

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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AGENDA

Date	Time	Location
Tuesday, October 14, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

The Board of Supervisors welcomes you to their regular meeting.

The County of Nevada will hold its regularly scheduled meeting of the Board of Supervisors from inside the Board Chamber, located at the Eric Rood Administrative Center, 950 Maidu Avenue, First Floor, Nevada City, CA 95959. This meeting is open to in-person attendance.

Members of the public who are unable to attend in person may watch this meeting live online at www.nevadacountyca.gov/boardmeetings and www.YouTube.com/c/CountyofNevadaCA. Please refer to page 8 for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment in both western and eastern Nevada County.

The Board Chamber is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service. Closed Captioning is available for hearing impaired viewers.

The agenda and all supporting documents are available for review during regular business hours at the Clerk of the Board office, 950 Maidu Avenue, 2nd Floor, Suite 200, Nevada City, California. This agenda and certain supporting documents may be obtained on the Clerk of the Board's website at www.nevadacountyca.gov/boardmeetings. To view the supporting documents on this agenda for a particular item, click on the SR number to the left of the item. Please note that the on-line agenda may not include all related or updated documents. Proposed actions and supporting documents are considered draft until acted upon by the Board. All items listed on the agenda may be acted upon by the Board of Supervisors.

REGULAR MEETING: 9:00 AM**STANDING ORDERS:**

Call the meeting to order.

Pledge of Allegiance.

Corrections and/or deletions to agenda.

INDIVIDUAL BOARD MEMBER ITEM:*District IV Supervisor: Susan Hoek and District V Supervisor: Hardy Bullock**

1. [SR 25-2128](#) Swearing-in of Armando Salud-Ambriz as Clerk-Recorder/Registrar of Voters for a term ending on January 4, 2027, at noon.

CONSENT CALENDAR:

These items are expected to be routine and noncontroversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion. Members of the public wishing to ask questions or hear discussion on items listed under the consent agenda, may raise their concerns to the Board members prior to the consent agenda being introduced. The Supervisors will take the concerns under consideration and decide if there is adequate reason to remove the item from consent.

Public Health Director: Kathy Cahill

2. [SR 25-2074](#) Resolution approving the renewal of Nevada County's Health Care Program for Children in Foster Care (HCPCFC), for a budget total of \$479,490 for fiscal year 2025/26, and authorizing the Chair of the Board of Supervisors to sign the Plan Certifications.
3. [SR 25-2089](#) Resolution approving the acceptance of additional funding for Nevada County's Comprehensive Tobacco Control Plan through Contract Number: CTCP-21-29, increasing revenue funds from \$1,050,000 to \$1,650,000 (an increase of \$600,000), and extending the agreement termination date through June 30, 2027.

Housing and Community Services Director: Tyler Barrington

4. [SR 25-2080](#) Resolution approving a renewal contract between the County of Nevada and Sierra Roots pertaining to the provision of a warming shelter for Grass Valley and Nevada City, in the maximum amount of \$75,000 for the contract term of September 1, 2025, through June 30, 2026, and directing the Auditor-Controller to release \$23,273 from the Board Priorities Assignment in the General Fund, and authorizing and directing the Auditor-Controller to amend the Housing & Community Services and Other Sources & Uses budget for fiscal year 2025/26, and authorizing the Chair of the Board of Supervisors to execute the renewal contract. (4/5 Affirmative vote required)

5. [SR 25-2096](#) Resolution authorizing a joint application to be submitted by the County of Nevada with Advocates for Mentally Ill Housing, Inc., to the Department of Housing and Community Development, in response to the Notice of Funding Availability, and to jointly apply for participation in the Homekey+ Scattered Residential Sites Program and Homekey+ grant funds, in a total amount not to exceed \$7,200,000, and authorizing the Director of Behavioral Health, or their designee, to execute the application.
6. [SR 25-2112](#) Resolution authorizing a joint application to be submitted by the County of Nevada with Advocates for Mentally Ill Housing, Inc., to the Department of Housing and Community Development, in response to the Notice of Funding Availability, and to jointly apply for participation in the Homekey+ Veteran's Housing Program and Homekey+ grant funds, in a total amount not to exceed \$8,000,000, and authorizing the Director of Behavioral Health, or their designee, to execute the application.

