

APPLICATION FOR APPOINTMENT TO COUNTY BOARDS/COMMISSIONS AND COMMITTEES

Instructions: You may fill out this application on-line by tabbing between fields. After you have completed the form, print the application by clicking on the Print button at the bottom of the page. Alternatively, you may print the blank form and fill it out by hand. You must sign and date the application. Attach any additional documents and mail to the address at the bottom of the form.

Name of Board/Commission/Committee as listed on announcement:

Adult and Family Services Commission

Filing Period (as listed on the announcement):

April 30, 2019

Type of Member:

Commissioner

Incumbent? Yes No

Name: Last

Malakian (formerly Valin)

First

Dena

Residence Address (Must be a resident of Nevada County)

Mailing Address, if different from residence

Address

Address

City

City

State

Zip Code

Supervisorial District 1 through 5
(Available from Election Office, 265-1298)

1

Home Phone with area code

Unlisted?

Email Address

Work Phone with area code

Extension 204

Time(s) available to attend meetings (days, evenings, etc.)

9:00am - 5:00 pm Weekdays

Experience: A resume, or additional sheets, may be attached containing any information that would be helpful to the Board in evaluating your application.

Education/Employment Experience

See attached resume.

Community Experience and Affiliations

I was raised in Nevada County and graduated high school here. Moved back in 2004 and have been involved in the nonprofit community, working with at-risk, low income youth and families ever since. I started with Big Brothers Big Sisters of Nevada County as their Executive Director for nearly 9 years and have been at The Friendship Club as the Associate Director for over 6 years.

Other County Boards, Commissions, or Committees on which you have served:

I've served on the AFSC since 2011 and served on the Substance Abuse Advisory Board before that.

Other experience you feel would be helpful to the Board of Supervisors in making this appointment:

I've served on several nonprofit boards since I returned in 2004, including the Center for Nonprofit Leadership board for 7 years and am now on their External Affairs committee. I served on the Advisory Board for the Gold Country YMCA for two year and have been on the NEO Advisory Board for about 5 years. I helped start the Youth Collaborative two years ago and serve on the Steering Committee.

References: Please list two references with telephone numbers

Jennifer Singer, Executive Director, The Friendship Club

Wendy Willoughby, Center for Nonprofit Leadership Administrator

Applicants may be required by State Law and County Ordinance to file a financial disclosure statement as part of the appointment process. The form may be viewed at <http://www.fppc.ca.gov>. An Oath of Office will be required upon appointment.

I have reviewed the Financial Disclosure Statement requirement:

Initial

Signature

Date

4/10/2019

Applications must be filed with: **Clerk of the Board of Supervisors, County of Nevada, 950 Maidu Ave., Nevada City CA 95959-8617.** This application is a public document.

Print Form

Document-16360 Rev 1/2008



19+ years of management and leadership experience, including current role as Associate Director of a youth-serving nonprofit organization.

Proven track record of strengthening the quality and quantity of programs through strategic planning, impact evaluation, cross-sector partnerships, and resource development.

Core Knowledge & Skill Areas

- Organizational Leadership
- Partnership Development
- Community Outreach
- Program Development
- Program Evaluation
- Policy Implementation
- Resource Development
- Budget Management
- Marketing & PR

PROFESSIONAL EXPERIENCE

The Friendship Club 2013 – Present
Associate Director

Oversee all aspects of program operations and supervise 5 employees. Manage annual program budget of \$400,000 and work closely with Executive Director to fulfill program-related strategic goals of the agency. Responsible for strategic planning in programmatic areas, program development and evaluation, policy-making, human resources, partnership building, outreach, and program marketing.

Big Brothers Big Sisters of Nevada County & North Lake Tahoe 2004 – 2013
Executive Director

Directed all aspects of nonprofit organization with 6 employees and 300 volunteers. Managed annual budget of \$300,000 and worked closely with Board of Directors to fulfill strategic goals of the agency. Accountable for strategic planning, program evaluation, resource development, financial management, policy-making, human resources, partnership building, public relations, outreach, and marketing.

Long Beach Better Learning After School Today (BLAST) 2000 – 2003
Director of Program & Evaluation

Developed and implemented mentoring program involving partnerships between institutions of higher education and primary schools in urban city. Worked with higher education faculty to integrate service-learning component into their curriculum and had their students mentor primary school students while applying key learning principles from their class. Grew program from 100 college student mentors to 550 mentors annually in three years. Evaluated the impact of the program on both the mentors and mentees each year.

University of California at Irvine 1999 – 2000
Co-Director, Dept. of Education Collaborative After School Project (CASP)

Directed CASP in partnership with a faculty member and was responsible for developing, coordinating and implementing training and technical assistance for after school program leaders, policy-makers, and staff. Facilitating K-16 partnerships with after school programs and providing training and technical assistance in this area were key responsibilities.

University of California at Irvine 1998 – 1999
Coordinator of Academic Programs, Department of Education

Coordinated the Educational Leadership (Ed.D.) program for the Department of Education and worked closely with the faculty to provide support. Responsible for overseeing student recruitment, screening, and enrollment into the program, and advising students until degree completion. This included coordinating all coursework, exams, dissertation preparation and defenses for the Department.

EDUCATION

Doctorate of Education in Educational Leadership, 2008 – U.C. Irvine, CA

Masters in Social Ecology, 1998 – U.C. Irvine, CA

Bachelor of Arts in Psychology, 1994 – U.C. Santa Cruz, CA

Bachelor of Arts in Anthropology, 1994 – U.C. Santa Cruz, CA

COMMUNITY SERVICE EXPERIENCE

Nevada County Adult and Family Services Commission, 2011–Current:
Appointed Member, Advisory to the County Board of Supervisors

Center For Nonprofit Leadership of the Sierras, 2005–2017: Board Member and
Chair of the External Affairs Committee; still serve on External Affairs Committee

NEO, 2014–Current: Advisory Board Member

YMCA of the Gold Country, 2015–2017: Advisory Board Member

Big Brothers Big Sisters of Nevada County, 2004–2014: Big Sister Mentor

Nevada County Substance Abuse Advisory Board, 2008–2010: Appointed
Member, Advisory to the County Board of Supervisors