

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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Summary of Proceedings

Date	Time	Location
Tuesday, March 25, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

- UNLESS INDICATED, THE VOTE WAS UNANIMOUS -

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:01 a.m.

The Pledge of Allegiance was held.

Tine Mathiasen, Chief Deputy Clerk of the Board, noted that item no. 20, SR 25-0126, was removed from consideration.

CONSENT CALENDAR:**Public Health Director: Kathy Cahill**

1. [SR 25-0287](#) Resolution approving revenue Contract CHVP 24-29 with the California Department of Public Health related to the California Home Visiting Program for the term of July 1, 2024, through June 30, 2025, in the maximum revenue amount of \$604,194, accepting the associated State General Fund Expansion revenue, authorizing the Public Health Director to sign the necessary documents, and directing the Auditor-Controller to amend the Public Health Department's budget for fiscal year 2024/25. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-096

2. [SR 25-0288](#) Resolution approving a revenue agreement with the California Department of Public Health related to the California Home Visiting Program for July 1, 2024, through June 30, 2025, in the maximum amount of \$882,135, accepting the associated Maternal, Infant, Early Childhood Home Visiting revenue, and authorizing the Public Health Director to sign the necessary documents.

Adopted.

Enactment No: RES 25-097

Housing and Community Services Acting Director: Tyler Barrington

3. [SR 25-0650](#) Resolution approving a loan agreement in furtherance of the development of the Pacific Crest Commons Apartment Project in the total amount of \$207,722, authorizing the Chair of the Board of Supervisors to sign the loan agreement and promissory note and the Health and Human Services Agency Director to sign amendments and other documents, and authorizing and directing the Auditor-Controller to release \$207,722 from the Special Project Continuation Assignment in the General Fund and amend the Housing Services Administration and Other Sources & Uses budgets for fiscal year 2024/25. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-098

Sheriff-Coroner/Public Administrator: Shannan Moon

4. [SR 24-1577](#) Resolution authorizing Amendment No. 1 to the Professional Services Contract between the County of Nevada and Sutter Buttes Communications, Inc. (Res. 24-169), allowing for a change order regarding installation of custom radio antennas for Sheriff's Office vehicles, increasing the not to exceed contract amount from \$90,180.00 to \$103,756.75 for the contract term of April 1, 2024, to June 30, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-099

Planning Director: Brian Foss

5. [SR 25-0571](#) Acceptance of the 2024 General Plan Annual Progress Report, substantially in the form attached, pursuant to State of California Government Code section 65400, and directing staff to submit the report to the Governor's Office of Land Use and Climate Innovation as shown in Attachment 1.

Accepted.

Public Works Director: David Garcia

6. [SR 25-0566](#) Resolution approving a contract between the County of Nevada and Dokken Engineering Inc., for Construction Engineering Services for the Hirschdale Road at Truckee River Bridge Replacement Project number 224029, Hirschdale Road at Union Pacific Railroad (UPRR) Crossing County Project number 224030, and Dog Bar Road at Bear River Bridge Replacement, County Project No. 224024, for a total amount not to exceed amount of \$401,400.43, and authorizing the Chair of the Board of Supervisors to execute the contract. (Dist II & V)

Adopted.

Enactment No: RES 25-100

7. [SR 25-0363](#) Resolution authorizing environmental clearance and authorizing the Chair of the Board to sign the Invitation to Bid and the Purchasing Agent to solicit bids for 2025 Vegetation Removal, County project number 715003. (All Dist)

Adopted.

Enactment No: RES 25-101

8. [SR 25-0568](#) Resolution authorizing environmental clearance and approving a Blanket Purchase Order with terms and conditions between Clark Pest Control of Stockton, Inc. and County of Nevada for Vegetation Reduction Spraying Services, for a total annual amount not to exceed \$120,001.83 and authorizing the Purchasing Agent to execute the Blanket Purchase Order. (All Dist)

Adopted.

Enactment No: RES 25-102

9. [SR 25-0401](#) Resolution accepting the Amendment Modification Summary (E-76) authorizing additional funding for the construction phase of the Hirschdale Road at Truckee River Bridge Replacement Project in the amount of \$7,648,000 Federal Aid Project #BRLO-5917(092). (Dist V)

Adopted.

Enactment No: RES 25-103

Information and General Services Agency Director: Craig Griesbach

10. [SR 25-0643](#) Resolution declaring certain County property as surplus, and authorizing the Purchasing Agent to sell or otherwise dispose of those certain items of surplus property listed on Exhibit A as “Assets to be Sold or Recycled.” (4/5 Affirmative vote required) (Purchasing)
Adopted.
Enactment No: RES 25-104

Office of Emergency Services Interim Director: Alex Keeble-Toll

11. [SR 25-0645](#) Resolution approving acceptance of the FEMA Hazard Mitigation Grant Program (HMGP) Funds for the HMGP DR-4683-1084-57 Lower Deer Creek - Penn Valley Hazardous Fuels Reduction Project in the amount of \$653,222.25 (Federal Share), \$217,740.75 (Non-Federal Share), and \$43,548.15 (Management Costs) with Firewise Community In-Kind volunteer work to serve as the required match for use during the period of February 6, 2025, to August 6, 2026, and authorizing the Director of Emergency Services to execute the grant agreement and all additional documents required to fulfill the requirements of the grant on behalf of the County of Nevada, and directing the Auditor-Controller to amend the Office of Emergency Services fiscal year 2024/25 budget. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-105

