



# RESOLUTION No. 26-102

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO THE CONTRACT WITH SIERRA NEVADA CHILDREN'S SERVICES (SNCS), FOR THE ADMINISTRATION OF STAGE 1 CHILD CARE PAYMENTS, TO FUND THE PROVISION OF CHILDCARE SERVICES FOR CALWORKS PARTICIPANT FAMILIES AS REFERRED BY THE COUNTY'S DEPARTMENT OF SOCIAL SERVICES, TO INCREASE THE MAXIMUM CONTRACT PRICE FROM \$1,486,970 TO \$1,555,220 (AN INCREASE OF \$68,250), AND REVISE EXHIBIT "B", SCHEDULE OF CHARGES AND PAYMENTS, TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE FOR THE CURRENT TERM OF JULY 1, 2025, THROUGH JUNE 30, 2027, AND AUTHORIZING AND DIRECTING THE AUDITOR-CONTROLLER TO AMEND THE SOCIAL SERVICES DEPARTMENT BUDGET FOR FISCAL YEAR 2025/26 (4/5 AFFIRMATIVE VOTE REQUIRED) (RES. 25-282)**

WHEREAS, on June 24, 2025, through Resolution 25-282, the Nevada County Board of Supervisors approved the execution of the Professional Services Contract with SNCS for administration of the Stage 1 CalWORKs Child Care Program; and

WHEREAS, the parties desire to amend their Agreement, to increase the contract price from \$1,486,970 to \$1,555,220 (an increase of \$68,250), and amend Exhibit "B", Schedule of Charges and Payments, to reflect the increase in the maximum contract price.

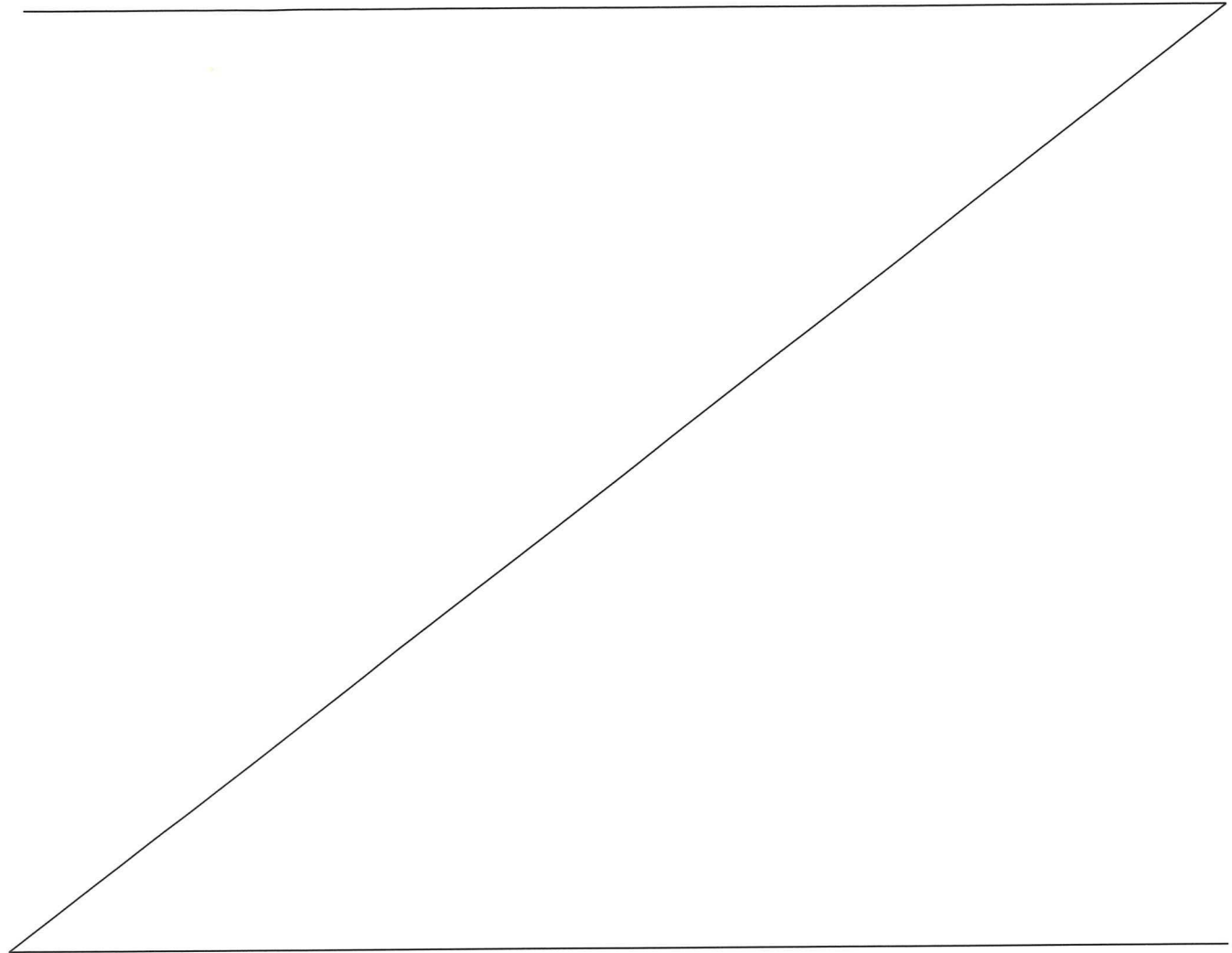
NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Chair of the Board of Supervisors be and is hereby authorized to execute, on behalf of the County of Nevada, Amendment No. 1 to the Professional Services Contract by and between the County and SNCS, pertaining to administration of Stage 1 Child Care payments to fund the provision of child care services for CalWORKs participant families, as referred by the County's Department of Social Services, in the maximum amount of \$811,735 for Fiscal Year 2025/26 and \$743,485 for Fiscal Year 2026/27, for a total aggregate amount of \$1,555,220 for the term of July 1, 2025, through June 30, 2027, and the Auditor-Controller is authorized and directed to amend the Social Services Department budget (4/5 affirmative vote required) for Fiscal Year 2025/26.

