

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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AGENDA

Date	Time	Location
Tuesday, March 25, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

The Board of Supervisors welcomes you to their regular meeting.

The County of Nevada will hold its regularly scheduled meeting of the Board of Supervisors from inside the Board Chamber, located at the Eric Rood Administrative Center, 950 Maidu Avenue, First Floor, Nevada City, CA 95959. This meeting is open to in-person attendance.

Members of the public who are unable to attend in person may watch this meeting live online at www.nevadacountyca.gov/boardmeetings and www.YouTube.com/c/CountyofNevadaCA. Please refer to page 8 for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment in both western and eastern Nevada County.

The Board Chamber is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service. Closed Captioning is available for hearing impaired viewers.

The agenda and all supporting documents are available for review during regular business hours at the Clerk of the Board office, 950 Maidu Avenue, 2nd Floor, Suite 200, Nevada City, California. This agenda and certain supporting documents may be obtained on the Clerk of the Board's website at www.nevadacountyca.gov/boardmeetings. To view the supporting documents on this agenda for a particular item, click on the SR number to the left of the item. Please note that the on-line agenda may not include all related or updated documents. Proposed actions and supporting documents are considered draft until acted upon by the Board. All items listed on the agenda may be acted upon by the Board of Supervisors.

REGULAR MEETING: 9:00 AM**STANDING ORDERS:**

Call the meeting to order.

Pledge of Allegiance.

Corrections and/or deletions to agenda.

CONSENT CALENDAR:

These items are expected to be routine and noncontroversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion. Members of the public wishing to ask questions or hear discussion on items listed under the consent agenda, may raise their concerns to the Board members prior to the consent agenda being introduced. The Supervisors will take the concerns under consideration and decide if there is adequate reason to remove the item from consent.

Public Health Director: Kathy Cahill

1. [SR 25-0287](#) Resolution approving revenue Contract CHVP 24-29 with the California Department of Public Health related to the California Home Visiting Program for the term of July 1, 2024, through June 30, 2025, in the maximum revenue amount of \$604,194, accepting the associated State General Fund Expansion revenue, authorizing the Public Health Director to sign the necessary documents, and directing the Auditor-Controller to amend the Public Health Department's budget for fiscal year 2024/25. (4/5 Affirmative vote required)
2. [SR 25-0288](#) Resolution approving a revenue agreement with the California Department of Public Health related to the California Home Visiting Program for July 1, 2024, through June 30, 2025, in the maximum amount of \$882,135, accepting the associated Maternal, Infant, Early Childhood Home Visiting revenue, and authorizing the Public Health Director to sign the necessary documents.

Housing and Community Services Acting Director: Tyler Barrington

3. [SR 25-0650](#) Resolution approving a loan agreement in furtherance of the development of the Pacific Crest Commons Apartment Project in the total amount of \$207,722, authorizing the Chair of the Board of Supervisors to sign the loan agreement and promissory note and the Health and Human Services Agency Director to sign amendments and other documents, and authorizing and directing the Auditor-Controller to release \$207,722 from the Special Project Continuation Assignment in the General Fund and amend the Housing Services Administration and Other Sources & Uses budgets for fiscal year 2024/25. (4/5 Affirmative vote required)

Sheriff-Coroner/Public Administrator: Shannan Moon

4. [SR 24-1577](#) Resolution authorizing Amendment No. 1 to the Professional Services Contract between the County of Nevada and Sutter Buttes Communications, Inc. (Res. 24-169), allowing for a change order regarding installation of custom radio antennas for Sheriff's Office vehicles, increasing the not to exceed contract amount from \$90,180.00 to \$103,756.75 for the contract term of April 1, 2024, to June 30, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Planning Director: Brian Foss

5. [SR 25-0571](#) Acceptance of the 2024 General Plan Annual Progress Report, substantially in the form attached, pursuant to State of California Government Code section 65400, and directing staff to submit the report to the Governor's Office of Land Use and Climate Innovation as shown in Attachment 1.

