

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

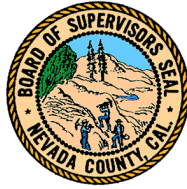
Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

950 Maidu Avenue, Suite 200

Nevada City, CA 95959-8617

(530) 265-1480

Fax: (530) 265-9836

bdofsupervisors@nevadacountyca.gov

Summary of Proceedings

Date	Time	Location
Tuesday, November 18, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

- UNLESS INDICATED, THE VOTE WAS UNANIMOUS -

REGULAR MEETING: 9:00 AM

Rollcall. The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m..

The Pledge of Allegiance was held.

Corrections and/or deletions to agenda.

ACTION TAKEN: Agenda Items No. 38 (SR 25-2192) and No. 50 (SR 25-2186) were pulled from the agenda by County Counsel.

***INDIVIDUAL BOARD MEMBER ITEM:**

District IV Supervisor: Susan Hoek

1. [SR 25-2150](#) Certificate of Recognition for CAL FIRE Unit Chief Brian Estes for his leadership and service in Nevada County.
Recognized.

DEPARTMENT HEAD MATTERS:*Chief Deputy Clerk of the Board: Tine Mathiasen**

2. [SR 25-2146](#) Resolution proclaiming December 13, 2025, “Nevada County Food and Toy Run” Day.

Adopted.

Enactment No: RES 25-516

CONSENT CALENDAR:**Behavioral Health Director: Phebe Bell**

3. [SR 25-2159](#) Resolution approving an agreement between the County of Nevada and Nevada County Housing Development Corporation, dba AMI Housing, for Phase I project efforts supporting Homekey+ conditional award of funds, dated May 20, 2025, for permanent supportive housing, in the maximum amount of \$236,250, for the contract term of November 18, 2025, through June 30, 2027, authorizing the Director of Behavioral Health to execute the contract, and directing the Auditor-Controller to amend the Behavioral Health budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-517

4. [SR 25-2083](#) Resolution approving the Third Revised Subgrantee Agreement between the County of Nevada and Nevada County Housing Development Corporation, dba AMI Housing for renovation of the building located at 120 Badger Lane, Grass Valley (APN 029-241-028-000) (Res. 24-618; Res. 25-009), increasing the contract maximum from \$491,625 to \$622,125, an increase of \$130,500, extending the contract end date from November 15, 2025, to January 1, 2026, and authorizing the Director of Behavioral Health to execute the revised agreement.

Adopted.

Enactment No: RES 25-518

5. [SR 25-2183](#) Resolution to create a preliminary budget for Crestwood Behavioral Health, Inc. to design and build an inpatient psychiatric facility to better serve the residents of Nevada County (Res. 25-397), in the maximum amount of \$1,245,000, and directing the Auditor-Controller to amend the Behavioral Health budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: 25-519

6. [SR 25-2220](#) Resolution ratifying a Purchase Agreement for three residential properties consisting of real property located at 13668 Auburn Road (APN 023-010-001) 2.0-acres, 11855 Slow Poke Lane (APN 009-320-004) 1.49-acres, and 12875 Rattlesnake Road (APN 022-020-026), all in unincorporated Grass Valley, for use as permanent supportive housing pursuant to the California Department of Housing and Community Development's Homekey+ Single-Family Scattered Sites Program, authorizing and directing the Auditor-Controller to release \$1,800,000 from Fund 1589 and amend the Behavioral Health Department Homelessness budget for Fiscal Year 2025/26, and authorizing the Director of Information and General Services, or their designee to execute all escrow documents related to the purchase on behalf of the County. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-520

Social Services Director: Rachel Peña

7. [SR 25-2154](#) Resolution approving Nevada County's annual Match Contribution funding pursuant to the Area 4 Agency on Aging Joint Powers Agreement, in the maximum amount of \$52,772, for Fiscal Year 2025/26.

Adopted.

