

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

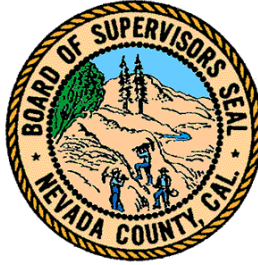
Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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Nevada City, CA 95959-8617

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bdofsupervisors@nevadacountyca.gov

AGENDA

Date	Time	Location
Tuesday, November 18, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

The Board of Supervisors welcomes you to their regular meeting.

The County of Nevada will hold its regularly scheduled meeting of the Board of Supervisors from inside the Board Chamber, located at the Eric Rood Administrative Center, 950 Maidu Avenue, First Floor, Nevada City, CA 95959. This meeting is open to in-person attendance.

Members of the public who are unable to attend in person may watch this meeting live online at www.nevadacountyca.gov/boardmeetings and www.YouTube.com/c/CountyofNevadaCA. Please refer to page 12 for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment in both western and eastern Nevada County.

The Board Chamber is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service. Closed Captioning is available for hearing impaired viewers.

The agenda and all supporting documents are available for review during regular business hours at the Clerk of the Board office, 950 Maidu Avenue, 2nd Floor, Suite 200, Nevada City, California. This agenda and certain supporting documents may be obtained on the Clerk of the Board's website at www.nevadacountyca.gov/boardmeetings. To view the supporting documents on this agenda for a particular item, click on the SR number to the left of the item. Please note that the on-line agenda may not include all related or updated documents. Proposed actions and supporting documents are considered draft until acted upon by the Board. All items listed on the agenda may be acted upon by the Board of Supervisors.

REGULAR MEETING: 9:00 AM**STANDING ORDERS:**

Call the meeting to order.

Pledge of Allegiance.

Corrections and/or deletions to agenda.

INDIVIDUAL BOARD MEMBER ITEM:*District IV Supervisor: Susan Hoek**

1. [SR 25-2150](#) Certificate of Recognition for CAL FIRE Unit Chief Brian Estes for his leadership and service in Nevada County.

DEPARTMENT HEAD MATTERS:*Chief Deputy Clerk of the Board: Tine Mathiasen**

2. [SR 25-2146](#) Resolution proclaiming December 13, 2025, "Nevada County Food and Toy Run" Day.

CONSENT CALENDAR:

These items are expected to be routine and noncontroversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion. Members of the public wishing to ask questions or hear discussion on items listed under the consent agenda, may raise their concerns to the Board members prior to the consent agenda being introduced. The Supervisors will take the concerns under consideration and decide if there is adequate reason to remove the item from consent.

Behavioral Health Director: Phebe Bell

3. [SR 25-2159](#) Resolution approving an agreement between the County of Nevada and Nevada County Housing Development Corporation, dba AMI Housing, for Phase I project efforts supporting Homekey+ conditional award of funds, dated May 20, 2025, for permanent supportive housing, in the maximum amount of \$236,250, for the contract term of November 18, 2025, through June 30, 2027, authorizing the Director of Behavioral Health to execute the contract, and directing the Auditor-Controller to amend the Behavioral Health budget for Fiscal Year 2025/26. (4/5 affirmative vote required)
4. [SR 25-2083](#) Resolution approving the Third Revised Subgrantee Agreement between the County of Nevada and Nevada County Housing Development Corporation, dba AMI Housing for renovation of the building located at 120 Badger Lane, Grass Valley (APN 029-241-028-000) (Res. 24-618; Res. 25-009), increasing the contract maximum from \$491,625 to \$622,125, an increase of \$130,500, extending the contract end date from November 15, 2025, to January 1, 2026, and authorizing the Director of Behavioral Health to execute the revised agreement.