Public Works Director: David Garcia

6. [SR 25-0566](#) Resolution approving a contract between the County of Nevada and Dokken Engineering Inc., for Construction Engineering Services for the Hirschdale Road at Truckee River Bridge Replacement Project number 224029, Hirschdale Road at Union Pacific Railroad (UPRR) Crossing County Project number 224030, and Dog Bar Road at Bear River Bridge Replacement, County Project No. 224024, for a total amount not to exceed amount of \$401,400.43, and authorizing the Chair of the Board of Supervisors to execute the contract. (Dist II & V)
7. [SR 25-0363](#) Resolution authorizing environmental clearance and authorizing the Chair of the Board to sign the Invitation to Bid and the Purchasing Agent to solicit bids for 2025 Vegetation Removal, County project number 715003. (All Dist)
8. [SR 25-0568](#) Resolution authorizing environmental clearance and approving a Blanket Purchase Order with terms and conditions between Clark Pest Control of Stockton, Inc. and County of Nevada for Vegetation Reduction Spraying Services, for a total annual amount not to exceed \$120,001.83 and authorizing the Purchasing Agent to execute the Blanket Purchase Order. (All Dist)
9. [SR 25-0401](#) Resolution accepting the Amendment Modification Summary (E-76) authorizing additional funding for the construction phase of the Hirschdale Road at Truckee River Bridge Replacement Project in the amount of \$7,648,000 Federal Aid Project #BRLO-5917(092). (Dist V)

Information and General Services Agency Director: Craig Griesbach

10. [SR 25-0643](#) Resolution declaring certain County property as surplus, and authorizing the Purchasing Agent to sell or otherwise dispose of those certain items of surplus property listed on Exhibit A as "Assets to be Sold or Recycled." (4/5 Affirmative vote required) (Purchasing)

Office of Emergency Services Interim Director: Alex Keeble-Toll

11. [SR 25-0645](#) Resolution approving acceptance of the FEMA Hazard Mitigation Grant Program (HMGP) Funds for the HMGP DR-4683-1084-57 Lower Deer Creek - Penn Valley Hazardous Fuels Reduction Project in the amount of \$653,222.25 (Federal Share), \$217,740.75 (Non-Federal Share), and \$43,548.15 (Management Costs) with Firewise Community In-Kind volunteer work to serve as the required match for use during the period of February 6, 2025, to August 6, 2026, and authorizing the Director of Emergency Services to execute the grant agreement and all additional documents required to fulfill the requirements of the grant on behalf of the County of Nevada, and directing the Auditor-Controller to amend the Office of Emergency Services fiscal year 2024/25 budget. (4/5 Affirmative vote required)

Facilities Management Director: Justin Drinkwater

12. [SR 25-0177](#) Resolution approving the bid construction documents and specifications for the Nevada County Roof Replacement Project at Various Locations 2025, authorizing the Chair of the Board of Supervisors to sign the documents, and directing the Purchasing Agent to solicit bids.
13. [SR 25-0238](#) Resolution approving bid documents and specifications for the Rehabilitation and Sealing of the County Government Center Campus Parking Areas and Service Roads Project, located at 950 Maidu Avenue, Nevada City, CA, authorizing the Chair of the Board of Supervisors to sign the documents, and directing the County Purchasing Agent to solicit bids for this project.

County Counsel: Katharine L. Elliott

14. [SR 25-0646](#) Resolution approving an Agreement between the County of Nevada and LexisNexis for online legal research software and related services in the amount of \$79,452, for the period of May 3, 2025, through June 30, 2028, and authorizing County Counsel to execute Agreement.
15. [SR 25-0011](#) Resolution approving and adopting the County-wide Conflict of Interest Code.

Chief of Staff: Jeffrey Thorsby

16. [SR 25-0642](#) Appointment of Tom Jacobs as Citizen Knowledgeable of Hazardous Waste Disposal Practices member to the Solid and Hazardous Waste Commission for unexpired two-year term ending January 31, 2026.
17. [SR 25-0179](#) Reappointment of Violet Nakayama and Shanti Emerson as members to the Citizen's Oversight Committee of the Nevada County Library for four-year terms ending March 31, 2029.
18. [SR 25-0564](#) Acknowledgement of the Board of Supervisors 2025 Ad Hoc Subcommittee assignments.

INDIVIDUAL BOARD MEMBER ITEM:*District 3 Supervisor: Lisa Swarthout**

19. [SR 25-0569](#) Certificate of Recognition celebrating Rotary Club of Grass Valley for over 100 years of Rotary "Service Above Self" to the citizens of Nevada County.

PUBLIC COMMENT:

[SR 25-0033](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 8 for information on the various options available for members of the public to provide comment in both western and eastern county.)

DEPARTMENT HEAD MATTERS:*Social Services Director: Rachel Peña**

20. [SR 25-0126](#) Resolution proclaiming April 7 through 11, 2025, as "Eligibility and Employment Week" in Nevada County.

Public Health Director: Kathy Cahill

21. [SR 25-0163](#) Resolution Proclaiming April 7 through 13, 2025, as "Public Health Week" in Nevada County.