Sheriff-Coroner/Public Administrator: Shannan Moon

7. [SR 25-2070](#) Resolution approving a Software as a Service contract between the Nevada County Sheriff's Office and the Peregrine Platform, for fiscal years 2025/26, 2026/27, and 2027/28, in the amount of \$108,000 in year one, \$111,240 in year two, and \$114,570 in year three, for a total cost over the 36-month contract of \$333,810, and approving the related budget amendment, and authorizing the Nevada County Sheriff to execute the contract. (4/5 Affirmative vote required)
8. [SR 25-2105](#) Resolution authorizing the Nevada County Sheriff's Office to contract with RADCO Construction to design and build a Dispatch Radio Tower in the amount of \$495,900 plus a \$49,590 contingency for a total not to exceed amount of \$545,490, for the contract term of October 14, 2025, through December 31, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract.
9. [SR 25-2106](#) Resolution accepting the Byrne State Crisis Intervention Program (SCIP) Cohort 2 Grant from the Board of State and Community Corrections (BSCC) in the amount of \$660,489, that will be used to partially fund the Co-Responder Mobile Crisis Teams for the period beginning August 1, 2025, through September 30, 2027, and authorizing the Nevada County Sheriff to sign the award documents.

Acting Clerk-Recorder/Registrar of Voters: Corey O'Hayre

10. [SR 25-2107](#) Resolution approving a contract between the County of Nevada and Kofile Technologies, Inc., in the maximum amount of \$65,000, for services related to the Restrictive Covenant Modification Program (AB1466 & Resolution 23-209), and for the preservation, imaging, and microfilming of historical records for the Nevada County Clerk-Recorder's office, and authorizing the Purchasing Agent, or their designee, to execute the contract.

District Attorney: Jesse Wilson

11. [SR 25-2117](#) Resolution amending Resolution 24-238 to redistribute funding allocations to cover toxicology costs for the remainder of fiscal year 2025/26.
12. [SR 25-2092](#) Resolution authorizing the District Attorney's Office to submit a grant application to the California Office of Emergency Services for the Violence Against Women Vertical Prosecution Program, and authorizing the District Attorney, or their designee, or their Grant Subaward Authorized Agents, to execute all required grant documents.

Public Works Director: David Garcia

13. [SR 25-2084](#) Resolution approving an agreement for snow removal services between the County of Nevada and the Town of Truckee in the Glenshire/Hirschdale area of Eastern Nevada County in an amount not to exceed \$100,000 for fiscal year 2025/26, and authorizing the Purchasing Agent, or their Designee, to execute the contract. (District V)
14. [SR 25-2103](#) Resolution authorizing the execution of Standard Agreement No. 64BA24-02457, between the County of Nevada and the State of California Department of Transportation (Caltrans), and accepting the Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) Operating Grant Funds in the Amount of \$681,744 for Federal fiscal year 2024, and authorizing the Chair of the Board of Supervisors to execute the agreement. (Districts I, II, III, IV) (Transit)
15. [SR 25-2085](#) Resolution approving an Amendment to the contract between the County of Nevada and Sauers Engineering, Inc., for professional engineering services for the North San Juan Fire Suppression Project, extending the term of the contract to December 31, 2027, and authorizing the Chair of the Board of Supervisors to execute the amendment. (District IV)
16. [SR 25-2102](#) Resolution rescinding Resolution 25-186 and approving Amendment No. 1A to the agreement between the County of Nevada and Paratransit Services for the Management and Operation of Specialized Paratransit Services in Western Nevada County, and authorizing the Chair of the Board of Supervisors to execute the amendment. (Districts I, II, III, IV) (Transit)

Human Resources Interim Director: Susan Kadera

17. [SR 25-2073](#) Resolution approving an Amendment to the professional services contract between the County of Nevada and Oppenheimer Investigations Group, increasing the Contract amount by \$65,000 for a maximum contract price of \$115,000, and authorizing the Chair of the Board of Supervisors to encumber the funds and execute the amendment.
18. [SR 25-2108](#) Resolution amending Authorized Personnel Staffing Resolution 25-326, as amended, effective October 14, 2025.

