



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: September 27, 2016

TO: Board of Supervisors

FROM: Steve Monaghan – IGS-Facilities Management

SUBJECT: Resolution approving a contract between the County of Nevada and Bill Litchfield Construction, Inc., for the Bost House Renovation - Revised Scope Project in the amount of \$504,795 plus a contingency of \$50,480 for a total contract amount of \$555,275, authorizing the Chair of the Board of Supervisors to execute the contract, and amending the Fiscal Year 2016-17 Capital Facilities Budget

RECOMMENDATION: Adopt the Resolution

FUNDING: Funding for this project will be paid from the Capital Facilities Fiscal Year 2016-17 budget and reimbursed from Housing and Community Services through a Community Development Block Grant authorized through Resolution 14-041, which authorized Standard Agreement No. 13-CDBG-8931 between the County of Nevada and the State Department of Housing and Community Development. Resolution 15-408 approved Amendment 1 to this Agreement for renovation of the Bost facility. A budget amendment is being requested and there is no impact on the General Fund.

BACKGROUND: By previous action of the Board, Resolution 16-385 authorized the Purchasing Agent to solicit bids for the project known as the Bost House Renovation-Revised Scope. An Invitation to Bid was sent to builders' exchanges, local contractors were notified, and a Public Notice advertisement was posted in the local newspaper. Three (3) bids were received. The lowest responsive and responsible bid was from Bill Litchfield Construction, Inc., of Grass Valley in the amount of \$504,795.

The contract will be in the bid amount of \$504,795 and a 10% contingency of \$50,480 will be added to the encumbrance for a total encumbered amount of \$555,275. An abstract of the bid results is attached.

Item Initiated by: Tim Horner
Approved by: Steve Monaghan