Enactment No: RES 25-521

8. [SR 25-2164](#) Resolution approving Amendment 1 to the renewal contract between the County of Nevada and Sierra Nevada Children's Services for services related to administration of the Emergency Child Care Bridge Program for Foster Children (Res. 25-353), decreasing the maximum contract price from \$119,109 to \$70,909 (a decrease of \$48,200), revising Exhibit "B" Schedule of Charges and Payments to reflect the decrease in the maximum contract price, for the contract term of July 1, 2025, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 25-522

Housing and Community Services Director: Tyler Barrington

9. [SR 25-2199](#) Resolution approving Sub-recipient Agreement between the County of Nevada and Gold Country Community Services as awarded through Community Development Block Grant Standard Agreement 24-CDBG-10023, to provide nutritional support to low income seniors, in the maximum amount of \$280,374, for the term of November 18, 2025, through June 30, 2027, authorizing the Director of Health and Human Services Agency to execute the Agreement, and directing the Auditor-Controller to amend the Housing and Community Services Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-523

Sheriff-Coroner/Public Administrator: Shannan Moon

10. [SR 25-2151](#) Resolution approving renewal Project Agreement G25-03-16-L01 between the County of Nevada and the State of California, Department of Parks and Recreation, for off-highway vehicle (OHV) grant funding, in the total amount of \$30,452, for the period November 10, 2025, through November 9, 2026, and authorizing the Nevada County Sheriff to execute the agreement.

Adopted.

Enactment No: RES 25-524

11. [SR 25-2198](#) Resolution authorizing the purchase of a lactation pod as a capital asset for the Wayne Brown Correctional Facility, in the amount of \$18,376, and authorizing the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2025/6 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-525

12. [SR 25-2167](#) Resolution approving Amendment 2 to the agreement between the County of Nevada and Teleosoft, Inc. for services related to establishing a public portal interface that will facilitate online civil services and payment (Res. 24-324), increasing the contract amount by \$70,433.40 for a maximum not-to-exceed amount of \$140,220.40, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-526

13. [SR 25-2152](#) Resolution authorizing the Nevada County Sheriff to submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for reimbursement of boating safety enforcement costs, in the amount of \$462,157.44, for the period July 1, 2026, through June 30, 2027, authorizing the Sheriff to sign the Grant Application and Certifications, and authorizing the Auditor-Controller to certify period year vessel taxes.

Adopted.

Enactment No: RES 25-527

District Attorney: Jesse Wilson

14. [SR 25-2170](#) Resolution accepting the California Office of Emergency Services grant award VW25022601 for the Victim/Witness Assistance Program, in the amount of \$352,770, for the period October 1, 2025, through September 30, 2026, authorizing the Nevada County District Attorney and/or Grant Subaward Authorized Agents, to execute all documents required to comply with and fulfill the grant requirements, and directing the Auditor-Controller to amend the District Attorney Fiscal Year 2025/26 budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-528

Community Development Agency Director: Trisha Tillotson

15. [SR 25-2086](#) Resolution approving a contract between the County of Nevada and Design Workshop, Inc. for the design of Soda Springs Outdoor Visitor Center and Trailhead, in the maximum amount of \$196,917, for the period November 25, 2025, through December 31, 2026, authorizing the Purchasing Agent to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Recreation budget. (4/5 affirmative vote required) (Recreation)

Adopted.

Enactment No: RES 25-529

Public Works Director: David Garcia

16. [SR 25-2166](#) Acceptance of the Annual Report on Transportation Mitigation Fees for Fiscal Year 2024/25. (All Districts)

Accepted.

17. [SR 25-2143](#) Resolution approving Amendment 4 to the contract between the County of Nevada and Dokken Engineering, Inc., for Professional Engineering Services for the South Yuba River at North Bloomfield Road Bridge Replacement Project, BRLO-5917 (078) (Res. 14-529), extending the term of the contract from December 31, 2025, to December 31, 2027, and authorizing the Chair of the Board of Supervisors to execute the contract. (Districts I, IV,V)

Adopted.