Funds to be disbursed from account: FD1589 CC50105 PG4945001 SC21525

Increase:

FD1589 CC50105 PG4945001 RC40450 \$68,250

FD1589 CC50105 PG4945001 SC21525 \$68,250



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 7th day of April 2026, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Robb Tucker, Lisa Swarthout, and Susan Hoek.

Noes: None.

Absent: Hardy Bullock.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By: 

  
Lisa Swarthout, Chair

**AMENDMENT NO. 1 TO THE CONTRACT WITH  
SIERRA NEVADA CHILDREN'S SERVICES (SNCS)  
(RES. 25-282)**

**THIS AMENDMENT** is executed this April 7, 2026, by and between SIERRA NEVADA CHILDREN'S SERVICES (SNCS), hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County." Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 24, 2025, per Resolution 25-282; and

**WHEREAS**, the Contractor operates Administration of Stage 1 CalWORKs Child Care Program; and

**WHEREAS**, the parties desire to amend their Agreement to increase the contract price from \$1,486,970 to \$1,555,220 (an increase of \$68,250) and amend Exhibit "B", Schedule of Charges and Payments, to reflect the increase in the maximum contract price.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment No.1 shall be effective as of February 9, 2026.
2. That Maximum Contract Price, shall be amended to the following:  
\$1,555,220
3. That the Schedule of Charges and Payments, Exhibit "B", is amended to the revised Exhibit "B" attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: *Lisa Swarthout*  
Lisa Swarthout (04/14/2026 13:33:01 PDT)

Chair of the Board of Supervisors  
Nevada County

CONTRACTOR:

By: *Katie Filimonov*  
Katie Filimonov (04/13/2026 09:39:00 PDT)

Sierra Nevada Children's  
Services

ATTEST:

By: *Lauriana Cecchi*  
Clerk of the Board, Nevada County

**EXHIBIT B**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**SIERRA NEVADA CHILDREN'S SERVICE (SNCS)**

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement, a maximum amount not to exceed Eight Hundred Eleven Thousand Seven Hundred Thirty Five Dollars (\$811,735) for fiscal year 25/26 and Seven Hundred Forty-Three Thousand Four Hundred Eighty-Five Dollars (\$743,485) for fiscal year 26/27 for a total maximum not to exceed One Million Five Hundred Fifty Five Two Hundred Twenty Dollars (\$1,555,220) for the entire contract term.

**CONTINGENCY**

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services. Services performed shall be in accordance with CalWORKs Stage I Child Care funding sources guidelines.

Reimbursement shall be based on the following project budget:

	<b>FY 25/26</b>	<b>FY 26/27</b>
<b>Salaries</b>		
Executive Director .1 FTE	12,600	12,600
Finance Director .1 FTE	6,815	6,815
Staff Accountant .1 FTE	5,897	5,897
HR Administrator .1 FTE	7,316	7,316
Front Office Coordinator .1 FTE	4,368	4,368
Technical Operation Coordinator .1 FTE	4,791	4,791
Program Director .2 FTE	13,551	13,551
Family support Specialist .5FTE	24,722	24,722
<b>Total Salaries</b>	<b>80,060</b>	<b>80,060</b>
<b>Benefits and Taxes</b>		
Employee Benefits and Taxes	28,021	28,021
<b>Total Benefits and Taxes</b>	<b>28,021</b>	<b>28,021</b>
<b>Direct Payments to Providers</b>		
Child Care Reimbursements	665,000	600,000
<b>Total Provider Payments</b>	<b>665,000</b>	<b>600,000</b>
<b>Indirect Costs (5%)</b>	<b>38,654</b>	<b>35,404</b>
<b>Total Contract</b>	<b>811,735</b>	<b>743,485</b>

**BILLING AND PAYMENT**

Contractor shall submit to County by the 20<sup>th</sup> of each month following the month services were rendered. Each invoice shall include:

- Name of participant(s) receiving services: parent and child/ren
- Dates/Month services were rendered to individual child/ren
- Cost of services rendered
- Billing period covered
- Resolution Number assigned to the approved contract
- Supporting documentation if required

Invoices are to be submitted to:

HHSA Administration  
Attention: DSS Fiscal  
950 Maidu Avenue  
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

**BILLING PROCESS EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.