5. [SR 25-2183](#) Resolution to create a preliminary budget for Crestwood Behavioral Health, Inc. to design and build an inpatient psychiatric facility to better serve the residents of Nevada County (Res. 25-397), in the maximum amount of \$1,245,000, and directing the Auditor-Controller to amend the Behavioral Health budget for Fiscal Year 2025/26. (4/5 affirmative vote required)
6. [SR 25-2220](#) Resolution ratifying a Purchase Agreement for three residential properties consisting of real property located at 13668 Auburn Road (APN 023-010-001) 2.0-acres, 11855 Slow Poke Lane (APN 009-320-004) 1.49-acres, and 12875 Rattlesnake Road (APN 022-020-026), all in unincorporated Grass Valley, for use as permanent supportive housing pursuant to the California Department of Housing and Community Development's Homekey+ Single-Family Scattered Sites Program, authorizing and directing the Auditor-Controller to release \$1,800,000 from Fund 1589 and amend the Behavioral Health Department Homelessness budget for Fiscal Year 2025/26, and authorizing the Director of Information and General Services, or their designee to execute all escrow documents related to the purchase on behalf of the County. (4/5 affirmative vote required)

Social Services Director: Rachel Peña

7. [SR 25-2154](#) Resolution approving Nevada County's annual Match Contribution funding pursuant to the Area 4 Agency on Aging Joint Powers Agreement, in the maximum amount of \$52,772, for Fiscal Year 2025/26.
8. [SR 25-2164](#) Resolution approving Amendment 1 to the renewal contract between the County of Nevada and Sierra Nevada Children's Services for services related to administration of the Emergency Child Care Bridge Program for Foster Children (Res. 25-353), decreasing the maximum contract price from \$119,109 to \$70,909 (a decrease of \$48,200), revising Exhibit "B" Schedule of Charges and Payments to reflect the decrease in the maximum contract price, for the contract term of July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Housing and Community Services Director: Tyler Barrington

9. [SR 25-2199](#) Resolution approving Sub-recipient Agreement between the County of Nevada and Gold Country Community Services as awarded through Community Development Block Grant Standard Agreement 24-CDBG-10023, to provide nutritional support to low income seniors, in the maximum amount of \$280,374, for the term of November 18, 2025, through June 30, 2027, authorizing the Director of Health and Human Services Agency to execute the Agreement, and directing the Auditor-Controller to amend the Housing and Community Services Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Sheriff-Coroner/Public Administrator: Shannan Moon

10. [SR 25-2151](#) Resolution approving renewal Project Agreement G25-03-16-L01 between the County of Nevada and the State of California, Department of Parks and Recreation, for off-highway vehicle (OHV) grant funding, in the total amount of \$30,452, for the period November 10, 2025, through November 9, 2026, and authorizing the Nevada County Sheriff to execute the agreement.
11. [SR 25-2198](#) Resolution authorizing the purchase of a lactation pod as a capital asset for the Wayne Brown Correctional Facility, in the amount of \$18,376, and authorizing the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2025/6 budget. (4/5 affirmative vote required)
12. [SR 25-2167](#) Resolution approving Amendment 2 to the agreement between the County of Nevada and Teleosoft, Inc. for services related to establishing a public portal interface that will facilitate online civil services and payment (Res. 24-324), increasing the contract amount by \$70,433.40 for a maximum not-to-exceed amount of \$140,220.40, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2025/26 budget. (4/5 affirmative vote required)
13. [SR 25-2152](#) Resolution authorizing the Nevada County Sheriff to submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for reimbursement of boating safety enforcement costs, in the amount of \$462,157.44, for the period July 1, 2026, through June 30, 2027, authorizing the Sheriff to sign the Grant Application and Certifications, and authorizing the Auditor-Controller to certify period year vessel taxes.