Enactment No: RES 25-530

18. [SR 25-2171](#) Resolution approving the Fiscal Year 2025/26 Subrecipient Agreement between the County of Nevada and the Nevada County Transportation Commission to accept funding in the amount of \$17,500 for regional transportation plan activities, and authorizing the Chair of the Board of Supervisors to execute the Agreement. (All Districts)
Adopted.
Enactment No: RES 25-531
19. [SR 25-2174](#) Resolution approving Program Supplement No. F056 Rev 2 to Administering Agency-State Agreement No. 03-5917F15 for an additional amount of \$273,000 for the Hirschdale Road over Truckee River Bridge Replacement Project, Federal Project Number BRLO-5917(092), and authorizing the Chair of the Board of Supervisors to execute the Agreement. (District V)
Adopted.
Enactment No: RES 25-532
20. [SR 25-2176](#) Resolution approving the Notice of Acceptance and Completion for the McCourtney Road Transfer Station Improvement Project (Res. 23-073), with contract costs totaling \$20,397,442.16, directing the Clerk of the Board of Supervisors to record the Notice in accordance with Civil Code Section 9208, and releasing the Bond for Labor and Materials on December 23, 2025, and the Bond of Faithful Performance on November 18, 2026, and directing the Auditor-Controller to provide written notification to the escrow agent certifying that the contract is final and complete. (District IV)
Adopted.
Enactment No: RES 25-533

Cannabis and Code Compliance Director: Matt Kelley

21. [SR 25-2188](#) Resolution authorizing the submission of an application for the Governor's Office of Business and Economic Development Cannabis Equity Grants Program for Local Jurisdictions, for Type 2 funding in the amount of \$750,000, for Fiscal Year 2025/2026.
Adopted.
Enactment No: RES 25-534

Interim Human Resources Director: Susan Kadera

22. [SR 25-2201](#) Resolution amending Authorized Personal Staffing Resolution 25-326, as amended, effective November 18, 2025.
Adopted.
Enactment No: RES 25-535

23. [SR 25-2202](#) Resolution amending Authorizing Personal Salary Resolution 25-327, as amended, effective November 18, 2025.

Adopted.

Enactment No: RES 25-536

24. [SR 25-2156](#) Resolution approving Amendment 1 to the contract between the County of Nevada and ReliaStar Life Insurance Company to provide Basic and Supplemental Life Insurance for employees and their dependents, Accidental Death and Dismemberment Insurance, Long Term Disability and Short Term Disability Insurance to select groups of employees (Res. 20-337), in the maximum amount of \$280,000, extending the term to include the period of January 1, 2026, through December 31, 2028, and authorizing the Human Resources Director to execute the amendment, and granting the Human Resources Director approval to execute up to five annual renewal contracts with ReliaStar.

Adopted.

Enactment No: RES 25-537

Office of Emergency Services Director: Alex Keeble-Toll

25. [SR 25-2180](#) Resolution authorizing environmental clearance for HMGP DR-4344-704-151R Nevada County Roadside Vegetation Management Program Phase 1 through the California Vegetation Treatment Program (CalVTP) Programmatic Environmental Impact Report (PEIR), and directing the Director of Emergency Services to sign and file the Notice of Determination (NOD) for the project with the Nevada County Clerk Recorder's Office and the California State Clearinghouse within five days from the date of this action.

Adopted.

Enactment No: RES 25-538

26. [SR 25-2184](#) Resolution approving the contract between Vestra Resources Inc. and the Nevada County Office of Emergency Services for the Lower Deer Creek - Penn Valley Hazardous Fuels Reduction Project (HMGP DR-4683-1084-57), in the amount of \$547,646, for use during the period November 18, 2025, through July 26, 2026, authorizing the Director of Emergency Services to execute the contract, authorizing the Purchasing Agent to execute amendments to the contract for necessary extensions of time and/or contingency allowance of up to 10% of the contract amount, and directing the Auditor Controller to amend the Fiscal Year 2025/26 Emergency Services budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-539

Facilities Management Director: Justin Drinkwater

27. [SR 25-2200](#) Resolution approving a License Agreement between the County of Nevada for Pacific Gas and Electric Company (PG&E) for use of the Madelyn Helling Library Gene Albaugh Community Room as a community resource center and staging area, in the amount of \$500 per day for each Use Day, for the period December 31, 2025, to December 30, 2030, and authorizing the Director of Facilities to sign the Agreement. (Facilities Management)

Adopted.

Enactment No: RES 25-540

28. [SR 25-2095](#) Resolution authorizing the purchase of a snowplow and related equipment from Holt of California, in the amount of \$184,384.17, using funds from the California Strategic Growth Council's Community Resilience Center grant, authorizing the Nevada County Purchasing Agent to execute all documents necessary to complete the purchase, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 Capital Facilities budget. (4/5 affirmative vote required) (Facilities Management)

Adopted.

