

# The County Of Nevada



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CLERK RECORDER-REGISTRAR OF VOTERS

GREGORY J. DIAZ

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950 Maidu Ave Suite 210, Nevada City, CA 95959  
950 Maidu Ave Suite 250, Nevada City, CA 95959  
mynevadacounty.com/nc/recorder

• Recorder (530) 265-1221 • Fax (530) 265-9842  
• Elections (530) 265-1298 • Fax (530) 265-9829  
mynevadacounty.com/nc/elections

## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** October 9, 2018

**TO:** Board of Supervisors

**FROM:** Gregory J. Diaz, Nevada County Clerk-Recorder/Registrar of Voters

**SUBJECT:** Resolution Authorizing Payment to ESSVR, LLC (“ESSVR”), Formerly Known as Data Information Management Systems, Inc. (“DIMS”), for Voter-Registration Database Software License, Support, and Maintenance Services for Fiscal Year 2017/2018, and Authorizing Renewal of a Software License, Maintenance, Support and Miscellaneous Services Agreement with ESSVR.

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**RECOMMENDATION:** Recommended the Board of Supervisors to approve the contract with ESSVR, LLC formerly known as (DIMS), to allow payment for Voter-Registration Database Software License, Support and Maintenance services rendered in Fiscal Year 2017/2018, and renewal of software license and maintenance agreement for same services.

**FUNDING:** The budget for services rendered in Fiscal Year 2017/18 has been rolled into the Fiscal Year 2018/19 budget and is available to support the requested payment. There is sufficient budget in the department’s Fiscal year 2018/19 budget to cover the contract renewal. There is a net \$0 impact to the General Fund across the two Fiscal Years.

**BACKGROUND:**

ESSVR, LLC formerly known as Data Information Management Systems, Inc. (DIMS) has been the Election Department’s voter-registration election management software since 1996. This software is integral to the department’s record keeping and management.

On October 1, 2017, the County’s agreement with DIMS lapsed, which coincided with DIMS’ internal business reorganization and name change to ESSVR, LLC. Since October 1, 2017, the Elections Office has requested, and ESSVR has provided, uninterrupted service for the period October 1, 2017, through June 30, 2018. During this period, \$51,113.34 in expenditures were incurred for the license, maintenance and support provided by ESSVR. As discussed in the Funding Section, budget for these services was available and encumbered during Fiscal Year 2017/18. It is respectfully requested that the Board approve payment to ESSVR for these expenditures.

Additionally, Nevada County Elections and ESSVR, LLC are now seeking to formally renew the voter-registration database software license, maintenance, support, and miscellaneous services Agreement in the amount of 70,195.65 for the software license, support and maintenance services, and \$5,000.00 for miscellaneous services, with a maximum contract amount of \$75,195.65, for the period of July 1, 2018, through June 30, 2019, which funds are provided for in the Elections Office’s Fiscal Year 2018/2019 budget. The Agreement includes optional renewals for two subsequent fiscal years, 2019/20 and 2020/21, with a 3% increase in each of those years.

**Item Initiated by:** Sandy Sjoberg  
**Approved by:** Gregory J. Diaz