



County of Nevada
Department of Human Resources
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: April 23, 2024
TO: Board of Supervisors
FROM: Steve Rose, Director of Human Resources
SUBJECT: Resolution amending Authorized Personnel Staffing Resolution 23-338, as amended

RECOMMENDATION: Approve the resolution.

FUNDING: Corrections and updates to the staffing resolution are submitted to the Board of Supervisors on a quarterly basis. The staffing resolution reflects corrections and revisions to the 2023-2024 staffing document from March 13, 2024, to April 3, 2024, as depicted below.

The changes to the Authorized Personnel Staffing Resolution are as follows:

County Executive Officer

The job title of Deputy County Executive Officer is changing to Deputy County Executive Officer/Chief Fiscal Officer to better describe the functions of this role.

Health and Human Services Agency – Behavioral Health Department

Due to the growing quality assurance mandated responsibilities in Behavioral Health, one Administrative Analyst I/II position has been added.

Health and Human Services Agency – Public Health Department

One Senior Health Technician position is exchanged for one Health Education Specialist position. The Health Education Specialist best describes the newly assigned duties of the position.

Information and General Services – Facilities Management

One new Program Manager position is being added to Facilities Management. This new position will assist on climate and resiliency projects such as electric vehicle charging for transit and fleet vehicles. The position will also assist in recreation project planning and construction projects around the Eric Rood Administration Center and other sites of interest to the County. This new position will build out the Alertus System.

The total number of FTE on the Authorized Personnel Staffing Resolution changes from 886.60 to 888.6 (+ 2.00 FTE).

Your consideration of this matter is appreciated.

Submitted by: Steve Rose, Director of Human Resources