



Information and General Services Department

Airport

(530) 273-3374

FAX (530) 274-1003

Mail: 950 Maidu Ave.

Nevada City, CA 95959

Location: 13083 John Bauer Ave.

Grass Valley, CA 95945

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: March 24, 2020

TO: Board of Supervisors

FROM: **Steve Monaghan, Chief Information Officer**

SUBJECT: Resolution approving and authorizing execution of a contract with Reinard W. Brandley, Consulting Airport Engineer, to provide Airport Engineering, Environmental and Planning Services in the maximum contract amount of \$200,000 for the period of March 24, 2020 through March 31, 2021 and directing the Auditor Controller to amend the Fiscal Year 2019/20 Airport Budget by \$50,000 (4/5 vote)

RECOMMENDATION: Adopt the Resolution

FUNDING: Funding for these services will be paid from the Airport budget. The majority of projects will be funded through Federal Aviation Administration (FAA) grants at 90% of cost and CALTRANS Division of Aeronautics grants at 4.5% of the cost. The remaining 5.5% of the cost is the responsibility of the Airport Enterprise Fund. A budget amendment has been included for approval and there is no impact to the General Fund.

BACKGROUND: The Nevada County Airport is responsible for effectively maintaining paved surfaces at the Airport in compliance with Federal Aviation Administration Airport Sponsor Grant Assurance #11. On February 25, 2020 the Board of Supervisors approved Resolution 20-050 replacing C&S Engineers with Reinard W. Brandley Consulting Services as the Nevada County Airport engineer of record. Individual projects will be awarded on an as-needed basis for the services within the scope of the contract. The contract presented for approval authorizes the Airport to utilize Reinard W. Brandley, Consulting Airport Engineer, to provide general engineering and consulting services to the Nevada County Airport, including preparation of applications and documentation for Federal Aviation Administration (FAA) grant funding and State of California matching grants. Contractor will represent the County in discussions with the FAA and the State Department of Aviation (DOA) regarding the work program, grant requirements and project documentation in a not to exceed amount of \$200,000 for the period of March 24, 2020 through March 31, 2021. A budget amendment has been included to increase the current fiscal year budget by \$50,000 for anticipated Fiscal Year 2019/20 projects. Of that amount \$35,125 is grant funded and \$14,875 is the responsibility of the Airport and is to be released from fund balance.

Item Initiated by: Kevin Edwards

Approved by: Steve Monaghan