



**NEVADA
COUNTY**
CALIFORNIA

Information and General Services Agency

Information Systems
Geographic Information Systems
Facilities Management

Emergency Services
Central Services
Cable Television

Purchasing
Airport
Library

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: March 11, 2025

TO: Board of Supervisors

FROM: Justin Drinkwater – IGS-Facilities Management

SUBJECT: Resolution approving an increase to Resolution #23-461, Master Services Agreement for a Qualified List of Contracting Trade Services, approving an increase to the annual aggregate project costs by \$150,000 for the new not to exceed total amount of \$350,000 and amending the individual project maximum amount from \$35,000 to \$50,000 per project and authorizing the Purchasing Agent to solicit bids from the list of qualified contractors and to execute and encumber a maximum contract amount of \$50,000 for projects as needed.

RECOMMENDATION: Adopt the Resolution

FUNDING: Four firms were selected to submit proposals for various County projects with budgeted project fees of less than \$50,000 and funding for these services will be paid for from various approved County budgets as services are required. A budget amendment will not be required at this time and there is no additional impact on the General Fund.

BACKGROUND:

Resolution 23-461 approved a qualified list for multi-discipline Construction Trade firms to support as needed small scale construction projects throughout the County. Master Service Agreements (MSA) are in place for four contractors: Freschi Construction, Dynamic Trades, Inc., Kingsley Builders, and Greenhouse Builders Group. Over the past two years this support has been helpful to meet the needs of the County agencies served by Facilities Management. Through the success of the MSA, Facilities Management recognizes that there is a substantial amount of work that could be achieved by increasing the MSA limits. Due to rising costs in labor and materials the individual project maximum cost would be increased from \$35,000 to \$50,000. Additionally, increasing the total aggregate contracted amount from \$200,000 to \$350,000 would enable more departments to get additional projects completed.

Individual projects will continue to be awarded on an as-needed basis. The County will solicit proposals from at least three of the qualified firms for each project over \$10,000 and up to \$50,000 maximum. The firm chosen for each project shall be determined by lowest price, ability to perform the specified work and ability to complete the work in a specified timeframe. This Resolution will authorize the Purchasing Agent to solicit bids from the Qualified List for Construction and Repair as they arise and to award, execute and encumber contracts up to a maximum contract amount of \$50,000. The budget for these services will not exceed \$350,000 annually. All other aspects of Resolution# 23-461 will remain the same.

Item Initiated: Pat Souza

Approved by: Justin Drinkwater