Facilities Management Director: Justin Drinkwater

12. [SR 25-0177](#) Resolution approving the bid construction documents and specifications for the Nevada County Roof Replacement Project at Various Locations 2025, authorizing the Chair of the Board of Supervisors to sign the documents, and directing the Purchasing Agent to solicit bids.
Adopted.
Enactment No: RES 25-106
13. [SR 25-0238](#) Resolution approving bid documents and specifications for the Rehabilitation and Sealing of the County Government Center Campus Parking Areas and Service Roads Project, located at 950 Maidu Avenue, Nevada City, CA, authorizing the Chair of the Board of Supervisors to sign the documents, and directing the County Purchasing Agent to solicit bids for this project.
Adopted.
Enactment No: RES 25-107

County Counsel: Katharine L. Elliott

14. [SR 25-0646](#) Resolution approving an Agreement between the County of Nevada and LexisNexis for online legal research software and related services in the amount of \$79,452, for the period of May 3, 2025, through June 30, 2028, and authorizing County Counsel to execute Agreement.
Adopted.
Enactment No: RES 25-108
15. [SR 25-0011](#) Resolution approving and adopting the County-wide Conflict of Interest Code.
Adopted.
Enactment No: RES 25-109

Chief of Staff: Jeffrey Thorsby

16. [SR 25-0642](#) Appointment of Tom Jacobs as Citizen Knowledgeable of Hazardous Waste Disposal Practices member to the Solid and Hazardous Waste Commission for unexpired two-year term ending January 31, 2026.
Appointed.
17. [SR 25-0179](#) Reappointment of Violet Nakayama and Shanti Emerson as members to the Citizen's Oversight Committee of the Nevada County Library for four-year terms ending March 31, 2029.
Reappointed.
18. [SR 25-0564](#) Acknowledgement of the Board of Supervisors 2025 Ad Hoc Subcommittee assignments.
Acknowledged.

*Approval of Consent Agenda.***Adopted.*****INDIVIDUAL BOARD MEMBER ITEM:****District 3 Supervisor: Lisa Swarthout**

19. [SR 25-0569](#) Certificate of Recognition celebrating Rotary Club of Grass Valley for over 100 years of Rotary "Service Above Self" to the citizens of Nevada County.
Recognized.

PUBLIC COMMENT:

- [SR 25-0033](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

Public comment was received.

DEPARTMENT HEAD MATTERS:*Social Services Director: Rachel Peña**

20. [SR 25-0126](#) Resolution proclaiming April 7 through 11, 2025, as "Eligibility and Employment Week" in Nevada County.

Withdrawn.

Removed from agenda.

Public Health Director: Kathy Cahill

21. [SR 25-0163](#) Resolution Proclaiming April 7 through 13, 2025, as "Public Health Week" in Nevada County.

Adopted.

Enactment No: RES 25-113

INDIVIDUAL BOARD MEMBER ITEM:*District 1 Supervisor: Heidi Hall**

22. [SR 25-0655](#) Resolution approving a Memorandum of Understanding between the County of Nevada and the City of Nevada City to support the continued legacy of the Miners Foundry Cultural Center and, upon execution of said Memorandum of Understanding, disclaiming the County's interest in all real and personal property granted under the Nevada County Cultural Trust dated June 22, 1989, and as amended February 14, 1990, and as further amended June 16, 1993, N.C.W.G., Inc., Trustor, and authorizing the County Executive Officer to execute the Memorandum of Understanding.

Adopted.

Enactment No: RES 25-110

DEPARTMENT HEAD MATTER:*Planning Director: Brian Foss**

23. [SR 25-0570](#) Acceptance of the 2024 Housing Element Annual Progress Report, substantially in the form attached, pursuant to State of California Government Code Section 65400, and directing staff to submit the report to the California Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation as shown in Attachment 1.
Accepted.

***CLOSED SESSION:**

24. [SR 25-0651](#) Pursuant to Government Code section 54956.9(d)(4), County Counsel is requesting a closed session to determine whether litigation should be initiated by the County in two matters.
Closed Session held.
- 24a. [SR 25-0676](#) Pursuant to Government Code § 54956.9(d)(2), County Counsel is requesting a closed session with the Board of Supervisors to discuss one matter in which there are significant threats of litigation against the County.
Closed Session held.

Regarding all matters, direction was given to staff.

Recess for lunch:**AFTERNOON SESSION 1:30 PM*****DEPARTMENT HEAD MATTERS:****County Executive Officer: Alison Lehman**

25. [SR 25-0648](#) 2025 priority objective charters and resource allocation discussion.
Approved.

*Motion in support of the balanced budget option by Supervisor Tucker, seconded by Supervisor Hoek.
Unanimous roll call vote.*

Chief of Staff: Jeffrey Thorsby

26. [SR 25-0652](#) Resolution advocating for the protection and sustainability of local county core services and local representation on applicable federal forums, committees, and commissions.

Adopted.

Enactment No: RES 25-112

Ayes: Supervisor Hall, Supervisor Swarthout, Supervisor Hoek, and Supervisor Bullock

Abstain: Supervisor Tucker

Public Works Director: David Garcia

27. [SR 25-0406](#) Resolution approving the Capital Improvement Plan 2025 annual update, and authorizing the Director of Public Works to proceed with the implementation of the Plan.

Adopted.

Enactment No: RES 25-111

Board Order BO-25-02 directing staff to bring back a presentation on the California Gas Tax.

COMMUNITY PRESENTATION:*Chief of Staff: Jeffrey Thorsby**

28. [SR 25-0647](#) Presentation from the Arts Collaborative of Nevada County, dba Nevada County Arts Council, on the five-year Arts and Cultural Action Plan called Culture Forward. (Eliza Tudor, Executive Director, Nevada County Arts Council)

Accepted.

***ANNOUNCEMENTS:**

Updates were provided by members of the Board, the County Executive Officer and the Chief of Staff.

ADJOURNMENT:

Chair Hall adjourned the meeting at 3:48 p.m.