District Attorney: Jesse Wilson

14. [SR 25-2170](#) Resolution accepting the California Office of Emergency Services grant award VW25022601 for the Victim/Witness Assistance Program, in the amount of \$352,770, for the period October 1, 2025, through September 30, 2026, authorizing the Nevada County District Attorney and/or Grant Subaward Authorized Agents, to execute all documents required to comply with and fulfill the grant requirements, and directing the Auditor-Controller to amend the District Attorney Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Community Development Agency Director: Trisha Tillotson

15. [SR 25-2086](#) Resolution approving a contract between the County of Nevada and Design Workshop, Inc. for the design of Soda Springs Outdoor Visitor Center and Trailhead, in the maximum amount of \$196,917, for the period November 25, 2025, through December 31, 2026, authorizing the Purchasing Agent to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Recreation budget. (4/5 affirmative vote required) (Recreation)

Public Works Director: David Garcia

16. [SR 25-2166](#) Acceptance of the Annual Report on Transportation Mitigation Fees for Fiscal Year 2024/25. (All Districts)
17. [SR 25-2143](#) Resolution approving Amendment 4 to the contract between the County of Nevada and Dokken Engineering, Inc., for Professional Engineering Services for the South Yuba River at North Bloomfield Road Bridge Replacement Project, BRLO-5917 (078) (Res. 14-529), extending the term of the contract from December 31, 2025, to December 31, 2027, and authorizing the Chair of the Board of Supervisors to execute the contract. (Districts I, IV,V)
18. [SR 25-2171](#) Resolution approving the Fiscal Year 2025/26 Subrecipient Agreement between the County of Nevada and the Nevada County Transportation Commission to accept funding in the amount of \$17,500 for regional transportation plan activities, and authorizing the Chair of the Board of Supervisors to execute the Agreement. (All Districts)
19. [SR 25-2174](#) Resolution approving Program Supplement No. F056 Rev 2 to Administering Agency-State Agreement No. 03-5917F15 for an additional amount of \$273,000 for the Hirschdale Road over Truckee River Bridge Replacement Project, Federal Project Number BRLO-5917(092), and authorizing the Chair of the Board of Supervisors to execute the Agreement. (District V)
20. [SR 25-2176](#) Resolution approving the Notice of Acceptance and Completion for the McCourtney Road Transfer Station Improvement Project (Res. 23-073), with contract costs totaling \$20,397,442.16, directing the Clerk of the Board of Supervisors to record the Notice in accordance with Civil Code Section 9208, and releasing the Bond for Labor and Materials on December 23, 2025, and the Bond of Faithful Performance on November 18, 2026, and directing the Auditor-Controller to provide written notification to the escrow agent certifying that the contract is final and complete. (District IV)

Cannabis and Code Compliance Director: Matt Kelley

21. [SR 25-2188](#) Resolution authorizing the submission of an application for the Governor's Office of Business and Economic Development Cannabis Equity Grants Program for Local Jurisdictions, for Type 2 funding in the amount of \$750,000, for Fiscal Year 2025/2026.

Interim Human Resources Director: Susan Kadera

22. [SR 25-2201](#) Resolution amending Authorized Personal Staffing Resolution 25-326, as amended, effective November 18, 2025.
23. [SR 25-2202](#) Resolution amending Authorizing Personal Salary Resolution 25-327, as amended, effective November 18, 2025.

24. [SR 25-2156](#) Resolution approving Amendment 1 to the contract between the County of Nevada and ReliaStar Life Insurance Company to provide Basic and Supplemental Life Insurance for employees and their dependents, Accidental Death and Dismemberment Insurance, Long Term Disability and Short Term Disability Insurance to select groups of employees (Res. 20-337), in the maximum amount of \$280,000, extending the term to include the period of January 1, 2026, through December 31, 2028, and authorizing the Human Resources Director to execute the amendment, and granting the Human Resources Director approval to execute up to five annual renewal contracts with ReliaStar.

Office of Emergency Services Director: Alex Keeble-Toll

25. [SR 25-2180](#) Resolution authorizing environmental clearance for HMGP DR-4344-704-151R Nevada County Roadside Vegetation Management Program Phase 1 through the California Vegetation Treatment Program (CalVTP) Programmatic Environmental Impact Report (PEIR), and directing the Director of Emergency Services to sign and file the Notice of Determination (NOD) for the project with the Nevada County Clerk Recorder's Office and the California State Clearinghouse within five days from the date of this action.
26. [SR 25-2184](#) Resolution approving the contract between Vestra Resources Inc. and the Nevada County Office of Emergency Services for the Lower Deer Creek - Penn Valley Hazardous Fuels Reduction Project (HMGP DR-4683-1084-57), in the amount of \$547,646, for use during the period November 18, 2025, through July 26, 2026, authorizing the Director of Emergency Services to execute the contract, authorizing the Purchasing Agent to execute amendments to the contract for necessary extensions of time and/or contingency allowance of up to 10% of the contract amount, and directing the Auditor Controller to amend the Fiscal Year 2025/26 Emergency Services budget. (4/5 affirmative vote required)

