

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Supervisor Heidi Hall, District I  
Supervisor Ed Scofield, District II  
Chair Dan Miller, District III  
Vice Chair Susan Hoek, District IV  
Supervisor Hardy Bullock, District V

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Julie Patterson Hunter, Clerk of the Board  
Alison Lehman, County Executive Officer  
Katharine L. Elliott, County Counsel



## BOARD OF SUPERVISORS

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## SUMMARY MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, June 1, 2021	9:00 AM	Remote Meeting Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### FINAL BUDGET HEARING

#### SPECIAL MEETING: 9:00 AM

Rollcall. The following Supervisors attended by remote:

Heidi Hall, 1st District  
Ed Scofield, 2nd District  
Dan Miller, 3rd District  
Sue Hoek, 4th District  
Hardy Bullock, 5th District

#### STANDING ORDERS:

Chair Miller called the meeting to order at 9:00 a.m.

Pledge of Allegiance was led by Chair Miller.

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#### SCHEDULED ITEM: 9:00 A.M. Alison Lehman, County Executive Officer

1. [SR 21-0415](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2021/2022, totaling approximately \$299,864,980.

- Proposed budget presentation.
- Presentation of budgets on the consent list.
- Selection of budgets to pull from the consent list for further discussion.

**Public hearing held.**

**ACTION TAKEN:** Alison Lehman, County Executive Officer, shared opening remarks regarding Nevada County's mission to work with the community to develop sound and innovative public policy, provide strong leadership and deliver excellent services in a fiscally responsible manner. This mission has guided staff over the past year in the County's response to the COVID-19 pandemic, as everyone adapted to the challenges and continued to provide critical resources, leadership, and services throughout this ongoing event. Working together, the County helped minimize the loss of life and the negative economic impacts of the pandemic while still delivering core services.

Alison Lehman reported that the Fiscal Year 2021/22 budget continues to prioritize the Board's Objectives, which include: maintaining the County's fiscal stability while providing core services; reducing the risk of wildfire; continuing broadband expansion; addressing homelessness; supporting job enhancing economic development; increasing affordable and workforce housing; and supporting the County's emerging cannabis businesses. Challenges ahead include moving the County forward fiscally from the COVID-19 economic downturn; planning numerous projects and activities to support our community with economic recovery; and continuing the response to health and safety needs of the community.

Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, provided a PowerPoint presentation and comprehensive overview of the proposed Fiscal Year 2021/22 budget, totaling \$299,864,980, and highlighted the County's budget development process and budget policies; revenue and expenses; and the projected fiscal effects of the COVID-19 pandemic, which were not as widespread as anticipated. Barry Anderson, Management Analyst, provided an update of the County's pension costs and control policies, and the Governor's May Revision of the State Budget, which projects an anticipated reserve in the amount of \$24 billion at the end of Fiscal Year 2021/22. Budget information is available for public review on the County's website at <https://www.mynevadacounty.com/366/County-Budget-Portal>, and in the County Executive Office and Board of Supervisors office.

The Board members thanked the County Executive Office's Budget Team for their presentation, and questioning and discussion ensued.

Recommended Actions:

- [SR 21-0416](#) • Motion of intent to adopt budgets remaining on the consent list.
- Discuss proposed budgets pulled from the consent list.

**Approved.**

**MOTION: Motion of Intent made by Supervisor Bullock, and seconded by Supervisor Scofield, to pull the Clerk of the Board, Community Development Agency, Probation, Library, Treasurer-Tax Collector, Clerk-Recorder, Information Systems, Public Health, and Public Defender budgets from the consent list. On a roll call vote passed unanimously.**

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ACTION TAKEN: Chair Miller opened the public hearing on the Fiscal Year 2021/22 budget for public comment, and the following members of the public spoke: Audrey Schwartz, District III; and Diana Gamzon, Executive Director, Nevada County Cannabis Alliance.

There being no further members of the public waiting to provide comments, Chair Miller closed the opportunity for public comment.

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ACTION TAKEN: Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, recommended the Board make a motion of intent to adopt the proposed budget, less the Clerk of the Board, Community Development Agency, Probation, Library, Treasurer-Tax Collector, Clerk-Recorder, Information Systems, Public Health, and Public Defender budgets.

**MOTION: Motion of Intent made by Supervisor Hall, and seconded by Supervisor Bullock, to adopt the proposed budget, less the Clerk of the Board, Community Development Agency, Probation, Library, Treasurer-Tax Collector, Clerk-Recorder, Information Systems, Public Health, and Public Defender budgets. On a roll call vote passed unanimously.**

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**SCHEDULED ITEM: 10:30 A.M. Martin Polt, Deputy County Executive Officer**

**Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

**Call the meeting to order:**

ACTION TAKEN: Following a short break, Chair Miller called the meeting back into order, recessed as the Board of Supervisors, and convened as the Board of Directors of the Nevada County Sanitation District No. 1. (All Directors were present.)

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2. [SR 21-0417](#) Public hearing to consider oral and written comments concerning proposed Fiscal Year 2021/2022 budgets for Zones 1-12 totaling \$10,139,404. (No rate increases proposed.)

- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Capital Acquisition and Improvement Budget; and
  - Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1; Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5; Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; and Valley Oak Court, Zone 12.
- Public hearing held.**

ACTION TAKEN: Trisha Tillotson, Director of Public Works, provided a report regarding the Fiscal Year 2021/22 Nevada County Sanitation District No. 1 (NCSD1) budgets for Zones 1-12, totaling \$10,139,404. Trisha Tillotson reviewed staffing levels, totaling 18 full-time employees; infrastructure overseen by the NCSD1 budget; major accomplishments; budgetary costs; and fund balances. The current NCSD1 budget does not include any rate increases, although a public hearing rate study will be held in Fiscal Year 2021/22 to review rates and potential increases; information can be found at <https://www.mynevadacounty.com/NCSD-Rates>. Goals ahead in Fiscal Year 2021/22 goals include an update to the management plan; continued preventative maintenance; efficiency improvements; and evaluation of funding for wastewater treatment.

Board questioning and discussion ensued.

Chair Miller opened the public hearing for public comment. As no members of the public were waiting to speak, Chair Miller closed the public comment portion of the public hearing.

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Recommended Action:

- [SR 21-0418](#) • Motion of intent to adopt the Nevada County Sanitation District No. 1 budget totaling \$10,139,404.

**Approved.**

**Motion of Intent made by Supervisor Scofield, seconded by Supervisor Hoek, and passed unanimously, to adopt the Nevada County Sanitation District No. 1 budget, totaling \$10,139,404.**

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**Adjournment:**

ACTION TAKEN: Chair Miller adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors.

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**SCHEDULED ITEMS: 10:45 A.M. Martin Polt, Deputy County Executive Officer**

3. [SR 21-0413](#) Public hearings to consider and establish revised Fee Schedules for Clerk of the Board, Community Development Agency, Probation, Library and Treasurer Tax Collector, and establish and/or add Fee Schedules for the Clerk-Recorder, GIS, and Public Health Vital Records. The proposed update will affect user fees related to the cost of providing certain individual services and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead.

**Public hearing held.**

ACTION TAKEN: Following a short break, Chair Miller called the meeting back into order.

Georgette Aronow, Senior Management Analyst, provided a PowerPoint presentation regarding proposed updates to the County's consolidated Fee Schedule Resolution. The proposed update effects user fees related to the cost of providing certain individual services and reflects changes in the cost to provide covered services, including the cost of labor, materials, and overhead. Georgette Aronow reported that the consolidated Fee Schedule was first adopted in Fiscal Year 2019/20 (Resolution 19-242) for Clerk of the Board, Community Development Agency, Information and General Services, Probation, Registrar of Voters and Social Services (Public Guardian). In Fiscal Year 2020/21 the Fee Schedule was revised to include Animal Control and Shelter, Sheriff, Library, and Treasurer-Tax Collector. Resolution 19-242 included a Consumer Price Index mechanism for updating fees annually (not including statutory fees). For Fiscal Year 2021/22, it is proposed that new Fee Schedules for Clerk-Recorder, Geographical Information Systems (GIS), and Public Health Vital Records be added. Consumer Price Index adjustments only are proposed for Clerk of the Board and Treasurer-Tax Collector.

Board questioning and discussion ensued.

Chair Miller opened the public hearing for public comment. No members of the public were waiting to provide comment regarding the proposed consolidated Fee Schedule, and Chair Miller closed the public comment portion of the public hearing.

Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, recommended the Board adopt the proposed Resolution, and then make a motion of intent to adopt the budgets relating to the Fee Schedule, which includes the Clerk of the Board, Community Development Agency, Probation, Library, Treasurer Tax Collector, Clerk-Recorder, Information Systems, and Public Health budgets.

[SR 21-0391](#) Resolution amending Resolution 19-242 regarding the fee schedules for services provided by the Clerk of the Board, Community Development Agency, Probation, Library, and Treasurer-Tax Collector, adding revised fee schedules for services provided by Clerk Recorder, GIS, and Public Health Vital Records, and rescinding Resolutions 17-577, 18-207, and 13-537.

**Adopted.**

Enactment No: RES 21-180

**MOTION: Motion made by Supervisor Bullock, seconded by Supervisor Hall, adopting Resolution 21-180. On a roll call vote the motion passed unanimously.**

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Recommended Action:

[SR 21-0419](#) • Motion of intent to adopt the Clerk of the Board, Community Development Agency, Probation, Library, Treasurer Tax Collector, Clerk-Recorder, Information Systems, and Public Health budgets.

**Approved.**

**Motion of Intent made by Supervisor Hoek, seconded by Supervisor Scofield, to adopt the Clerk of the Board, Community Development Agency, Probation, Library, Treasurer-Tax Collector, Clerk-Recorder, Information Systems, and Public Health budgets. On a roll call vote, the motion passed unanimously.**

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- 4. SR 21-0423 Resolution rescinding Resolution 18-012, Public Defender User Fee Schedule.  
**Adopted.**  
 Enactment No: RES 21-181

ACTION TAKEN: Georgette Aronow, Senior Management Analyst, reported that on September 18, 2020 the Governor signed Assembly Bill (AB) 1869, rescinding numerous Court-ordered fees as of July 1, 2021. Additionally, it eliminated all outstanding debt incurred resulting from imposition of the fees. The proposed Resolution removes two fees on the Public Defender's Fee Schedule.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Bullock, to adopt Resolution 21-181. On a roll call vote the motion passed unanimously.**

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Recommended Action:

- SR 21-0429 • Motion of intent to adopt the Public Defender budget.  
**Approved.**

**Motion of Intent made by Supervisor Hall, seconded by Supervisor Scofield,. On a roll call vote the motion passed unanimously to adopt the Public Defender budget.**

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ADJOURNMENT:

ACTION TAKEN: Chair Miller adjourned the meeting at 11:03 A.M.

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Signature and Attestation

  
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 Dan Miller, Chair

ATTEST:

By:

  
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 Julie Patterson Hunter, Clerk of the Board