



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 11, 2024

TO: Board of Supervisors

FROM: Alicia Chaturvedula, Chief Fiscal Administrative Officer

SUBJECT: Resolution approving Amendment No. 7 to the personal services contract with TruePoint Solutions, LLC increasing the contract amount by \$75,000 to a maximum contract amount of \$533,200 and setting the contract termination date as June 30, 2025 and authorizing the Chair of the Board of Supervisors to execute the contract

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract amendment includes \$25,000 for Fiscal Year 2023/24 and \$50,000 for FY2024/25 for the Community Development Agency (CDA) Administration budget. Funding will be provided by reimbursements from CDA departments that utilize the software. There is no impact to the General Fund. A budget amendment is not needed.

BACKGROUND: In 2015, the Board of Supervisors approved Resolution 15-155 which authorized CDA to enter into an agreement with TruePoint Solutions, LLC to implement the Accela Automation software, CDA's land use development software. The agreement was amended on August 16, 2016 to authorize TruePoint to develop automated reports. The agreement was amended again on December 13, 2016, May 22, 2018, September 24, 2019, September 22, 2020, and July 26, 2022 to authorize TruePoint Solutions, LLC to develop additional software configuration changes to enhance efficiencies. This amendment will allow ongoing support from TruePoint for a system upgrade, additional software customization, reports, and other departmental needs.

The cost over the term of this agreement is increasing by \$75,000 for this request with no more than \$25,000 of the contract increase to be used for Fiscal Year 2023/24.

Item Initiated and Approved by: Alicia Chaturvedula