Facilities Management Director: Justin Drinkwater

27. [SR 25-2200](#) Resolution approving a License Agreement between the County of Nevada for Pacific Gas and Electric Company (PG&E) for use of the Madelyn Helling Library Gene Albaugh Community Room as a community resource center and staging area, in the amount of \$500 per day for each Use Day, for the period December 31, 2025, to December 30, 2030, and authorizing the Director of Facilities to sign the Agreement. (Facilities Management)
28. [SR 25-2095](#) Resolution authorizing the purchase of a snowplow and related equipment from Holt of California, in the amount of \$184,384.17, using funds from the California Strategic Growth Council's Community Resilience Center grant, authorizing the Nevada County Purchasing Agent to execute all documents necessary to complete the purchase, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Capital Facilities budget. (4/5 affirmative vote required) (Facilities Management)

29. [SR 25-2147](#) Resolution authorizing the application for and acceptance of a CalTrans state matching grant in the amount of \$13,282, to fund the reconstruction of Ramp 4 taxi lanes and access road at the Nevada County Airport. (Airport)

County Executive Officer: Alison Lehman

30. [SR 25-2138](#) Resolution amending various Nevada County budgets through the first Consolidated Budget Amendment for the 2025/26 Fiscal Year, and releasing Board Priorities and Facilities Planning Assignments in the General Fund. (4/5 affirmative vote required)
31. [SR 25-2153](#) Resolution authorizing Amendment 2 to the contract between the County of Nevada and Polco pertaining to conducting one National Citizen Survey and one National Employee Survey (Res. 23-426), increasing the amount by \$7,000, for a total not-to-exceed amount of \$53,055, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Chief Deputy Clerk of the Board: Tine Mathiasen

32. [SR 25-2130](#) Motion of intent to adopt the 2026 Board of Supervisors Calendar.
33. [SR 25-2189](#) Acceptance of the Board of Supervisors October 28, 2025, minutes.
34. [SR 25-2163](#) Reappointment of Marie Kittle as Member to the Nevada County Mental Health Substance Use Advisory Board for a three-year term ending June 30, 2028.
35. [SR 25-2149](#) Acknowledge the resignation of Barbara Czerwinski as District 5 Representative to the Historical Landmarks Commission, effective October 1, 2025.
36. [SR 25-2181](#) Acknowledge Supervisors Hoek's reappointment of Lisa Duggins-Rogers, Patricia Rockwell, Douglas Moon, Mark Bailey, Laura Zieman, and Bob Winters as members to the Penn Valley Municipal Advisory Council (MAC), for unexpired two-year terms expiring June 30, 2027.
37. [SR 25-2155](#) Acknowledge Supervisor Hall's appointment of Monica Senter as District 1 representative, Supervisor Tucker's appointment of Gary Baker as District 2 representative, Supervisor Swarthout's appointment of Kim Stewart as District 3 representative, Supervisor Hoek's appointments of Barbara Jones and Laura Zieman as District 4 representatives, and Supervisor Bullock's appointments of Daniel Yoshida and John Stokes as District 5 representatives to the Nevada County Commercial Cannabis Dispensary Application Evaluation Committee.

District II Supervisor: Robb Tucker and District IV Supervisor: Susan Hoek

38. [SR 25-2192](#) Resolution approving execution of the Amended and Restated Joint Exercise of Powers Agreement between Sutter, Nevada, Yuba, Colusa, and Lake Counties, and the Cities of Live Oak, Yuba and Colusa, for the purpose of creating a Regional Housing Authority.

PUBLIC COMMENT:

[SR 25-2225](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 12 for information on the various options available for members of the public to provide comment in both western and eastern county.)

