



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Sean Powers
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: April 23 2019

TO: Board of Supervisors

FROM: **Scotty Borrer, Fleet Services Manager**

SUBJECT: Resolution approving Amendment Number 1 to the Agreement PESM3622 between the County of Nevada and Holt of California, for the repair of Heavy Equipment for Nevada County Fleet Services increasing the amount of the contract by \$52,000 for a new maximum amount not to exceed \$67,000, authorizing the Chair of the Board of Supervisors to execute the contract amendment and amending the Fiscal Year 2018-19 Fleet Maintenance Budget by \$97,000. (4/5 affirmative vote required)

RECOMMENDATION: Adopt the Resolution.

FUNDING: This amendment directly impacts the Fiscal Year 2018/19 Fleet Services budget. Costs associated with this agreement and other unexpected heavy equipment maintenance costs will be passed through to the Road Maintenance Budget. There is no impact to the General Fund.

BACKGROUND: In August 2018 the Purchasing Agent executed a service contract PESM3622 between Fleet Services and Holt of California for a maximum contract amount of \$15,000. During the months that followed, the Road Maintenance division had a catastrophic failure of a transmission in one of the large pieces of equipment, subsequent other issues arose due to this failure and additional repair work was required. Since this is a large-scale specialty repair, and limited downtime was necessary, it was decided to use the outside vendor instead of Fleet staff for this work. Proposals were discussed with the Department Head and authorization for the repairs was granted. This equipment is a vital part of the road maintenance and snow removal.

In addition to the required contract increase with Holt of California there were other large-scale repairs that have resulted in costs above the original Road Maintenance equipment maintenance budget. The proposed budget amendment of \$97,000 will cover the \$52,000 increase to the Holt of California contract as well as an additional \$30,000 of Fleet expenses related to those subsequent Road Maintenance equipment costs as well.

Item Initiated by: Scotty Borrer, Fleet Services Manager

Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: March 19, 2019

Revision Date: March 29, 2019