Enactment No: RES 25-541

29. [SR 25-2147](#) Resolution authorizing the application for and acceptance of a CalTrans state matching grant in the amount of \$13,282, to fund the reconstruction of Ramp 4 taxi lanes and access road at the Nevada County Airport. (Airport)

Adopted.

Enactment No: RES 25-542

County Executive Officer: Alison Lehman

30. [SR 25-2138](#) Resolution amending various Nevada County budgets through the first Consolidated Budget Amendment for the 2025/26 Fiscal Year, and releasing Board Priorities and Facilities Planning Assignments in the General Fund. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-543

31. [SR 25-2153](#) Resolution authorizing Amendment 2 to the contract between the County of Nevada and Polco pertaining to conducting one National Citizen Survey and one National Employee Survey (Res. 23-426), increasing the amount by \$7,000, for a total not-to-exceed amount of \$53,055, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 25-544

Chief Deputy Clerk of the Board: Tine Mathiasen

32. [SR 25-2130](#) Motion of intent to adopt the 2026 Board of Supervisors Calendar.
Approved.
33. [SR 25-2189](#) Acceptance of the Board of Supervisors October 28, 2025, minutes.
Accepted.
34. [SR 25-2163](#) Reappointment of Marie Kittle as Member to the Nevada County Mental Health Substance Use Advisory Board for a three-year term ending June 30, 2028.
Reappointed.
35. [SR 25-2149](#) Acknowledge the resignation of Barbara Czerwinski as District 5 Representative to the Historical Landmarks Commission, effective October 1, 2025.
Acknowledged.
36. [SR 25-2181](#) Acknowledge Supervisors Hoek's reappointment of Lisa Duggins-Rogers, Patricia Rockwell, Douglas Moon, Mark Bailey, Laura Zieman, and Bob Winters as members to the Penn Valley Municipal Advisory Council (MAC), for unexpired two-year terms expiring June 30, 2027.
Acknowledged.
37. [SR 25-2155](#) Acknowledge Supervisor Hall's appointment of Monica Senter as District 1 representative, Supervisor Tucker's appointment of Gary Baker as District 2 representative, Supervisor Swarthout's appointment of Kim Stewart as District 3 representative, Supervisor Hoek's appointments of Barbara Jones and Laura Zieman as District 4 representatives, and Supervisor Bullock's appointments of Daniel Yoshida and John Stokes as District 5 representatives to the Nevada County Commercial Cannabis Dispensary Application Evaluation Committee.
Acknowledged.

District II Supervisor: Robb Tucker and District IV Supervisor: Susan Hoek

38. [SR 25-2192](#) Resolution approving execution of the Amended and Restated Joint Exercise of Powers Agreement between Sutter, Nevada, Yuba, Colusa, and Lake Counties, and the Cities of Live Oak, Yuba and Colusa, for the purpose of creating a Regional Housing Authority.
Pulled.

PUBLIC COMMENT:

- [SR 25-2225](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

Public comment was received.

#####

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**Call the meeting to order:**

Chair Hall adjourned as the Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors.

Sanitation District Consent:

These items are expected to be routine and noncontroversial. The Board of Directors will act upon them at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion. Members of the public wishing to ask questions or hear discussion on items listed under the consent agenda, may raise their concerns to the Board members prior to the consent agenda being introduced. The Directors will take the concerns under consideration and decide if there is adequate reason to remove the item from consent.

Public Works Director: David Garcia

39. [SR 25-2172](#) Resolution authorizing the purchase of a Gantry Crane Assembly for the Sanitation maintenance shop in the amount of \$ 11,496.20, and a permanent Safety Platform in the amount of \$22,996.50, for the Lake of the Pines Wastewater Treatment Facility, for a total amount of \$41,492.70, and authorizing the Purchasing Agent to create a purchase order for the assets and sign any documents related to the purchase.

(District II)

Adopted.

Enactment No: RES SD25-009

40. [SR 25-2179](#) Resolution awarding the contract for destruction of seven (7) Groundwater Monitoring Wells for the Penn Valley Sewer Zone to Arsenal Well Drilling Inc. (SD25-007), for a total amount of \$53,950, plus a 10% contingency, for a total of \$59,345, and authorizing the Chair of the board of Supervisors to execute the contract. (District IV)

Adopted.