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**Call the meeting to order:****Sanitation District Consent:**

These items are expected to be routine and noncontroversial. The Board of Directors will act upon them at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion. Members of the public wishing to ask questions or hear discussion on items listed under the consent agenda, may raise their concerns to the Board members prior to the consent agenda being introduced. The Directors will take the concerns under consideration and decide if there is adequate reason to remove the item from consent.

Public Works Director: David Garcia

39. [SR 25-2172](#) Resolution authorizing the purchase of a Gantry Crane Assembly for the Sanitation maintenance shop in the amount of \$ 11,496.20, and a permanent Safety Platform in the amount of \$22,996.50, for the Lake of the Pines Wastewater Treatment Facility, for a total amount of \$41,492.70, and authorizing the Purchasing Agent to create a purchase order for the assets and sign any documents related to the purchase. (District II)
40. [SR 25-2179](#) Resolution awarding the contract for destruction of seven (7) Groundwater Monitoring Wells for the Penn Valley Sewer Zone to Arsenal Well Drilling Inc. (SD25-007), for a total amount of \$53,950, plus a 10% contingency, for a total of \$59,345, and authorizing the Chair of the board of Supervisors to execute the contract. (District IV)
41. [SR 25-2177](#) Resolution approving Amendment 1 to the contract between the Nevada County Sanitation District No. 1 and Xylem Water Solutions U.S.A., Inc. for the purchase of submersible pumps with associated equipment for the sewer lift stations at the Lake Wildwood and Lake of the Pines Wastewater Treatment Facilities (SD23-008), revising the contract date to January 1, 2025, through December 31, 2034, increasing the total contract amount by \$101,879 for a total amount not to exceed \$1,483,096, authorizing the Sanitation General Manager to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 budget by \$13,515. (4/5 affirmative vote required) (Districts II, IV)
42. [SR 25-2191](#) Acceptance of the Nevada County Sanitation District No. 1 Board of Directors October 28, 2025, minutes.

Sanitation District Public Comment:

- [SR 25-2224](#) Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 12 for information on the various options available for members of the public to provide comment in both western and eastern county.)

Sanitation District Adjournment:

Adjourn the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvene as the Nevada County Board of Supervisors.

INDIVIDUAL BOARD MEMBER ITEM:*District III Supervisor: Lisa Swarthout and District IV Supervisor: Susan Hoek**

43. [SR 25-2193](#) Resolution approving the Memorandum of Understanding (MOU) between the County of Nevada, Rough & Ready Fire Protection District, and Penn Valley Fire Protection District for additional funding support not to exceed \$1,500,000, for a five-year period expiring June 30, 2031, to maintain operations of Rough and Ready Fire Station No. 59 during reorganization of these districts into one consolidated fire district, and authorizing the Chair of the Board of Supervisors to execute the MOU.

DEPARTMENT HEAD MATTERS:*Housing and Community Services Director: Tyler Barrington**

44. [SR 25-2099](#) Resolution approving the Down Payment Assistance Program loan documents in substantive form, authorizing the Housing and Community Services Director to amend the loan documents as needed to meet program requirements for future funding sources, authorizing the release of County general funds in the amount of \$579,892 to be designated and allocated for Down Payment Assistance, and authorizing and directing the Auditor-Controller to amend the Housing & Community Services Department and Other Sources & Uses budgets for Fiscal Year 2025/26. (4/5 affirmative vote required)

Public Works Director: David Garcia

45. [SR 25-2175](#) (Introduce/waive further reading) An Ordinance repealing No. 26 in Section 16.03.030 and adding No. 16 to Section 16.03.040 and No. 45 to 16.030.050 of the Nevada County Code pertaining to Speed Limits on Soda Springs Road - District V.