19. [SR 25-2109](#) Resolution amending Authorized Personnel Salary Resolution 25-327, as amended, effective October 14, 2025.

Facilities Management Director: Justin Drinkwater

20. [SR 25-2034](#) Resolution approving the Partnership Agreement for the Collaborative Stakeholder Structure for the Revitalizing Western Nevada County Veterans' Halls project between the County of Nevada, FREED Center for Independent Living (FREED) in collaboration with Aging and Disability Resource Connection (ADRC), Gold Country Senior Services (GCSS), and Interfaith Food Ministry of Nevada County (IFM), and authorizing the Chair of the Board of Supervisors to execute the agreement.
21. [SR 25-2094](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and Sierra Asphalt, Inc. of Rancho Cordova, CA, for the Rehabilitation and Sealing of the County Government Center Campus Parking Areas and Service Roads Project, located at 950 Maidu Avenue, Nevada City, CA, with contract costs totaling \$384,400, and directing the Clerk of the Board to record the Notice in accordance with Civil Code Section 9208.

County Librarian: Nick Wilczek

22. [SR 25-2093](#) Resolution approving the purchase of furniture for the Gene Albaugh Community Room, located within the Madelyn Helling Library Branch, in the amount of \$27,276, and directing the Auditor-Controller to amend the fiscal year 2025/26 Library Budget. (4/5 Affirmative vote required)

Chief Deputy Clerk of the Board: Tine Mathiasen

23. [SR 25-2121](#) Certificate of Recognition for Kimberlee Veale, "Nevada County Teacher of the Year" 2026.
24. [SR 25-2111](#) Reappointment of Annie Mikal-Heine as Low-Income Sector member to the Adult and Family Services Commission for a two-year term ending April 30, 2027.
25. [SR 25-2068](#) Reappointments to the Assessment Appeals Board of Nicole Phillips as alternate member for a one-year term ending September 30, 2026, and reappointment of James Rees as Regular member for a three-year term ending September 30, 2028.
26. [SR 25-2118](#) Resolution approving the appointments of Sushila Mertens and Richard Sharkey to the Nevada Cemetery District to fill unexpired four-year terms beginning on October 14, 2025, and ending on July 1, 2028.
27. [SR 25-2087](#) Acceptance of the Board of Supervisors July 8, July 22, August 12, August 26, September 9, September 22, and September 23, 2025, minutes.

PUBLIC COMMENT:

- [SR 25-2110](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 8 for information on the various options available for members of the public to provide comment in both western and eastern county.)

DEPARTMENT HEAD MATTERS:*County Executive Officer: Alison Lehman**

28. [SR 25-2091](#) Resolution approving a revised Pension Management Policy.

INDIVIDUAL BOARD MEMBER ITEM:*District IV Supervisor: Susan Hoek**

29. [SR 25-2100](#) Resolution proclaiming 2025 as the 40th anniversary of the National Alliance on Mental Illness in Nevada County.

***ANNOUNCEMENTS:**

Pursuant to Government Code section 54954.2, Board members, County Executive Officer and Chief of Staff may make a brief announcement or brief report on their activities. Board members, County Executive Officer, and Chief of Staff may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or direct staff to place a matter of business on a future agenda.

