



**NEVADA  
COUNTY**  
CALIFORNIA

## Information and General Services Agency

Information Systems  
Geographic Information Systems  
Facilities Management

Emergency Services  
Central Services  
Cable Television

Purchasing  
Airport  
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### **NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo**

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**MEETING DATE:** June 24, 2025

**TO:** Board of Supervisors

**FROM:** Alex Keeble-Toll – Director of Emergency Services

**SUBJECT:** Resolution retroactively approving acceptance of the California Fire Safe Council 2025 CAL FIRE County Coordinator Grant Program for the Nevada County Wildfire Coordinator Grant #498440 in an amount of \$151,500 with no required match during the period May 15, 2025 to July 31, 2026 and authorizing the Director of Emergency Services to execute all additional documents required to fulfill the requirements of the grant on behalf of the County of Nevada

**RECOMMENDATION:** Adopt the attached Resolution.

**FUNDING:** The \$151,500 grant award includes funding for OES Administrative Analyst I Salary and Benefits for the grant period (May 15, 2025 – July 31, 2026), Contractual to support OES Public Relations Officer and Youth Emergency Preparedness in 2026, and Supplies costs to support wildfire mitigation outreach and engagement. Grant funds will be received into the Office of Emergency Services budget and has been included in the Fiscal Year 2025/26 Budget.

**BACKGROUND:** The Office of Emergency Services (OES) applied for the California Fire Safe Council County Coordinator Grant on September 30, 2021 and on November 15, 2021 was awarded the County Coordinator Grant (Grant #370779 CFSC) in the amount of \$175,000 (Resolution No. 21-531). On April 15, 2024 OES applied for a grant renewal, and on May 29, 2024 was awarded the County Coordinator Grant Renewal (Grant #467704 CFSC) in the amount of \$186,076.80 (Resolution No. 24-198). In May 2025, OES applied again for a grant renewal (Resolution No. 25-148), and on May 15, 2025, was awarded the County Coordinator Grant Renewal (#498440 CFSC) in the amount of \$151,500.

The objective of this Grant Program is to educate, encourage, and develop county-wide

collaboration and coordination among various wildfire mitigation groups. The program provides counties with funding to hire a County Coordinator, whose roles are to 1) build a census of all active wildfire mitigation groups in their county, 2) analyze gaps in county-wide wildfire resiliency and emergency preparedness and develop recommendations to fill these gaps, and 3) develop mechanisms to improve outreach and coordination efforts.

The funds were used to hire a County Coordinator to help advance the mission of OES, provide administration and facilitation support, lead public communication and stakeholder engagement, and increase collaboration and partnership.

Major accomplishments under the 2024 Grant #467704 CFSC included:

- Facilitating the Quarterly Wildfire Stakeholder Meetings and developing the Quarterly Wildfire Stakeholder Collaborative.
- Hosting 26 stakeholder and collaboration events and attending 57 events during the grant period.
- Collaborating with the City of Nevada City to create Home Hardening educational materials to support their Home Hardening Demonstration Home Project. Providing outreach support to various projects such as Woodpecker Ravine Phase 1, Ponderosa Phase 1 Maintenance and Phase 2, and South Yuba Rim Hazardous Fuel Reduction.
- Completing the Nevada County Community Wildfire Protection Plan.
- Developing the Youth Emergency Preparedness Project
- Coordinating and facilitating the first Nevada County Go-Bag Party event.

**Item Initiated by:** AJ Zekanoski, Administrative Analyst I

**Approved by:** Alex Keeble-Toll, Director of Emergency Services