Recess for lunch:**AFTERNOON SESSION 1:30 PM*****DEPARTMENT HEAD MATTERS:****Public Health Director: Kathy Cahill**

46. [SR 25-2124](#) Resolution approving a contract between the County of Nevada and Sierra Nevada Memorial Hospital Foundation for the establishment of a community-wide health and wellness project, in the maximum contract price of \$300,000, for the term of November 1, 2025, to June 30, 2028, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Public Health budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Facilities Management Director: Justin Drinkwater

47. [SR 25-2169](#) Acceptance of an informational presentation regarding the Nevada County Airport Land Use Evaluation. (Airport)

***ANNOUNCEMENTS:**

Pursuant to Government Code section 54954.2, Board members, County Executive Officer and Chief of Staff may make a brief announcement or brief report on their activities. Board members, County Executive Officer, and Chief of Staff may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or direct staff to place a matter of business on a future agenda.

***CLOSED SESSIONS:**

48. [SR 25-2139](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case: County of Nevada, et al. vs. Michael Taylor, Case # CU0001683.
49. [SR 25-2185](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case: Rise Grass Valley, Inc. vs. Board of Supervisors of the County of Nevada, et al.; Nevada County Superior Court Case No. CU0001386.
50. [SR 25-2186](#) Pursuant to Government Code § 54956.9(d)(2), County Counsel is requesting a closed session with the Board of Supervisors to discuss one matter in which there is a significant threat of litigation against the County.

ADJOURNMENT:

**(The Board of Supervisors can discuss these items at any time during the meeting.)*

This agenda was posted on bulletin boards 72 hours in advance of the meeting at the following locations:

- 1. Eric Rood Administrative Center: outside Board office, outside Board Chambers, and outside main entrance.*
- 2. Truckee Town Hall Administrative Center, 10183 Truckee Airport Road, Truckee, CA 96161.*
- 3. Outside the District V Board of Supervisors office, Truckee Town Hall Administrative Center.*
- 4. Online at www.nevadacountyca.gov/boardmeetings and nevco.legistar.com/Calendar.aspx.*

Posted: November 13, 2025.

WAYS TO WATCH AND LISTEN DURING THE MEETING:

This Board of Supervisors meeting is open to the public. Staff and members of the public may observe the meeting using the options listed below. Online streaming of Board of Supervisors meetings is provided to members of the public as a courtesy. If an internet connection falters for any reason and there are no Board members attending the meeting remotely, the Board of Supervisors will continue the public meeting in Chambers without online access.

- 1) Watch from inside the Board Chambers.
- 2) View at www.nevadacountyca.gov/boardmeetings and www.YouTube.com/c/CountyofNevadaCA.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING:

- 1) Leaving an eComment at www.nevadacountyca.gov/boardmeetings.
- 2) Writing a letter to the Board of Supervisors at 950 Maidu Ave, Suite 200, Nevada City, CA 95959.
- 3) Emailing BOS.PublicComment@nevadacountyca.gov.

Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING:

- 1) In-Person:

Eric Rood Administrative Center: Members of the public can provide comment in-person inside the Board of Supervisors' Board Chambers at the Eric Rood Administrative Center.

- 2) Over the Phone:

Members of the public can call (530) 270-3474 and will be placed in a call-in queue until they are permitted into the meeting for comment.

Please provide your name, City or District of residence, and the agenda item you wish to comment on.

PERSONS DESIRING TO ADDRESS THE BOARD**CONTROL OF MEETING:**

The Board Chair shall first caution any individual at the meeting that their behavior is disrupting the meeting and that failure to cease the disruptive behavior could result in removal. After warning, the Chair will request the individual to leave if the individual does not stop their disruptive behavior. Additionally, the Chair reserves the right to recess the meeting until the person leaves or is escorted out and order is restored.