DEPARTMENT HEAD MATTERS:*Office of Emergency Services Director: Alex Keeble-Toll**

30. [SR 25-2090](#) Resolution approving the contract between the Nevada County Office of Emergency Services and Mason, Bruce and Girard for the Woodpecker Ravine Shaded Fuel Break Phase 2 Project (CAL FIRE 5GA22209) in the amount of \$400,000, for use during the period of September 11, 2025, through June 30, 2026, and authorizing the Director of Emergency Services, or their designee, to execute the contract.

INDIVIDUAL BOARD MEMBER ITEM:*District III Supervisor: Lisa Swarthout and District IV Supervisor: Susan Hoek**

31. [SR 25-2104](#) Resolution approving the determination to not open the County Master Property Tax Allocation Agreement.

***CLOSED SESSION:**

32. [SR 25-2131](#) Pursuant to Government Code section 54956.8, County Counsel is requesting a closed session regarding real property negotiations. The negotiator for the County is Ryan Gruver, Director of Health and Human Services Agency. Items under negotiation concern the price and terms of payment, and a lease interest for the property located at 12315 Deerfield Dr., Truckee, CA 96161- 018-760-007. The negotiator for the property is agent Ron Heming.

ADJOURNMENT:

**(The Board of Supervisors can discuss these items at any time during the meeting.)*

This agenda was posted on bulletin boards 72 hours in advance of the meeting at the following locations:

- 1. Eric Rood Administrative Center: outside Board office, outside Board Chambers, and outside main entrance.*
- 2. Truckee Town Hall Administrative Center, 10183 Truckee Airport Road, Truckee, CA 96161.*
- 3. Outside the District V Board of Supervisors office, Truckee Town Hall Administrative Center.*
- 4. Online at www.nevadacountyca.gov/boardmeetings and nevco.legistar.com/Calendar.aspx.*

Posted: October 9, 2025.

WAYS TO WATCH AND LISTEN DURING THE MEETING:

This Board of Supervisors meeting is open to the public. Staff and members of the public may observe the meeting using the options listed below. Online streaming of Board of Supervisors meetings is provided to members of the public as a courtesy. If an internet connection falters for any reason and there are no Board members attending the meeting remotely, the Board of Supervisors will continue the public meeting in Chambers without online access.

- 1) Watch from inside the Board Chambers.
- 2) View at www.nevadacountyca.gov/boardmeetings and www.YouTube.com/c/CountyofNevadaCA.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING:

- 1) Leaving an eComment at www.nevadacountyca.gov/boardmeetings.
- 2) Writing a letter to the Board of Supervisors at 950 Maidu Ave, Suite 200, Nevada City, CA 95959.
- 3) Emailing BOS.PublicComment@nevadacountyca.gov.

Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING:

- 1) In-Person:

Eric Rood Administrative Center: Members of the public can provide comment in-person inside the Board of Supervisors' Board Chambers at the Eric Rood Administrative Center.

- 2) Over the Phone:

Members of the public can call (530) 270-3474 and will be placed in a call-in queue until they are permitted into the meeting for comment.

Please provide your name, City or District of residence, and the agenda item you wish to comment on.

PERSONS DESIRING TO ADDRESS THE BOARD**CONTROL OF MEETING:**

The Board Chair shall first caution any individual at the meeting that their behavior is disrupting the meeting and that failure to cease the disruptive behavior could result in removal. After warning, the Chair will request the individual to leave if the individual does not stop their disruptive behavior. Additionally, the Chair reserves the right to recess the meeting until the person leaves or is escorted out and order is restored.

PUBLIC COMMENT:

Matters on the Agenda: The Board shall allow public comment on items appearing on the agenda when the agenda item is considered by the Board. Comments by the public must be relevant to the item on the agenda being considered by the Board. This includes: a. Consent Agenda; b. Community Presentations; c. Department Head Matters; d. Individual Board Member Items; and e. Scheduled Items. At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

Matters not on the Agenda: At regular meetings of the Board, members of the public shall be allowed to address the Board of Supervisors on matters not appearing on the agenda which are of interest to the public, and which are within the subject matter jurisdiction of the Board. Pursuant to the Ralph M. Brown Act, the Board shall not take any action or discuss any matter not appearing on the agenda although staff may be asked to briefly respond to or follow up on such items. At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