INDIVIDUAL BOARD MEMBER ITEM:*District 1 Supervisor: Heidi Hall**

22. [SR 25-0655](#) Resolution approving a Memorandum of Understanding between the County of Nevada and the City of Nevada City to support the continued legacy of the Miners Foundry Cultural Center and, upon execution of said Memorandum of Understanding, disclaiming the County's interest in all real and personal property granted under the Nevada County Cultural Trust dated June 22, 1989, and as amended February 14, 1990, and as further amended June 16, 1993, N.C.W.G., Inc., Trustor, and authorizing the County Executive Officer to execute the Memorandum of Understanding.

DEPARTMENT HEAD MATTER:*Planning Director: Brian Foss**

23. [SR 25-0570](#) Acceptance of the 2024 Housing Element Annual Progress Report, substantially in the form attached, pursuant to State of California Government Code Section 65400, and directing staff to submit the report to the California Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation as shown in Attachment 1.

***CLOSED SESSION:**

24. [SR 25-0651](#) Pursuant to Government Code section 54956.9(d)(4), County Counsel is requesting a closed session to determine whether litigation should be initiated by the County in two matters.

Recess for lunch:**AFTERNOON SESSION 1:30 PM*****DEPARTMENT HEAD MATTERS:****County Executive Officer: Alison Lehman**

25. [SR 25-0648](#) 2025 priority objective charters and resource allocation discussion.

Chief of Staff: Jeffrey Thorsby

26. [SR 25-0652](#) Resolution advocating for the protection and sustainability of local county core services and local representation on applicable federal forums, committees, and commissions.

Public Works Director: David Garcia

27. [SR 25-0406](#) Resolution approving the Capital Improvement Plan 2025 annual update, and authorizing the Director of Public Works to proceed with the implementation of the Plan.

COMMUNITY PRESENTATION:*Chief of Staff: Jeffrey Thorsby**

28. [SR 25-0647](#) Presentation from the Arts Collaborative of Nevada County, dba Nevada County Arts Council, on the five-year Arts and Cultural Action Plan called Culture Forward. (Eliza Tudor, Executive Director, Nevada County Arts Council)

***ANNOUNCEMENTS:**

Pursuant to Government Code section 54954.2, Board members, County Executive Officer and Chief of Staff may make a brief announcement or brief report on their activities. Board members, County Executive Officer, and Chief of Staff may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or direct staff to place a matter of business on a future agenda.

ADJOURNMENT:

**(The Board of Supervisors can discuss these items at any time during the meeting.)*

This agenda was posted on bulletin boards 72 hours in advance of the meeting at the following locations:

- 1. Eric Rood Administrative Center: outside Board office, outside Board Chambers, and outside main entrance.*
- 2. Truckee Town Hall Administrative Center, 10183 Truckee Airport Road, Truckee, CA 96161.*
- 3. Outside the District V Board of Supervisors office, Truckee Town Hall Administrative Center.*
- 4. Online at www.nevadacountyca.gov/boardmeetings and nevco.legistar.com/Calendar.aspx.*

Posted: March 20, 2025.

WAYS TO WATCH AND LISTEN DURING THE MEETING:

This Board of Supervisors meeting is open to the public. Staff and members of the public may observe the meeting using the options listed below. Online streaming of Board of Supervisors meetings is provided to members of the public as a courtesy. If an internet connection falters for any reason and there are no Board members attending the meeting remotely, the Board of Supervisors will continue the public meeting in Chambers without online access.

- 1) Watch from inside the Board Chambers.
- 2) View at www.nevadacountyca.gov/boardmeetings and www.YouTube.com/c/CountyofNevadaCA.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING:

- 1) Leaving an eComment at www.nevadacountyca.gov/boardmeetings.
- 2) Writing a letter to the Board of Supervisors at 950 Maidu Ave, Suite 200, Nevada City, CA 95959.
- 3) Emailing BOS.PublicComment@nevadacountyca.gov.

Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING:

- 1) In-Person:

Eric Rood Administrative Center: Members of the public can provide comment in-person inside the Board of Supervisors' Board Chambers at the Eric Rood Administrative Center.

- 2) Over the Phone:

Members of the public can call (530) 270-3474 and will be placed in a call-in queue until they are permitted into the meeting for comment.

Please provide your name, City or District of residence, and the agenda item you wish to comment on.

