

COUNTY OF NEVADA
DEPARTMENT OF HUMAN RESOURCES

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: April 13, 2021

TO: Board of Supervisors

FROM: Steven Rose, Director of Human Resources

SUBJECT: Resolution approving Amendment No. 1 to the Administrative Services Agreement between the County of Nevada and Basic Pacific for the period beginning June 9, 2020 through December 31, 2021, adding Retiree dental and vision benefits administration, and authorizing the Chair of the Board of Supervisors to Execute the Amendment

RECOMMENDATION: Approve the attached Resolution.

FUNDING: The cost of this amendment is \$4.50 per insured per month plus an additional \$250 for a one-time set-up fee. These costs will be offset by the elimination of the PBIA contract and we expect there to be a net cost savings for the term of this agreement. No budgetary modifications are needed with this resolution. The funding is built into the Human Resources Benefits budget.

BACKGROUND:

On June 23, 2020, the Board approved Resolution 20-263 whereby the Parties entered into an Agreement with Basic Pacific to provide third-party pre-tax benefit administration and COBRA administration for dental and vision benefits on behalf of the County's health and welfare plan broker, Keenan & Associates, and benefit enrollment and service coordination with Building Blocks for Business.

Prior to contracting with Basic Pacific, Preferred Benefit Insurance Administrators ("PBIA"), was providing third-party benefit administration for our pre-tax and COBRA dental and vision benefits, as well as Retiree dental and vision benefits.

To create better efficiencies within the Human Resources Department, it is our desire to include our Retiree dental and vision benefits administration in the Basic Pacific contract and dissolve the current agreement for Retiree dental and vision administration with PBIA.

Basic Pacific is fully qualified and has agreed to assume the administration of the County's Retiree dental and vision benefits providing a smoother transition for our retirees.

Your consideration of this change is appreciated.

Item Initiated and Approved by: Steven Rose, Director of Human Resources

Submitted Date: March 16, 2021
Resubmitted Date: March 22, 2021