates were provided by the Board members and Alison Lehman, County Executive Officer.

***CLOSED SESSION:**

21. [SR 25-1933](#) Pursuant to Government Code section 54957(b)(1), County Counsel is requesting a closed session as follows: Public Employment: Title of Position to be Filled: County Counsel.

ACTION TAKEN: Chair Hall introduced closed session. Katharine Elliott, County Counsel, read the title of the closed session item into the record, and explained that Susan Kadera, Human Resources Interim Director, will conduct the closed session with the Board members. Alison Lehman, County Executive Officer, and Katharine Elliott, County Counsel, would join the Board following their discussion to receive direction.

Chair Hall opened public comment on items on closed session, and public comment was received. Chair Hall closed public comment.

The Board members entered into closed session.

Following closed session, Chair Hall called the meeting back into order, and Counsel Elliot reported that regarding the decision regarding County Counsel, direction was given to Human Resources and County Executive Office to work up a contract for Trevor Koski and bring that forward to the Board at the next meeting.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 11:23 a.m.