Enactment No: RES SD25-010

41. [SR 25-2177](#) Resolution approving Amendment 1 to the contract between the Nevada County Sanitation District No. 1 and Xylem Water Solutions U.S.A., Inc. for the purchase of submersible pumps with associated equipment for the sewer lift stations at the Lake Wildwood and Lake of the Pines Wastewater Treatment Facilities (SD23-008), revising the contract date to January 1, 2025, through December 31, 2034, increasing the total contract amount by \$101,879 for a total amount not to exceed \$1,483,096, authorizing the Sanitation General Manager to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2025/26 budget by \$13,515. (4/5 affirmative vote required) (Districts II, IV)

Adopted.

Enactment No: RES SD25-011

42. [SR 25-2191](#) Acceptance of the Nevada County Sanitation District No. 1 Board of Directors October 28, 2025, minutes.
Accepted.

Sanitation District Public Comment:

- [SR 25-2224](#) Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.
Public comment received.

No comments were received.

Sanitation District Adjournment:

Chair Hall adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors.

#####

***INDIVIDUAL BOARD MEMBER ITEM:**

District III Supervisor: Lisa Swarthout and District IV Supervisor: Susan Hoek

43. [SR 25-2193](#) Resolution approving the Memorandum of Understanding (MOU) between the County of Nevada, Rough & Ready Fire Protection District, and Penn Valley Fire Protection District for additional funding support not to exceed \$1,500,000, for a five-year period expiring June 30, 2031, to maintain operations of Rough and Ready Fire Station No. 59 during reorganization of these districts into one consolidated fire district, and authorizing the Chair of the Board of Supervisors to execute the MOU.
Adopted.
Enactment No: RES 25-545

***DEPARTMENT HEAD MATTERS:**

Housing and Community Services Director: Tyler Barrington

44. [SR 25-2099](#) Resolution approving the Down Payment Assistance Program loan documents in substantive form, authorizing the Housing and Community Services Director to amend the loan documents as needed to meet program requirements for future funding sources, authorizing the release of County general funds in the amount of \$579,892 to be designated and allocated for Down Payment Assistance, and authorizing and directing the Auditor-Controller to amend the Housing & Community Services Department and Other Sources & Uses budgets for Fiscal Year 2025/26. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 25-546

Public Works Director: David Garcia

45. [SR 25-2175](#) (Introduce/waive further reading) An Ordinance repealing No. 26 in Section 16.03.030 and adding No. 16 to Section 16.03.040 and No. 45 to 16.030.050 of the Nevada County Code pertaining to Speed Limits on Soda Springs Road - District V.

First reading held.

Board Order BO-25-05 opened, giving direction to staff to implement enhancements to safety along that section of the roadway.

Recess for lunch**AFTERNOON SESSION 1:30 PM*****DEPARTMENT HEAD MATTERS:****Public Health Director: Kathy Cahill**

46. [SR 25-2124](#) Resolution approving a contract between the County of Nevada and Sierra Nevada Memorial Hospital Foundation for the establishment of a community-wide health and wellness project, in the maximum contract price of \$300,000, for the term of November 1, 2025, to June 30, 2028, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Public Health budget for Fiscal Year 2025/26. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 25-547

Facilities Management Director: Justin Drinkwater

47. [SR 25-2169](#) Acceptance of an informational presentation regarding the Nevada County Airport Land Use Evaluation. (Airport)

Accepted.

***ANNOUNCEMENTS:**

Updates were provided by the Board members and County Executive Officer.

***CLOSED SESSIONS:**

48. [SR 25-2139](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case: County of Nevada, et al. vs. Michael Taylor, Case # CU0001683.

Closed Session held.

49. [SR 25-2185](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case: Rise Grass Valley, Inc. vs. Board of Supervisors of the County of Nevada, et al.; Nevada County Superior Court Case No. CU0001386.
Closed Session held.
50. [SR 25-2186](#) Pursuant to Government Code § 54956.9(d)(2), County Counsel is requesting a closed session with the Board of Supervisors to discuss one matter in which there is a significant threat of litigation against the County.

Pulled from the agenda.

ADJOURNMENT:

Chair Hall adjourned the meeting at 2:58 p.m.