



# RESOLUTION No. 22-262

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE CONTRACT BETWEEN THE COUNTY OF NEVADA AND HELIX ENVIRONMENTAL PLANNING, INC. EXTENDING THE CONTRACT TERMINATION DATE TO JUNE 30, 2023 AND INCREASING THE CONTRACT BY \$75,000 TO AN AMOUNT NOT TO EXCEED \$300,000

WHEREAS, the Nevada County Planning Department is tasked as the lead Agency for Administrative Development Permits (ADP) for Cannabis Cultivation upon the completion of the Nevada County Cannabis Cultivation Ordinance; and

WHEREAS, the Board of Supervisors on February 12, 2019, approved Resolution 19-055, which authorized a contract between the County of Nevada and Helix Environmental Planning Inc. for as-needed professional planning project processing and review services to assist with permit processing an increased number of applications as a result of the Cannabis Ordinance; and

WHEREAS, Board of Supervisors on June 16, 2020, approved Resolution 20-233, which approved Amendment No. 1 to the contract extending the contract to June 30, 2021; and

WHEREAS, Board of Supervisors on June 22, 2021, approved Resolution 21-267, which approved Amendment No. 2 to the contract extending the contract to June 30, 2022; and

WHEREAS, Helix Environmental Planning, Inc. has provided assistance with permit review applications over the past two years that has ensured applications are processed in a timely manner; and

WHEREAS, the Planning Department recommends extending the on-call staff resources contract for one year until June 30, 2023, to assist with permit processing; and

WHEREAS, Amendment No. 3 to the contract begins on July 1, 2022; and

WHEREAS, the maximum contract amount will be increased by \$75,000 to an amount not to exceed \$300,000 and will be paid from budget code/account 1123-20708-325-8000/521520; and

WHEREAS, this contract amendment does not have additional financial impact; and

WHEREAS, there is sufficient budget available in the 2022/23 Planning Department budget 1123-20708-325-8000/521520; and

WHEREAS, the contract is contingent upon the adoption of the Fiscal Year 2022/23 County Budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Approves Contract Amendment No. 3 and authorizes the Chair of the Board of Supervisors to execute, on behalf of the County of Nevada, the amendment between Nevada County and Helix Environmental Planning, Inc. to extend the contract termination date to June 30, 2023 and increasing the contract amount by \$75,000 to a total not to exceed amount of \$300,000.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 14th day of June, 2022, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Susan K. Hoek, Chair

6/14/2022 cc: Planning\*  
AC\* (HOLD)

7/6/2022 cc: Planning\*  
AC\*(release)

**AMENDMENT NO. 3 TO THE CONTRACT WITH  
HELIX ENVIRONMENTAL PLANNING, INC.**

THIS AMENDMENT is executed this 14<sup>th</sup> day of June, 2022, by and between HELIX ENVIRONMENTAL PLANNING, INC. and COUNTY OF NEVADA. Said Amendment will amend the prior agreement between parties entitled "As-Needed Professional Planning Project Processing and Review Services," executed on February 12, 2019 by Resolution No. 19-055 and extended by Resolution 20-223 on June 16, 2020 and Resolution 21-267 on June 22, 2021.


WHEREAS, the parties desire to amend their agreement; and

WHEREAS, this amendment shall be effective when signed by both parties; and

NOW, THEREFORE, the parties hereto agree as follows:

1. Extend the contract termination date from June 30, 2022 to June 30, 2023.
2. Increase the contract amount by \$75,000 for total of not to exceed of \$300,000.
3. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.


COUNTY OF NEVADA

BY:   
Honorable Susan Hoek  
Chair of the Board of Supervisors

ATTEST:

By:   
Clerk of the Board of Supervisors

CONTRACTOR:

By:   
Patrick Britton  
Title: Regional Manager  
Helix Environmental Planning, Inc.