PERSONS DESIRING TO ADDRESS THE BOARD**CONTROL OF MEETING:**

The Board Chair shall first caution any individual at the meeting that their behavior is disrupting the meeting and that failure to cease the disruptive behavior could result in removal. After warning, the Chair will request the individual to leave if the individual does not stop their disruptive behavior. Additionally, the Chair reserves the right to recess the meeting until the person leaves or is escorted out and order is restored.

PUBLIC COMMENT:

Matters on the Agenda: The Board shall allow public comment on items appearing on the agenda when the agenda item is considered by the Board. Comments by the public must be relevant to the item on the agenda being considered by the Board. This includes: a. Consent Agenda; b. Community Presentations; c. Department Head Matters; d. Individual Board Member Items; and e. Scheduled Items. At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

Matters not on the Agenda: At regular meetings of the Board, members of the public shall be allowed to address the Board of Supervisors on matters not appearing on the agenda which are of interest to the public, and which are within the subject matter jurisdiction of the Board. Pursuant to the Ralph M. Brown Act, the Board shall not take any action or discuss any matter not appearing on the agenda although staff may be asked to briefly respond to or follow up on such items. At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

ORDER AND DECORUM:

Individuals or organizations desiring to address the Board shall:

- 1) Address the Board from the designated podium, virtual kiosk, or other designated location, including teleconferencing system(s). Speakers are encouraged but not required to give their name and location of residence before addressing the Board. This is to identify the speaker's supervisorial district.
- 2) Speakers shall direct their comments to the Board, through the Chair, and not to the audience or staff.
- 3) Speakers may comment on specific matters before the Board with reasons for the position taken.
- 4) The Chair may, at their discretion, increase the allotted time for any given speaker, but shall not be required to do so.
- 5) A speaker may not yield time to another speaker.
- 6) No individual may speak more than once during general public comment or on an item on the agenda unless recognized by the Chair as having new information.
- 7) In the interest of civil discourse, the rules as specified in this Order and Decorum of Board Business and Robert's Rules of Order, to the extent such rules are not in conflict with the Brown Act, shall apply at all Board meetings. It shall be the responsibility of the Chair to ensure that public comment is conducted in such a manner in order to avoid disruptive activity, promote mutual respect, keep comments focused on the subject being discussed, avoid personal attacks, prohibit hate speech and the threat of violence.
- 8) At the start of each meeting, the Chair shall remind the public of the rules and expectations of the public including distinguishing the process for: a) public comment for items on the consent agenda; b) general public comment for items not listed on the agenda; and c) public comment for items on the agenda.
- 9) Applicants, applicant representatives, and appellants desiring to speak shall be permitted to speak first during the public comment portion of a public hearing for no more than ten (10) minutes (or fifteen (15) minutes at Appeal Hearings) unless different rules for conducting the hearing are provided by County Code or other applicable law. Time limits may be modified at the Chair of the Board's discretion.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS (Gov. Code section 84308)

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

PUBLIC HEARINGS:

All members of the public shall be allowed to address the Board on any item which is noticed on the Board's agenda as a public hearing. The Chair of the Board may limit the total amount of time allocated for the public hearing and may limit any individual desiring to address the Board to no more than three (3) minutes. Any person may provide the Board with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Written statements shall be submitted to the Clerk of the Board.

Whenever a public hearing is conducted, the public hearing is closed and the matter is continued to a subsequent meeting for Board deliberation and/or action, the Board shall not allow public comment and/or testimony on that item at the subsequent hearing. However, at the initial public hearing, prior to taking action, the Board may, at its sole discretion, elect to continue the matter and reopen the public hearing. At the subsequent hearing, all information will be considered. The Board may also, at the initial public hearing, prior to taking action, announce that the public hearing is being continued for specific information and the public testimony will only be heard on new information specific to the Board's direction. If, after the public hearing is closed and the Board later decides to reopen the public hearing for public testimony, appropriate notices must be published.

ORDINANCES:

- 1) By statute, an ordinance may be passed immediately upon introduction only after notice and a public hearing.
- 2) An urgency ordinance may be passed immediately upon introduction with a 4/5 affirmative vote.
- 3) All other ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting unless authorized by statute as indicated above. The Board of Supervisors will address ordinances at first readings and will make any amendments. The public is urged to address ordinances at first readings; as passage of ordinances will be held at second readings, after waiving further reading of the ordinance.

INFORMATIONAL CORRESPONDENCE:

The Board may direct any item of informational correspondence to a department head for appropriate action.

REFERENCES:

Board of Supervisors Order and Decorum 2025

Ralph M. Brown Act, California Government Code Sec. 54950, et. seq. (Open meetings law)

Nevada County Code Section 12.05.120 (Appeals)