PUBLIC COMMENT:

Matters on the Agenda: The Board shall allow public comment on items appearing on the agenda when the agenda item is considered by the Board. Comments by the public must be relevant to the item on the agenda being considered by the Board. This includes: a. Consent Agenda; b. Community Presentations; c. Department Head Matters; d. Individual Board Member Items; and e. Scheduled Items. At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

Matters not on the Agenda: At regular meetings of the Board, members of the public shall be allowed to address the Board of Supervisors on matters not appearing on the agenda which are of interest to the public, and which are within the subject matter jurisdiction of the Board. Pursuant to the Ralph M. Brown Act, the Board shall not take any action or discuss any matter not appearing on the agenda although staff may be asked to briefly respond to or follow up on such items. At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

ORDER AND DECORUM:

Individuals or organizations desiring to address the Board shall:

- 1) Address the Board from the designated podium, virtual kiosk, or other designated location, including teleconferencing system(s). Speakers are encouraged but not required to give their name and location of residence before addressing the Board. This is to identify the speaker's supervisorial district.
- 2) Speakers shall direct their comments to the Board, through the Chair, and not to the audience or staff.
- 3) Speakers may comment on specific matters before the Board with reasons for the position taken.
- 4) The Chair may, at their discretion, increase the allotted time for any given speaker, but shall not be required to do so.
- 5) A speaker may not yield time to another speaker.
- 6) No individual may speak more than once during general public comment or on an item on the agenda unless recognized by the Chair as having new information.
- 7) In the interest of civil discourse, the rules as specified in this Order and Decorum of Board Business and Robert's Rules of Order, to the extent such rules are not in conflict with the Brown Act, shall apply at all Board meetings. It shall be the responsibility of the Chair to ensure that public comment is conducted in such a manner in order to avoid disruptive activity, promote mutual respect, keep comments focused on the subject being discussed, avoid personal attacks, prohibit hate speech and the threat of violence.
- 8) At the start of each meeting, the Chair shall remind the public of the rules and expectations of the public including distinguishing the process for: a) public comment for items on the consent agenda; b) general public comment for items not listed on the agenda; and c) public comment for items on the agenda.
- 9) Applicants, applicant representatives, and appellants desiring to speak shall be permitted to speak first during the public comment portion of a public hearing for no more than ten (10) minutes (or fifteen (15) minutes at Appeal Hearings) unless different rules for conducting the hearing are provided by County Code or other applicable law. Time limits may be modified at the Chair of the Board's discretion.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS (Gov. Code section 84308)

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts over \$50,000 (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements, if the Board member received more than \$500.00 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. The disqualification applies to contributions received within 12 months before the final decision and continues for 12 months after the final decision. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made campaign contributions totaling more than \$500.00 to a Board member are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or verbally at the time of the hearing.

PUBLIC HEARINGS:

All members of the public shall be allowed to address the Board on any item which is noticed on the Board's agenda as a public hearing. The Chair of the Board may limit the total amount of time allocated for the public hearing and may limit any individual desiring to address the Board to no more than three (3) minutes. Any person may provide the Board with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Written statements shall be submitted to the Clerk of the Board.

Whenever a public hearing is conducted, the public hearing is closed and the matter is continued to a subsequent meeting for Board deliberation and/or action, the Board shall not allow public comment and/or testimony on that item at the subsequent hearing. However, at the initial public hearing, prior to taking action, the Board may, at its sole discretion, elect to continue the matter and reopen the public hearing. At the subsequent hearing, all information will be considered. The Board may also, at the initial public hearing, prior to taking action, announce that the public hearing is being continued for specific information and the public testimony will only be heard on new information specific to the Board's direction. If, after the public hearing is closed and the Board later decides to reopen the public hearing for public testimony, appropriate notices must be published.

ORDINANCES:

- 1) By statute, an ordinance may be passed immediately upon introduction only after notice and a public hearing.
- 2) An urgency ordinance may be passed immediately upon introduction with a 4/5 affirmative vote.
- 3) All other ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting unless authorized by statute as indicated above. The Board of Supervisors will address ordinances at first readings and will make any amendments. The public is urged to address ordinances at first readings; as passage of ordinances will be held at second readings, after waiving further reading of the ordinance.

INFORMATIONAL CORRESPONDENCE:

The Board may direct any item of informational correspondence to a department head for appropriate action.

REFERENCES:

Board of Supervisors Order and Decorum 2025

Ralph M. Brown Act, California Government Code Sec. 54950, et. seq. (Open meetings law)

Nevada County Code Section 12.05.120 (Appeals)