



Trisha Tillotson
Community Development Agency Director

David Garcia
Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: June 16, 2026

TO: Board of Supervisors

FROM: David Garcia, Director of Public Works

SUBJECT: Resolution approving Amendment No. 1 to the contract between the County of Nevada and Genuine Parts Company for the Vendor Managed Inventory Parts Facility Operations for Fiscal Year 2026/27 with a not to exceed annual amount of \$1,200,000, and authorizing the Purchasing Agent to encumber the contract (All Districts)

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: This contract Amendment No. 1 is contingent upon the adoption of the Fiscal Year 2026/27 County Budget and is included in the Fleet Services' Proposed Budget. There is no impact to the General Fund.

BACKGROUND: Fleet Services has been contracting for an integrated vehicle and parts facility operations with Genuine Parts since Fiscal Year 2021/22.

The implementation of the Vendor Managed Inventory (VMI) parts operation was first approved by the Nevada County Board of Supervisors in March 2018, with resolution 18-104, awarding a contract to Riebes Auto Parts, LLC. The contract assignment was later transferred via resolution 22-226 to Genuine Parts Company, the parent company to NAPA Integrated Business Solutions. Fiscal Year 2024/25 was the final year to renew the original contract, and a new contract was approved on August 26, 2025, via Resolution 25-430 for a period of July 1, 2025, through June 30, 2026, and was eligible for up to three (3) additional annual renewals.

The VMI has proven successful for the past eight years, meeting the goals to increase shop efficiency and reduce bottom line expenses by providing onsite vendor managed inventory. Contracting for these services has eliminated inventory management from the Fleet staff, increasing Fleet mechanics' ability to focus on their core duties, spending less time researching, ordering parts, and maintaining a County owned inventory system. The VMI has also improved fiscal operations with the reduction of invoice processing, tracking, and budget monitoring by County staff.

In contracting for these services, the Nevada County Purchasing Policy Section 4.5 (B) allows for an exception of competitive solicitation for purchases made from other public agencies competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases in order to obtain volume discounts.

Prior to awarding the current contract, Nevada County Purchasing Department performed an evaluation of three (3) Cooperative Agreements for automotive parts, of which Sourcewell contract 090624-GPC

with NAPA Integrated Business Solutions was the only agreement meeting the needs for Nevada County, which includes onsite counter assistance, inventory and warehouse management, parts distribution and just in time delivery.

Genuine Parts Company – as the parent company of NAPA Integrated Business Solutions - provides VMI services through the Sourcewell contact 090624-GPC. The current Sourcewell contract expires on December 3, 2028. The department and Purchasing will match the final renewal end date in FY 2028/29 based on the current or amended Sourcewell contract expiration date.

Attachments:

1. Resolution approving Amendment No. 1 to the contract between the County of Nevada and Genuine Parts Company
2. Amendment No. 1 with Genuine Parts Company
3. Resolution 25-430

Item Initiated by: Josh Hylinski, Fleet Services Manager
Approved by: David Garcia, Director of Public Works