



COUNTY OF NEVADA
HEALTH & HUMAN SERVICES AGENCY
Housing & Community Services Division

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: March 22, 2016

TO: Board of Supervisors

FROM: **Michael Heggarty**

SUBJECT: Resolution approving execution of Amendment #1 to the renewal contract with Universal Protection Service, LP for the provision of security guard services for the Health and Human Services Agency (HHS) to 1) extend the Contract Termination Date from June 30, 2016 to June 30, 2017; 2) increase the Maximum Contract Price from \$140,000 to \$275,424 (an increase of \$135,424) not to exceed \$121,265 for FY 2015/16 and \$154,159 for FY 2016/17; 3) revise Exhibit "A" Schedule of Services to remove and update language in regards to location of services; and 4) revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Contract services for Behavioral Health are supported by available state / federal / realignment funds and services for Social Services are supported by available state / federal / realignment funds. Services will also be funded by the Health and Human Services Agency wherein costs will be distributed to Departments occupying space at the County's new facility - Brighton Greens Resource Center. A budget amendment is not necessary at this time and there are no county general fund dollars required in the Agreement.

BACKGROUND:

Per Resolution 15-407, the Board approved the renewal contract with Universal Protection Service, LP. This Amendment extends the termination date to June 30, 2017 for Universal Protection Service to continue to provide security guard services at various locations for the Health and Human Services Agency.

Historically, Universal Protection Service (formerly known as All Phase Security) has provided security guard services to various county departments through a Purchasing administered “Master Agreement”. As the primary departments using these services are within the Health and Human Services Agency (HHS), the contract is now administered by the Health and Human Services Agency.

Under this Agreement, the Contractor provides security guard services with an officer stationed at the Behavioral Health Department and the Department of Social Services, five days a week during working hours.

As the Board is aware, HHS has consolidated staff into a new facility: Brighton Greens Resource Center. Security Guard services commenced at the new facility on February 1, 2016. Services for this new facility have been incorporated into this Agreement. Services are provided at the new location five days a week during working hours.

It is recommended that the Board approve this Amendment to ensure uninterrupted security services for various HHS facilities.

Item Initiated by: Darlene King

Approved by: Michael Heggarty, Health & Human Services Agency Director