ORDER AND DECORUM:

Individuals or organizations desiring to address the Board shall:

- 1) Address the Board from the designated podium, virtual kiosk, or other designated location, including teleconferencing system(s). Speakers are encouraged but not required to give their name and location of residence before addressing the Board. This is to identify the speaker's supervisorial district.
- 2) Speakers shall direct their comments to the Board, through the Chair, and not to the audience or staff.
- 3) Speakers may comment on specific matters before the Board with reasons for the position taken.
- 4) The Chair may, at their discretion, increase the allotted time for any given speaker, but shall not be required to do so.
- 5) A speaker may not yield time to another speaker.
- 6) No individual may speak more than once during general public comment or on an item on the agenda unless recognized by the Chair as having new information.
- 7) In the interest of civil discourse, the rules as specified in this Order and Decorum of Board Business and Robert's Rules of Order, to the extent such rules are not in conflict with the Brown Act, shall apply at all Board meetings. It shall be the responsibility of the Chair to ensure that public comment is conducted in such a manner in order to avoid disruptive activity, promote mutual respect, keep comments focused on the subject being discussed, avoid personal attacks, prohibit hate speech and the threat of violence.
- 8) At the start of each meeting, the Chair shall remind the public of the rules and expectations of the public including distinguishing the process for: a) public comment for items on the consent agenda; b) general public comment for items not listed on the agenda; and c) public comment for items on the agenda.
- 9) Applicants, applicant representatives, and appellants desiring to speak shall be permitted to speak first during the public comment portion of a public hearing for no more than ten (10) minutes (or fifteen (15) minutes at Appeal Hearings) unless different rules for conducting the hearing are provided by County Code or other applicable law. Time limits may be modified at the Chair of the Board's discretion.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS (Gov. Code section 84308)

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts over \$50,000 (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements, if the Board member received more than \$500.00 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. The disqualification applies to contributions received within 12 months before the final decision and continues for 12 months after the final decision. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made campaign contributions totaling more than \$500.00 to a Board member are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or verbally at the time of the hearing.

PUBLIC HEARINGS:

All members of the public shall be allowed to address the Board on any item which is noticed on the Board's agenda as a public hearing. The Chair of the Board may limit the total amount of time allocated for the public hearing and may limit any individual desiring to address the Board to no more than three (3) minutes. Any person may provide the Board with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Written statements shall be submitted to the Clerk of the Board.

Whenever a public hearing is conducted, the public hearing is closed and the matter is continued to a subsequent meeting for Board deliberation and/or action, the Board shall not allow public comment and/or testimony on that item at the subsequent hearing. However, at the initial public hearing, prior to taking action, the Board may, at its sole discretion, elect to continue the matter and reopen the public hearing. At the subsequent hearing, all information will be considered. The Board may also, at the initial public hearing, prior to taking action, announce that the public hearing is being continued for specific information and the public testimony will only be heard on new information specific to the Board's direction. If, after the public hearing is closed and the Board later decides to reopen the public hearing for public testimony, appropriate notices must be published.

ORDINANCES:

- 1) By statute, an ordinance may be passed immediately upon introduction only after notice and a public hearing.
- 2) An urgency ordinance may be passed immediately upon introduction with a 4/5 affirmative vote.
- 3) All other ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting unless authorized by statute as indicated above. The Board of Supervisors will address ordinances at first readings and will make any amendments. The public is urged to address ordinances at first readings; as passage of ordinances will be held at second readings, after waiving further reading of the ordinance.

INFORMATIONAL CORRESPONDENCE:

The Board may direct any item of informational correspondence to a department head for appropriate action.

REFERENCES:

Board of Supervisors Order and Decorum 2025

Ralph M. Brown Act, California Government Code Sec. 54950, et. seq. (Open meetings law)

Nevada County Code Section 12.05.120 (Appeals)